UD Financials Job Aid
Research Admin: Accessing Related Content

Overview: Related Content, such as a definition or information about what a data field requires, is available throughout the proposal process.

Step One

- Access Related Content by:
  - Clicking on the Related Content drop-down list at the upper right corner of the screen, or
  - Clicking on the red triangle in the upper right corner of a field

- The Related Content you choose will appear as a separate section at the bottom of the proposal screen. Within that section, there are tabs for each of the Related Content topics available

Step Two

- To close the Related Content section, click on the down arrow located at the far right of Related Content
NEW: Proposal for a Scope of Work that has not been submitted previously to this Sponsor. Also used when transferring a proposal from another institution (the proposal is New at UD).

CONTINUATION: Proposal for a subsequent budget period of an existing award, which adds time and funding for the next period, but is not subject to competitive review because it continues the work that was part of the scope of the original award (Also called a “non-competing continuation”).

PRE-PROPosal: Short summary of a proposal idea, sometimes required by Sponsors as a first step in a two-step proposal process. The Sponsor evaluates the “pre-prosposal” to decide which will be invited to submit a “full proposal.”

RENEWAL: Proposal submitted to request another, separate award that builds on or continues the work in an existing award. The renewal proposal is reviewed in a competitive process. (Also called a...