

The University of Delaware's Board of Trustees, Administration, Faculty and Students have together developed a set of policies and procedures governing the rights and responsibilities of those engaged in the education process. Certain of these policies and procedures apply to the conduct of classes and are clearly explained in the annual *Student Guide to University Policies* prepared by the Office of Campus Life. It is a responsibility of both students and faculty that they be knowledgeable about the content of this document which can be accessed at <https://www1.udel.edu/stuguide/>.

Academic Integrity

Students in anthropology classes will be held responsible for understanding and adhering to the Statement of Academic Policy. Plagiarism and other forms of cheating will be handled through the University's judicial process. Please familiarize yourself with UD policies regarding academic dishonesty. To falsify the results of one's research, to steal the words or ideas of another, to cheat on an assignment, to re-submit the same assignment for different classes, or to allow or assist another to commit these acts corrupts the educational process. Students are expected to do their own work and neither give nor receive unauthorized assistance. If you have doubts about correct practice, you should seek the advice of your instructor before completing assignments. Complete details of the university's academic integrity policies and procedures can be found at <https://www.udel.edu/students/community-standards/academic-integrity/student-resources/>. The Office of Community Standards and Conflict Resolution is located in 413 Academy Street and can be contacted at (302) 831-2117 or communitystandards@udel.edu.

Student Rights and Responsibilities

Students in anthropology classes will be held responsible for understanding and adhering to the *Student Guide*. As a Department we are especially concerned that students be aware of their rights as well as their responsibilities. Since we expect to hold you to your responsibilities, we expect to be held to ours. As members of a faculty and as anthropologists we have both an institutional and disciplinary commitment to just and equitable regard for human differences; differences of gender, race, ethnicity, religion, age, physical condition, and sexual orientation. Humor or disparagement directed at individuals or groups merely by virtue of their inclusion in such a category is unacceptable. Where patterns of such humor or disparagement are recognized, they should be called to the attention of the faculty member or to the Department Chairperson ([Dr. Peter Benson, pbenson@udel.edu](mailto:pbenson@udel.edu)). All communication with the Chairperson will be held in strict confidence.

While policies regarding disruptive behavior are clearly presented in the *Student Guide*, policies regarding courtesy are less clear. Courtesy is essential to the unrestricted flow of information and we regard it as a responsibility owed to all parties in the education process: student to teacher, teacher to student, and student to student. Private conversations or activities carried on during class (whether in person or online) can be both discourteous and disruptive, as are early and unannounced exits from class. While individual faculty may establish attendance policies for classes, students are expected to remain in class sessions they attend unless they are taken ill during class or have indicated at the beginning of class that they will need to leave early.

Harassment and Discrimination

The University of Delaware works to promote an academic and work environment that is free from all forms of discrimination, including harassment. As a member of the community, your rights, resources

and responsibilities are reflected in the non-discrimination and sexual misconduct policies. Please familiarize yourself with these policies at www.udel.edu/oei. You can report any concerns to the University's Office of Equity & Inclusion, which is in 305 Hullihen Hall, and via phone at (302) 831-8063. Or you can report anonymously through UD Police at (302) 831-2222 or the EthicsPoint Compliance Hotline at www1.udel.edu/compliance. You can also report any violation of UD policy on harassment, discrimination, or abuse of any person at sites.udel.edu/sexualmisconduct/how-to-report/.

Faculty Statement on Disclosures of Instances of Sexual Misconduct

If, at any time during this course, I happen to be made aware that a student may have been the victim of sexual misconduct (including sexual harassment, sexual violence, domestic/dating violence, or stalking), I am obligated by federal law to inform the university's Title IX Coordinator. The university needs to know information about such incidents to not only offer resources, but also to ensure a safe campus environment. The Title IX Coordinator will decide if the incident should be examined further. If such a situation is disclosed to me in class, in a paper assignment, or in office hours, I promise to protect your privacy—I will not disclose the incident to anyone but the Title IX Coordinator.

For more information on Sexual Misconduct policies, where to get help, and reporting information, please refer to www.udel.edu/sexualmisconduct. At UD, we provide 24/7/365 crisis assistance and victim advocacy and counseling. Contact (302) 831-1001 to get in touch with a sexual offense support advocate, as well as confidential and anonymous counseling services for other concerns.

Accommodations for Students with Disabilities

Any student who thinks they may need an accommodation based on a disability should contact the Office of Disability Support Services (DSS) office as soon as possible by phone at (302) 831-4643, online at DSS website, or via email at dsoffice@udel.edu. The DSS office is located at 240 Academy Street, Alison Hall Suite 130, and during the Covid-19 response it is necessary to call ahead to schedule an appointment.

Students who have documentation of their need for accommodation should register via the SAM platform at andes.accessiblelearning.com/UDEL/.

Non-Discrimination

The University of Delaware does not discriminate against any person on the basis of race, color, national origin, sex, gender identity or expression, sexual orientation, genetic information, marital status, disability, religion, age, veteran status or any other characteristic protected by applicable law in its employment, educational programs and activities, admissions policies, and scholarship and loan programs as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and University policies. The University of Delaware also prohibits unlawful harassment including sexual harassment and sexual violence.

For inquiries or complaints related to non-discrimination policies, please contact the Office of Equity & Inclusion by phone at (302) 831-8063, by email at oei@udel.edu, or at 305 Hullihen Hall.

For complaints related to Section 504 of the Rehabilitation Act of 1973 and/or the Americans with Disabilities Act, please contact the Office of Disability Support Services by phone at (302) 831-4643, by email at dssoffice@udel.edu, or in Alison Hall 130.

Notes on Topics and Triggers

Some elements of this course may involve difficult issues such as social injustice, trauma, death, and skeletal remains. Please consider this a blanket trigger warning for the entire course. I will do my best to give specific warnings when warranted. I would also distinguish between a psychological trigger and sensitivity/squeamishness. Some of the material we examine is contingent covering its unsettling, disturbing, and challenging content. Ultimately, you know yourself best and I welcome you to discuss needs with me in private to see if this is a class that you should take.

Office of Equity and Inclusion

The Office of Equity and Inclusion supports and advocates for a positive and enriching learning environment for undergraduate, graduate, and professional school students. The OEI is committed to fostering a robust educational environment that supports critical thinking, free inquiry, and an understanding of diverse views and values. The central work of the Office is the recognition and appreciation of the different backgrounds, values, and ideas of those who comprise our campus, as well as a commitment to ensuring that all people on our campus are treated according to principles of fairness, civility, dignity, and equity. The OEI is located at 305 Hullahen Hall and can be reached by phone at (302) 831-8063

Preferred Name and Gender Inclusive Pronouns

I will gladly honor your request to address you by an alternate/preferred name or gender pronoun. Please advise me of this preference early in the semester so that I may make appropriate changes to my records. In order to affirm each person's gender identity and lived experiences, it is important that we ask and check in with others about pronouns during class sessions. This simple effort can make a profound difference in a person's experience of safety, respect, and support.