

Proposal Approval/Submission

C-1.5 Copying Version ID to F101 - Final Proposals and Re-Budgets

In order to accurately report on proposal submissions to sponsors, The Research Office is requesting that no changes be made to the original version (V101) of the proposal. After submission to the sponsor, if a budget revision needs to be completed, you will need to copy the full proposal (V101) to version F101.

- The Research Office requires that final proposals and any proposal with budget changes be copied to a new **Version ID – F101**

Navigation:

- Go to UD Financials **Main Menu**→ **Grants**→**Proposals**→**Copy Proposal**

Copy Proposal

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Limit the number of results to (up to 300): 300

Business Unit: = UOD01

Proposal ID: begins with 12A0120

Version ID: begins with

PI ID: begins with

Sponsor ID: begins with

Type: =

Status: =

Department ID: begins with

Short Title: begins with

Template Proposal: begins with

Case Sensitive

Search Clear Basic Search Save Search Criteria

Search Results

Business Unit	Proposal ID	Version ID	PI ID	Sponsor ID	Type	Status	Department ID	Short Title	Template Proposal
UOD01	12A01200	V101	23221	3079	New	Pendq Aprv	07355	PWP/OE NIDRR TRAINING MODULES	N
UOD01	12A01201	V101	701520978	0200	New	Pendq Aprv	03110	CU/NIH ACIDS KLOXIN	N
UOD01	12A01202	V101	32971	0728	New	Draft	03144	OWENS CRNG JWG FY12	N
UOD01	12A01203	V101	701382848	2000	New	Draft	02130	USDA NIFA OREI DELANEY 12	N
UOD01	12A01204	V101	701061629	0400	New	Draft	03140	NSF CPS TANNER 12	N
UOD01	12A01205	V101	22671	2527	New	Draft	02541	DNREC/NOAA LEATHERS	N
UOD01	12A01206	V101	19617	0720	New	Pendq Aprv	01551	DOE PHASE II TESTING	N
UOD01	12A01207	V101	32971	1206	New	Submitted	03144	TEST2 PROP PROCESS 9.1	N
UOD01	12A01208	F101	32971	0500	New	Draft	03140	TEST2 PROP PROCESS 9.1	N
UOD01	12A01208	F101	32971	0500	New	Draft	03144	TEST2 PROP PROCESS 9.1	N

1. Enter **Proposal ID** of the proposal
2. Click the **Search** button
3. Click on the desired **Proposal ID** from the **Search Results** list.

Copy Proposal

From Proposal: 12A01206 *To Proposal: NEXT 4

From Version ID: V101 *To Version: NEXT

From Start Date: 03/20/2013 To Start Date: 03/20/2013

From End Date: 03/19/2015 To End Date: 03/19/2015

Budget Period				
Budget Period	From Start Date	From End Date	To Start Date	To End Date
1	03/20/2013	03/19/2014	03/20/2013	03/19/2014
2	03/20/2014	03/19/2015	03/20/2014	03/19/2015

Project

From Project ID: 00000000014561 DOE PHASE II TESTING BLACK To Project ID: NEXT

Primary Project

Budget		
Copy	From Budget ID	To Budget ID
<input checked="" type="checkbox"/>	1	1




Copy


Return to Search Previous in List Next in List Notify


- The page looks like the above screen shot with “NEXT” in both the **To Proposal** and **To Version** fields

Note – The original Version ID will be either V1 (converted from 8.4) or V101 (new numbering scheme in 8.9)





Copy Proposal

From Proposal: 12A01206  *To Proposal:  

From Version ID: V101 *To Version: 

From Start Date: 03/20/2013 To Start Date: 


From End Date: 03/19/2015 To End Date: 03/19/2015


Budget Period				
Budget Period	From Start Date	From End Date	To Start Date	To End Date
1	03/20/2013	03/19/2014	<input type="text" value="03/20/2013"/> 	<input type="text" value="03/19/2014"/> 
2	03/20/2014	03/19/2015	<input type="text" value="03/20/2014"/> 	<input type="text" value="03/19/2015"/> 

Project

From Project ID: 00000000014561 DOE PHASE II TESTING BLACK To Project ID:

Primary Project

Budget		
Copy	From Budget ID	To Budget ID
<input checked="" type="checkbox"/>	1	<input type="text" value="1"/> 



5. **To Proposal** – type-in or copy/paste the **From Proposal ID**
6. **To Version** – type **F101** (“F” for final)
7. Click the **Copy** button