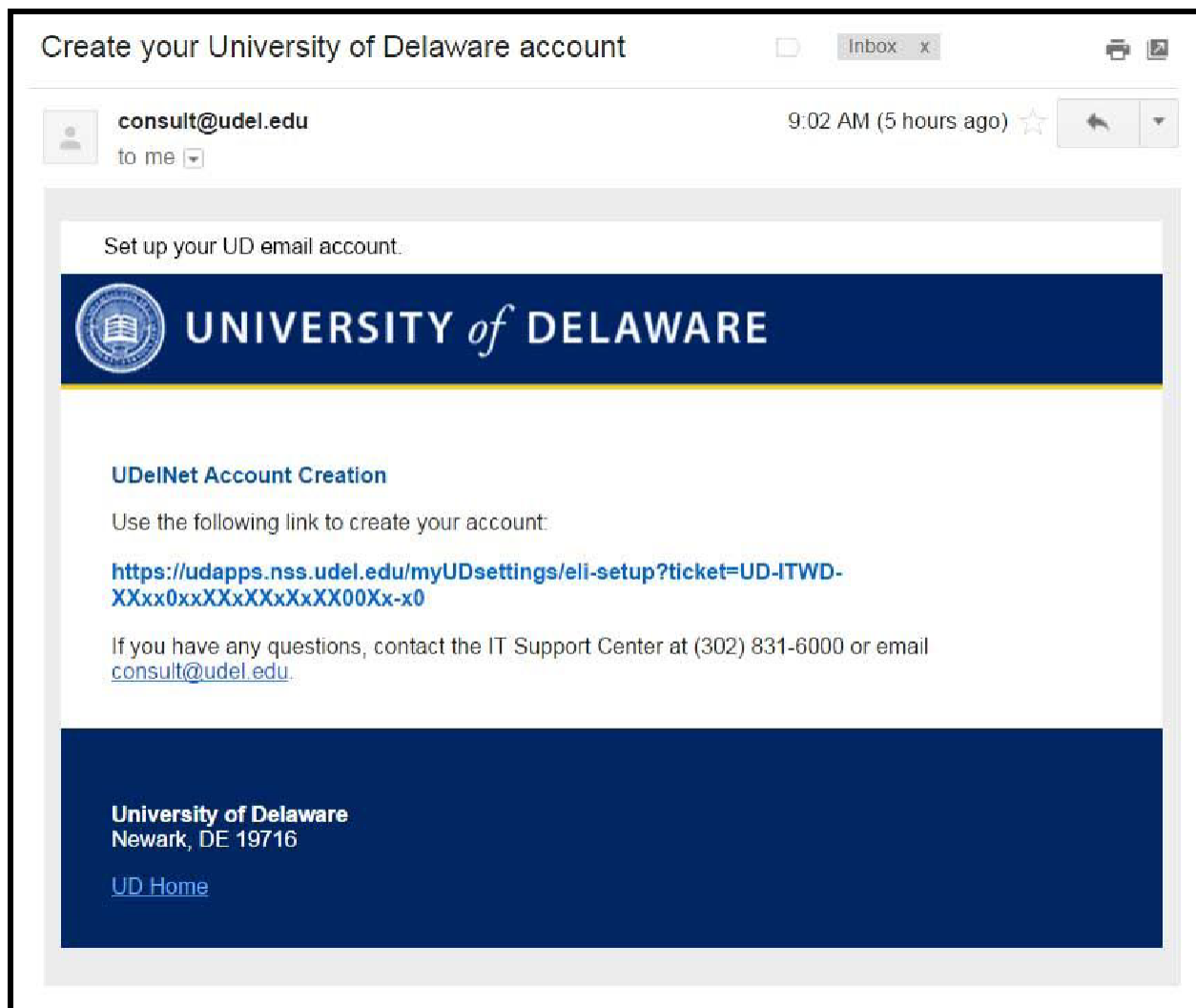
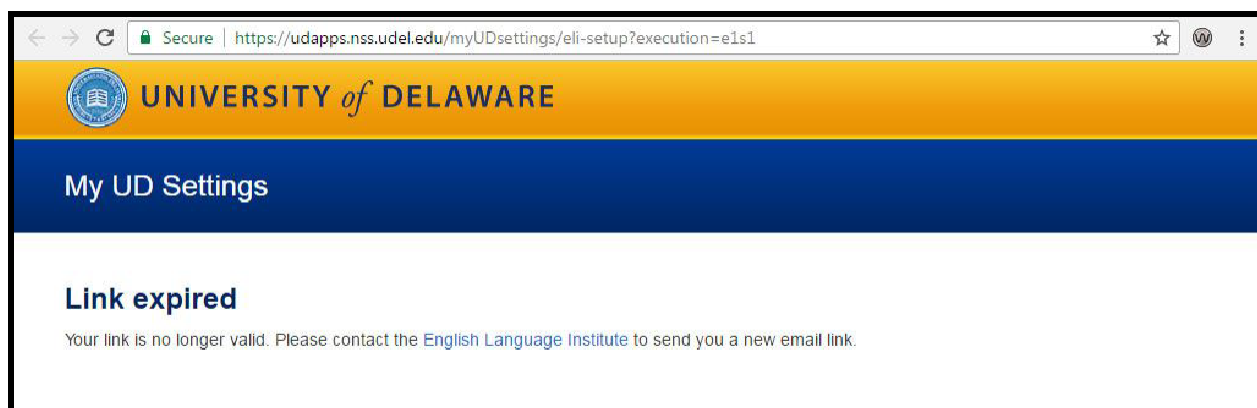


