

Academic Program Approval

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Action: Rename and revise concentration in Family & Community Services major/
Department of Individual and Family Studies

Effective term: 05F

Current degree: B.S.

Proposed change leads to the degree of: no change

Proposed name: Concentration: Administration and Family Policy

Revising : Concentration: Family Research

List program changes for curriculum revisions:

Drop NTD 200 Nutrition Concepts (3 credits)

Drop IFST 332 Counseling Theories (3 credits)

Drop research course elective: (IFST 428 Educational Research & Issues in Human Services,
IFST 615 Research Methods, IFST 601 Development through the Lifespan, or IFST 621
Family Studies) (3 credits)

Drop independent research requirement (IFST 466 or UNIV) (6 credits)

Drop IFST 346 (3 credits)

Drop IFST 665 Seminar (1 credit)

Add Science elective (1 credit)

Add Disability/At Risk Elective (3 credits)

Add POSC 220 Introduction to Public Policy (3 credits)

Add ECON elective (ECON 100 Economic Issues & Policies, or ECON 151
Introduction to Microeconomics) (3 credits)

Add Human Relationship elective (IFST 267, IFST 333, IFST 401, IFST 409) (3 credits)

Add IFST 402 Family and Child Policy (3 credits)

Add IFST 475 Topics in Individual & Family Studies (3 credits)

Revise CNST requirement to CNST Leadership course (CNST/LEAD 100) (3 credits)

Encourage inclusion of minor or research credits to meet Restricted Elective requirement (18
credits)

Make explicit that the Math requirement is Math 114 or higher (3 credits)

List new courses required for the new or revised curriculum:

No new courses required.

Other affected units:

Economics department consulted: agree to inclusion of ECON 100 and ECON 151 in
concentration (see Appendix)

Political Science department consulted: agree to inclusion of POSC 220 in concentration
(see Appendix)

Consumer Studies department consulted: agree to inclusion of CNST/LEAD 100 in
concentration (see Appendix)

Rationale:

Name change and Revision of Family Research Concentration to Administration and Family Policy Concentration: The Family Research Concentration has had very low enrollment, and there have been insufficient numbers of students to justify offering required courses specific to this concentration; students are no longer being enrolled in this Concentration. However, we have seen an increasing number of students who are primarily interested in focusing their human services education upon administration and family policy, while still interested in research. Subsequently, we are proposing that this revised and renamed concentration, the Administration and Family Policy Concentration, will shift the primary emphasis from family "research" to family "policy." It will retain the option of pursuing an in-depth understanding of the family research/policy interface. But it will additionally meet and reach out to the needs of students desiring to work in the field of Human Services with interests in developing and administering human service programs, and those who want to make societal changes through advocacy, social policy, and the application of research to policy. Moreover, this revised concentration will attract students to the major who are not interested in direct clinical services, but who are interested in pursuing other ways to "make a difference" in the lives of individuals and families, through administration, policy, and applied family research.

Program Requirements:

(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the present curriculum.)

Please review the following below: a) comparison of current and proposed concentration curriculums, b) Appendix: Table of proposed requirements, and c) Addendum.

The Family Research Concentration is designed for students with specialized interests who expect to pursue subsequent graduate education. Students undertake a substantial research experience and pursue an area of interest.

**DEGREE: BACHELOR OF SCIENCE
MAJOR: FAMILY AND COMMUNITY SERVICES
CONCENTRATION: FAMILY RESEARCH**

CURRICULUM CREDITS

ENGL 110 Critical Reading and Writing (minimum grade C-)	3
English course	3
Communication course	3
Humanities electives	6
MATH or CISC course	3
NTDT 200 Nutrition Concepts	3
Science electives	9
SOCI 201 Introduction to Sociology .	3
PSYC 201 General Psychology	3
CNST Course/.	3
(May be chosen from: CNST 200, 235, 305, 310, and 335.)	
Social Science electives	6
Two courses chosen from:	6
IFST 101 Human Services and Cultural Competence	1
IFST 201 Life Span Development	3
IFST 202 Foundations of Family Studies (fulfills University multicultural requirement)	3
IFST 230 Families and Their Communities	3
IFST 235 Survey in Child and Family Services	3
IFST 328 Introduction to the Research Process	3
IFST 332 Counseling Theories	3
IFST 334 Experiential Education	3
IFST 346 Delivery of Human Services.3	
IFST 347 Program Development and Evaluation	3
IFST 422 Family Relationships	3
IFST 428 Educational Research & Issues in Human Services or	
IFST 615 Research Methods	3

The Administration and Family Policy Concentration is designed for students with interests in developing and administering human service programs, as well as making societal changes through advocacy and social policy. Students are prepared to pursue graduate degrees in such areas as public administration, community development and community psychology, family policy and family studies, family law, and social work.

