

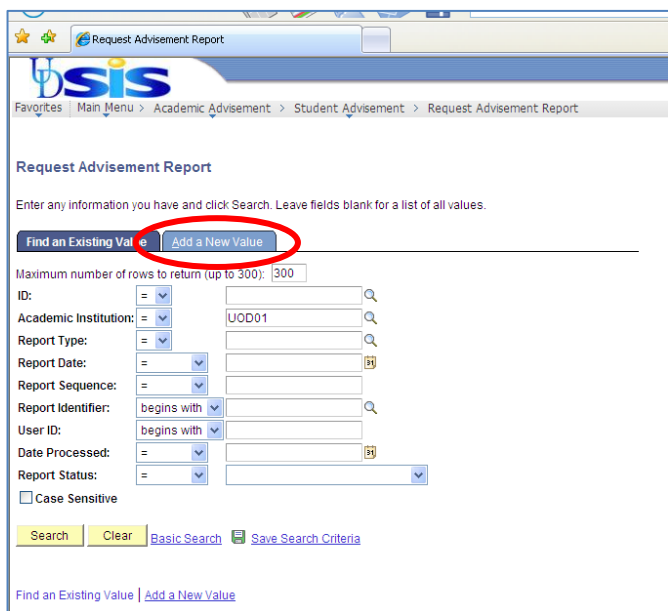
AA Deans: Access & Print Degree Progress Reports through Academic Advisement

AA Deans and those with the required UDSIS security can use the following method to view and print the Degree Progress (Academic Advisement) report for any student.

<u>Contents</u>	Page
Access the Degree Progress Report	1
Print the Degree Progress Report	3

Access the Degree Progress Report

- 1) If you have not completed the one-time browser setup, please see:
Internet Explorer: <http://www.udel.edu/itwebdev/help/ietips.html>
Firefox: <http://www.udel.edu/it/help/popups.html> for directions.
- 2) LOGIN to [UDSIS](#).
- 3) Go to:
Main Menu > Academic Advisement > Student Advisement > Request Advisement Report
- 4) Click **Add a New Value** tab



5) Fill in student ID and specify Report Type = **ADVIS**.

Request Advisement Report

Find an Existing Value | Add a New Value

ID: 123456789

Academic Institution: UOD01

Report Type: ADVIS

Add

Find an Existing Value | Add a New Value

6) Click the **ADD** button.

7) Click Process Request button

Report Request | Report Request Log

ID: 701269667 | Name: Kasey Crossman

Academic Institution: UOD01 | University of Delaware

Report Type: ADVIS | Degree Progress

Date Processed: 09/20/2011 | Report Status: Pending

*Report Date: 09/20/2011 | *As of Date: 01/01/2000

*Report Identifier: ACOMP1 | Administrative Request

Process Request

Save | Add | Update/Display

Report Request | Report Request Log

Print the Degree Progress Report

8) From the audit, click on the **Printer Friendly Page** link

Request Advisement Report

Crossman, Kasey Anne | ID: 701269667

Degree Progress

University of Delaware | Undergraduate

This report last generated on 09/20/2011 3:14PM

collapse all | expand all

Taken | In Progress | Planned

	Requirement	Catalog Term
Career:	Undergraduate	2010 Fall Semester
Program:	Arts and Sciences	2010 Fall Semester
Plan:	Criminal Justice BA	2010 Fall Semester

Report Date: 09/20/2011

Last Term Registered: 2011 Fall Semester

Institution GPA: 2.308

Expected Grad Term: 2014 Spring Semester

[Printer Friendly Page](#)

UNIVERSITY OF DELAWARE DISCLAIMER

This evaluation is provided for advisement. It is not an official record. Please report any discrepancies or questions to your Academic Advisor. Consult your Academic Advisor and/or Assistant Dean to verify that all requirements have been met. (04544)

UNIVERSITY REQUIREMENTS (10F)

Not Satisfied: UNIVERSITY REQUIREMENTS (G3) (10F)

COMMUNICATION CONDITION

- 9) A PDF version of the audit appears in a pop up window. Hover over the bottom of the report and you will see a printer icon to print the report.

