

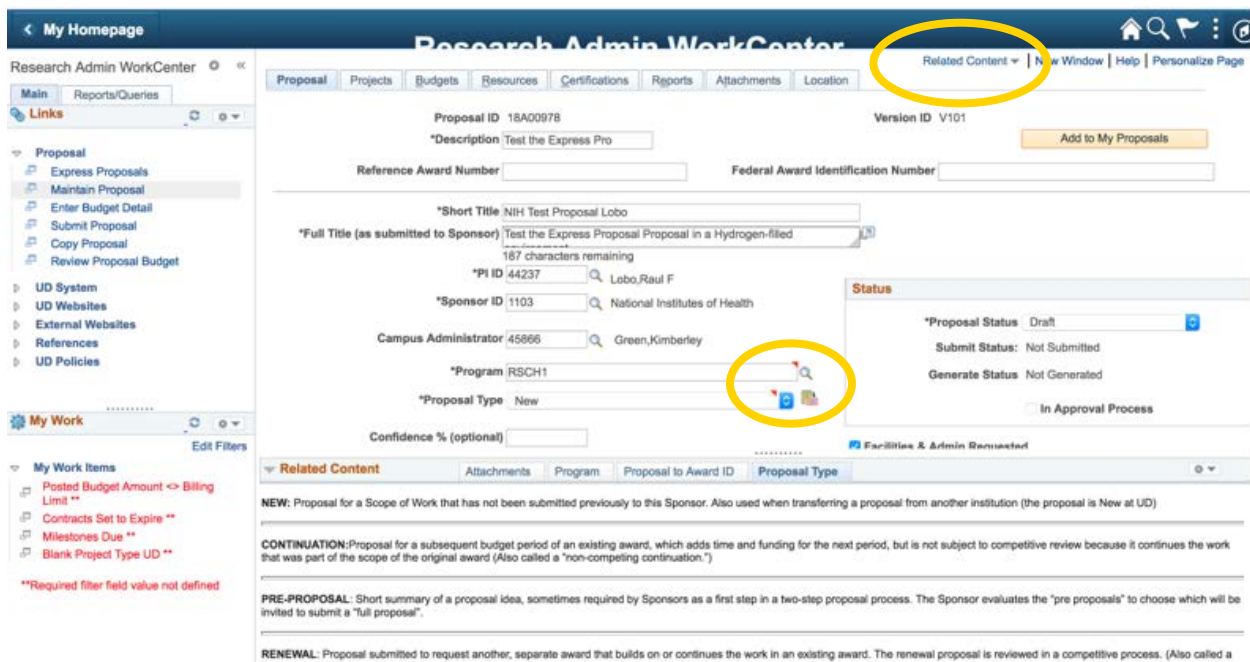
UD Financials Job Aid

Research Admin: Accessing Related Content

Overview: Related Content, such as a definition or information about what a data field requires, is available throughout the proposal process.

Step One

- Access Related Content by:
 - Clicking on the Related Content drop-down list at the upper right corner of the screen, or
 - Clicking on the red triangle in the upper right corner of a field



- The Related Content you choose will appear as a separate section at the bottom of the proposal screen. Within that section, there are tabs for each of the Related Content topics available

Step Two

- To close the Related Content section, click on the down arrow located at the far right of Related Content

- Main
- Reports/Queries
- Links
- Proposal
 - Express Proposals
 - Maintain Proposal
 - Enter Budget Detail
 - Submit Proposal
 - Copy Proposal
 - Review Proposal Budget
- UD System
- UD Websites
- External Websites
- References
- UD Policies

- My Work
 - Posted Budget Amount <- Billing Limit **
 - Contracts Set to Expire **
 - Milestones Due **
 - Blank Project Type UD **
- **Required filter field value not defined

Proposal ID 18A00978 Version ID V101

*Description Test the Express Pro [Add to My Proposals](#)

Reference Award Number Federal Award Identification Number

*Short Title NIH Test Proposal Lobo

*Full Title (as submitted to Sponsor) Test the Express Proposal Proposal in a Hydrogen-filled
187 characters remaining

*PI ID 44237 Lobo,Raul F

*Sponsor ID 1103 National Institutes of Health

Campus Administrator 45866 Green,Kimberley

*Program RSCH1

*Proposal Type New

Confidence % (optional)

Status

*Proposal Status Draft

Submit Status: Not Submitted

Generate Status: Not Generated

In Approval Process

[Facilities & Admin Requested](#)

Related Content Attachments Program Proposal to Award ID Proposal Type

NEW: Proposal for a Scope of Work that has not been submitted previously to this Sponsor. Also used when transferring a proposal from another institution (the proposal is New at UD)

CONTINUATION: Proposal for a subsequent budget period of an existing award, which adds time and funding for the next period, but is not subject to competitive review because it continues the work that was part of the scope of the original award (Also called a "non-competing continuation.")

PRE-PROPOSAL: Short summary of a proposal idea, sometimes required by Sponsors as a first step in a two-step proposal process. The Sponsor evaluates the "pre proposals" to choose which will be invited to submit a "full proposal".

RENEWAL: Proposal submitted to request another, separate award that builds on or continues the work in an existing award. The renewal proposal is reviewed in a competitive process. (Also called a

