

AA Deans: Access & Print Degree Audit Reports through Academic Advisement

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Access the Degree Audit Report:

- 1) If you have not completed the one-time browser setup, please see:
 Internet Explorer: <http://www.udel.edu/itwebdev/help/ietips.html>
 Firefox: <http://www.udel.edu/it/help/popups.html> for directions.
- 2) LOGIN to [UDSIS](#).
- 3) Go to: **Main Menu >Academic Advisement >Student Advisement >Request Advisement Report**
- 4) Click **Add a New Value** tab:

Request Advisement Report

Enter any information you have and click Search. Leave fields blank for a list of all values.

Maximum number of rows to return (up to 300): 300

ID: [dropdown] [text field] [search icon]
 Academic Institution: [dropdown] UOD01 [search icon]
 Report Type: [dropdown] [text field] [search icon]
 Report Date: [dropdown] [text field] [calendar icon]
 Report Sequence: [dropdown] [text field]
 Report Identifier: [dropdown] begins with [text field] [search icon]
 User ID: [dropdown] begins with [text field]
 Date Processed: [dropdown] [text field] [calendar icon]
 Report Status: [dropdown] [text field] [dropdown]

Case Sensitive

[Basic Search](#)

[Find an Existing Value](#) | [Add a New Value](#)

5) Fill in student ID and specify Report Type = **AUDIT**

6) Click the **ADD** button.

7) Click **Process Request** button:

Viewing Degree Audit for an Inactive Student:

- 1) Follow steps 1-6 above.
- 2) Find out the date that the student was made inactive. The "As of Date" field needs to be set to before this date in order for the report to generate. Click Process Request button. For example, if this student graduated on 5/31/14, set the "As of Date" to 5/30/14 and the audit will generate.

UDSIS

Favorites | Main Menu > Academic Advisement > Student Advisement > Request Advisement Report

Report Request | Report Request Log

ID/Name	710000000	Charlie Audit
Academic Institution	UOD01	University of Delaware
Report Type	AUDIT	Degree Audit
Date Processed		Report Status Pending
*Report Date	07/16/2014	*As of Date 05/30/2014
*Report Identifier	ADMIN	Administrative Request

Actions

Process Request

Save Add Update/Display

[Report Request](#) | [Report Request Log](#)

Note: any course substitutions created with a date after the "As of Date" will not be reflected in the degree audit.

Print the Degree Audit Report:

- 1) From the audit, click on the green **view report as pdf** button:

UBsis

Favorites Main Menu > Academic Advisement > Student Advisement > Request Advisement Report

Audit, Charlie ID: 71000000

Degree Audit

University of Delaware | Undergraduate

This report last generated on 10/12/2012 9:53AM

collapse all expand all **view report as pdf**

✓ Taken ◇ In Progress ★ Planned

		Requirement (Catalog) Term
Career:	Undergraduate	2011 Fall Semester
Program:	Health Sciences	2011 Fall Semester
Plan:	Dietetics BS	2011 Fall Semester

Cumulative GPA: 3.186

Last Registered Term: 2012 Fall Semester

Expected Grad Term: 2013 Spring Semester

[Printer Friendly Page](#)

- 2) This next step depends on what version of PDF viewer that you use. To print the report from the PDF view, click the printer icon (either on the left side within the toolbar that is above the document, or mouse over the lower portion of the screen for a toolbar to appear and click the print icon).



Charlie Audit - 71000000
Degree Audit as of 10/12/2012

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Program
Undergraduate Career

Requirement Term
2011 Fall Semester

Health Sciences Program
2011 Fall Semester

Dietetics BS Major
2011 Fall Semester

MAXIMUM 4 CREDITS OF 100- AND 200-LEVEL MILITARY SCIENCE AND AIR FORCE COURSES
A maximum of 4 credits of 100- and 200-level MLSC and/or AFSC courses are allowed to count towards total credits. (R968L30)

UNIVERSITY REQUIREMENTS
Overall Requirement Not Satisfied: UNIVERSITY REQUIREMENTS (HN) (G2830) (10F-current)

UD DISCLAIMER

This evaluation is provided for advisement. It is not an official record. Please report any discrepancies or questions to your Academic Advisor. Consult your Academic Advisor and/or Assistant Dean to verify that all requirements have been met. (G4545)

2.00 MINIMUM GPA REQUIRED
Satisfied: 2.00 MINIMUM GPA REQUIRED (R2100L10)

· GPA: 2.000 required, 3.188 completed

ACTIVE COURSES

Courses that do not have permanent grades assigned yet. (G4891)

ENGL 110
Not Satisfied: Complete ENGL 110 with a grade of C- or better OR earn exemption. (R7L10) (10F-current)

· Courses: 1.00 required, 0.00 used, 1.00 needed

In-Progress Courses

The degree audit assumes successful completion of in-progress courses and uses them to satisfy requirements. All in-progress courses, including I and S grades appear below. (R963L10)

MULTICULTURAL REQUIREMENT
Satisfied: Complete 3 credits of an approved multicultural course. Courses taken for pass/fail grading may not apply. (R8L10) (10F-current)

Term	Subject	Nbr	Course Title	Grd	Units	Type
2012 Fall	NTDT	103	INTRO TO NUTRITION PROFESSIONS		1.00	IP
2012 Fall	NTDT	321	QUANTITY FOOD PRODUCTN & SERVIC		3.00	IP
2012 Fall	NTDT	328	ONSITE FOOD PRODUCTION		3.00	IP
2012 Fall	NTDT	401	MICRONUTRIENTS		3.00	IP
2012 Fall	NTDT	403	DIETETICS SEMINAR		1.00	IP
2012 Fall	NTDT	421	NUTRITIONAL ASSESSMENT METHODS		3.00	IP
2012 Fall	NTDT	450	MEDICAL NUTRITION THERAPY I		3.00	IP

Term	Subject	Nbr	Course Title	Grd	Units	Type
2011 Fall	HIST	103	WORLD HISTORY I	T	3.00	TR

FIRST YEAR EXPERIENCE
Satisfied: Complete 1 course of an approved First Year Experience. (R1173L10) Students transferring to UD after completing at least 1 full semester at another college and Honors Program students are exempt. (10F-current)

Term	Subject	Nbr	Course Title	Grd	Units	Type
2012 Fall	NTDT	103	INTRO TO NUTRITION PROFESSIONS		1.00	IP

LIMITED CREDITS TOWARDS TOTAL

Some majors have limits on how many credits from a specific course or rubric may count toward the total credit count. These limits are displayed below and, if applicable, those credits are excluded from the total credit count. (G4893)

MAXIMUM 2 CREDITS OF BHAN 120

A maximum of 2 credits of BHAN 120 are allowed to count towards total credits. (R968L10)

MAXIMUM 4 CREDITS OF MUSIC ENSEMBLE

A maximum of 4 credits of MUSC ensemble courses are allowed to count towards total credits (R968L20)

DISCOVERY LEARNING EXPERIENCE
Not Satisfied: Complete 3 credits of approved Discovery Learning Experience(s) with a passing letter grade, or a "P" grade for courses graded pass/fail only. (R1201L10) (10F-current)

· Units: 3.00 required, 0.00 used, 3.00 needed

RESIDENCY REQUIREMENT



3) See document [Reading the Degree Audit Report](#) for further information.