**DEGREE: BACHELOR OF SCIENCE
MAJOR: FAMILY & COMMUNITY SERVICES
CONCENTRATION:
ADMINISTRATION AND FAMILY POLICY**

CURRICULUM CREDITS

ENGL 110 Critical Reading and Writing (minimum grade C-)	3
English course	3
Communication course	3
Humanities electives	6
MATH 114 or higher, or CISC course	3
Science electives	10
(One Science elective must be a laboratory science. Other Science courses may include Mathematics, Statistics, or Computer and Information Science).	
SOCI 201 Introduction to Sociology	3
PSYC 100 General Psychology	3
POSC 220 Introduction to Public Policy....3	
ECON 100 Economic Issues & Policies, or ECON 151 Intro to Microecon.....	3
Leadership course (CNST/LEAD 100).	3
Human Relationships elective (IFST 267, IFST 333, IFST 401, OR IFST 409).....3	
Social Science electives	6
IFST 101 Human Services and Cultural Competence	1
IFST 201 Life Span Development	3
IFST 202 Foundations of Family Studies (fulfills University multicultural requirement)	3
IFST 230 Families & Their Communities. 3	
IFST 235 Survey in Child and Family Srv.3	
IFST 328 Introduction to the Research Process	3
IFST 334 Experiential Education	3
IFST 347 Program Development and Evaluation	3

IFST 601 Development through the Lifespan 3
 IFST 621 Family Studies 3
 Two developmental electives chosen from: 6
 IFST 221 Child Development . . 3
 IFST 236 Infants and Toddlers: Development and Programs . . 3
 IFST 310 Parenting Through the Lifespan 3
 IFST 329 Adolescent Development 3
 IFST 339 Adult Development and Aging 3
 IFST 403 Concepts in Gerontology 3
 IFST 405 Aging and the Family 3
 One developmental elective must be related to the "area of interest" and approved by the advisor:
 IFST 665 Seminar 1
 IFST 466 Independent Study Or UNIV 401/402 Senior Thesis 6
 Prerequisite for IFST 466 Independent Study: GPA of 2.50 and major field index of 2.75 with a minimum grade of C in all IFST courses, restricted electives, and IFST 332 and 334 or IFST 601 and 621.
 Restricted electives 18
 determined in consultation with advisor upon completion of IFST 235. Twelve credits restricted electives must be completed prior to senior research including PSYC 309 or SOCI 301.

ELECTIVES

After required courses are completed, sufficient elective credits must be taken to meet the minimum credits required for the degree. May include Military Science, Music, or Physical Education. (Only two credits of activity-type Physical Education and four credits of Music ensemble and four credits of 100- and 200-level courses in Military Science/Air Force may be counted toward the degree.)

CREDITS TO TOTAL A MINIMUM OF 120

IFST 402 Family and Child Policy 3
 IFST 422 Family Relationships 3
 Disabilities/At risk elective (IFST270, IFST463, IFST470) 3
 Two developmental electives chosen from: 6
 IFST 221 Child Development . . 3
 IFST 236 Infants and Toddlers: Development and Programs . . . 3
 IFST 310 Parenting Through the Lifespan 3
 IFST 329 Adolescent Development 3
 IFST 339 Adult Development and Aging 3
 IFST 403 Concepts in Gerontology 3
 IFST 405 Aging and the Family 3
 One developmental elective must be related to the "area of interest" and approved by the advisor:
 IFST 475 Topics in Individual & Family Studies 3
 Restricted electives 18
 May be fulfilled with a minor. Minors may include, but are not limited to, legal studies, public policy, criminal justice, disability studies, leadership, women's studies, public administration; related electives may be necessary to complete 18 credits. Restricted electives may also have an applied family research emphasis, and may include, but are not limited to, IFST466, IFST615, and UNIV401/402 Senior Thesis.

ELECTIVES

After required courses are completed, sufficient elective credits must be taken to meet the minimum credits required for the degree. Only four credits of Music ensemble and four credits of 100- and 200-level courses in Military Science/Air Force Science may be counted toward the degree.

CREDITS TO TOTAL A MINIMUM OF 120

Appendix

Credits for Graduation: 120

UNIVERSITY OF DELAWARE
COLLEGE OF HUMAN SERVICES, EDUCATION AND PUBLIC POLICY
DEPARTMENT OF INDIVIDUAL AND FAMILY STUDIES

**HUMAN SERVICES MAJOR
ADMINISTRATION AND FAMILY POLICY CONCENTRATION
COURSE REQUIREMENTS**

SOCIAL SCIENCE COURSES (21 CREDITS)

Credits	Year*
(3) PSYC 100 General Psychology _____	1
(3) ECON 100 or ECON 151 _____	2
(3) POSC 220 Intro. To Public Policy _____	2
(3) SOCI 201 Intro to Sociology _____	1
(3) CNST/LEAD 100 _____	2/3
(3) Social Science Course _____	3
(3) Social Science Course _____	4

SCIENCE COURSES (13 credits include MATH, STAT, CIS)

(3) MATH 114 or higher, or CISC Course _____	1
(3) Science Course _____	1
(3) Science Course _____	2
(3) Science Course _____	3
(1) Science Course _____	2

HUMANITIES COURSES (15 CREDITS)

(3) ENGL 110 Critical Reading & Writing _____	1
(3) English Course _____	2/3
(3) Communications Course _____	2/3
(3) Humanities Course _____	1/4
(3) Humanities Course _____	1/4

FREE ELECTIVES (10 CREDITS)

(3) _____	3
(3) _____	4
(3) _____	4
(1) _____	4

SEQUENCE (22 CREDITS)

Credits	
(1) IFST 101 Introduction to Community and Family Services	1
(3) IFST 202 Foundations of Family Studies	1
(3) IFST 235 Survey in Child and Family Services	2
(3) IFST 328 Intro to Research Process	2/3
(3) IFST 347 Human Services Delivery Systems	3
(3) IFST 402 Family and Child Policy	4
(3) IFST 422 Family Relationships	3
(3) IFST 475 Topics in IFS	4

RELATED IFST COURSES (21 CREDITS)

___(3) IFST 201 Life Span Development	1
___(3) IFST 230 Families & Communities	2
___(3) IFST 334 Experiential Education	2
___(3) Relationship elective (IFST 267,333,401, 409)	2/3
___(3) Disability/At risk elective (IFST 270,463,470)	2/3/4
___(3) IFST Dev Course _____	2/3/4
___(3) IFST Dev Course _____	2/3/4

**RESTRICTED ELECTIVES/MINOR RESEARCH EMPHASIS
(18 CREDITS)**

___(3) Restricted Course _____	2
___(3) Restricted Course _____	3
___(3) Restricted Course _____	3
___(3) Restricted Course _____	3
___(3) Restricted Course _____	3/4
___(3) Restricted Course _____	3/4

ADDENDUM: Response to question from CHEP Undergraduate Committee:

The conceptualization of “Administration” in the new concentration Administration and Family Policy of the Human Services major was based upon a) key skills identified in the literature that are involved in managing and administering human service programs (e.g. Brody, 2000; Lewis, Lewis, Packard, & Souflee, 2001; Zigler & Valentine, 1997), b) IFS faculty expertise and their combined years of experience in human services, and c) curriculum foci within the University of Delaware graduate program in public administration in SUAPP/CHEP. These skills include (but are not limited to):

- 1) understanding culture and values (IFST 101)
- 2) proposal writing, and program planning (IFST 235; IFST 347)
- 3) evaluating programs and managing and reporting information (IFST 347; CISC/MATH course and electives under Science requirement)
- 4) getting along with others and understanding human relationships (human relationship elective; PSYC 100)
- 5) managing human resources, supervision, & volunteer participation (IFST 475)
- 6) understanding economic and political environments of human service programs (POSC 220; ECON 100/151)
- 7) marketing and public relations (COMM elective; ENGL elective)
- 8) understanding the populations and communities receiving human services (at risk/disabilities elective; IFST 235; SOCI 201; IFST 230)
- 9) understanding developmental and family issues in order to effectively plan and administer programs that are responsive to developmental and family needs (IFST 202; IFST 422; IFST developmental elective)
- 10) understanding research and its application to program planning/intervention (IFST 328)
- 11) leading an organization (LEAD100)
- 12) advocating for change in systems, and for effective policies for child and family well-being (IFST 402)

Similar to graduate programs in public administration, such as at the University of Delaware, students elect to choose an area of focus within administration. In the case of this IFS concentration, students have 18 elective credits to specialize and/or minor in areas such as legal studies, financial management, public policy, leadership, disabilities studies, women’s studies.

References:

Brody, R. (2000). Effectively managing human service organizations, 2nd ed. Thousand Oaks, CA: Sage.

Lewis, J. A., Lewis, M. D., Packard, T., & Souflee, F. Jr. (2001). Management of human service programs, 3rd ed. Belmont, CA: Brooks/Cole.

Zigler, E. & Valentine, J. (Eds.) (1997). Project Head Start: A legacy of the War on Poverty. Alexandria, VA: National Head Start Association.