# Email and CAS 用户验证码设置

## Central Authentication Service (CAS)用户验证码 and UDEL email的设置方法

- 注意搜寻从`consult@udel.edu` 发来的标题为 “Create your University of Delaware account”邮件.
- 这封邮件会发送到你申请使用的邮箱(如果你想更改接收邮箱请发送邮件至`eli-registrar@udel.edu`).
- 点击右键中的链接**My UD Settings: New Account** 表格将被自动打开.
- 链接有效期为7天





如需要发送新链接，学生可以发送邮件到 [eli-registrar@udel.edu](mailto:eli-registrar@udel.edu) 附上他们的姓名和ID号码。

## 我的UD邮箱设置：创建账号

### UDelNet ID设置

- UDelNet ID 是特拉华大学邮箱地址的前缀，例如：[udelnetid@udel.edu](mailto:udelnetid@udel.edu);
- 所有学校官方邮件都会发送到学生的UD邮箱地址;
- 学生必须创建UDelNet ID，该ID需要为3-8位小写字母且没有空格、数字或标点符号在内。

My UD Settings: New Account

Secure | <https://udapps-qa.nss.udel.edu/myUDsettings/eli-setup?execution=e1s1>

**UNIVERSITY of DELAWARE**

**My UD Settings**

0%

UDelNet ID / Security questions

**Account creation: Example Name (7099999999)**

The following screens will guide you through creating a University of Delaware account which will be used to log in to your UD email and other secure services. During this process, you will:

1. Choose a username (UDelNet ID).
2. Choose security questions and answer them.
3. Choose a password.

After you create your account, you will set up two-factor authentication. Two-factor authentication is required for your account security.

If you have any questions, contact the IT Support Center at (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu).

Symbol key: \* Required information, ▲ Error

**UDelNet ID settings**

Your UDelNet ID is your username. You will use it with your password to log in to University of Delaware secure online services.

Your UDelNet ID is also the first half of your University of Delaware email address. All official University correspondence is sent to your UD email address.

Choose a UDelNet ID: \*  @udel.edu

3-8 lowercase letters (no spaces, numbers, or punctuation marks)

**Next step →**

## 我的UD邮箱设置：创建账号

### 安全问题设置

- 选择只有你能回答的安全问题；
- 你可以在任何时间通过My UD Settings更改你的安全问题。

The screenshot shows a web browser window with the URL <https://udapps-qa.nss.udel.edu/myUDsettings/eli-setup?execution=e1s2>. The page header features the University of Delaware logo and name. Below the header, the page is titled "My UD Settings". A progress bar indicates "30% complete". The breadcrumb trail shows "UDelNet ID / Security questions / Password". The main heading is "Account creation: Example Name (709999999)". A note states: "If you have any questions, contact the IT Support Center at (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu)." A symbol key indicates that a red asterisk (\*) denotes required information and a red triangle (▲) denotes an error. The "Security question settings" section is active, with instructions: "If you forget your password, you will need to answer these security questions. Choose questions that only you can answer." There are three question sets, each with a dropdown menu for the question and a text input field for the answer. All fields are marked as required with a red asterisk. A blue "Next step" button with a yellow arrow is at the bottom.

My UD Settings

30% complete

UDelNet ID / Security questions / Password

**Account creation: Example Name (709999999)**

If you have any questions, contact the IT Support Center at (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu).

Symbol key: \* Required information, ▲ Error

**Security question settings**

If you forget your password, you will need to answer these security questions. Choose questions that only you can answer.

Question 1: \* Choose one ▼

Answer 1: \*

Question 2: \* Choose one ▼

Answer 2: \*

Question 3: \* Choose one ▼

Answer 3: \*

**Next step →**

## 我的UD邮箱设置: 创建账号

### 密码设置

- 密码必须符合安全标准，包括：
  - 长度12到30位的字符
  - 使用至少以下三种字符类型：
    - 一个大写字母
    - 一个小写字母
    - 一个数字
    - 一个特殊字母（无空格）
  - 不要设置较简单的字符格式
  - 不要设置为标准的单词格式
- 你可以在任何时间通过My UD Settings更改你的密码。

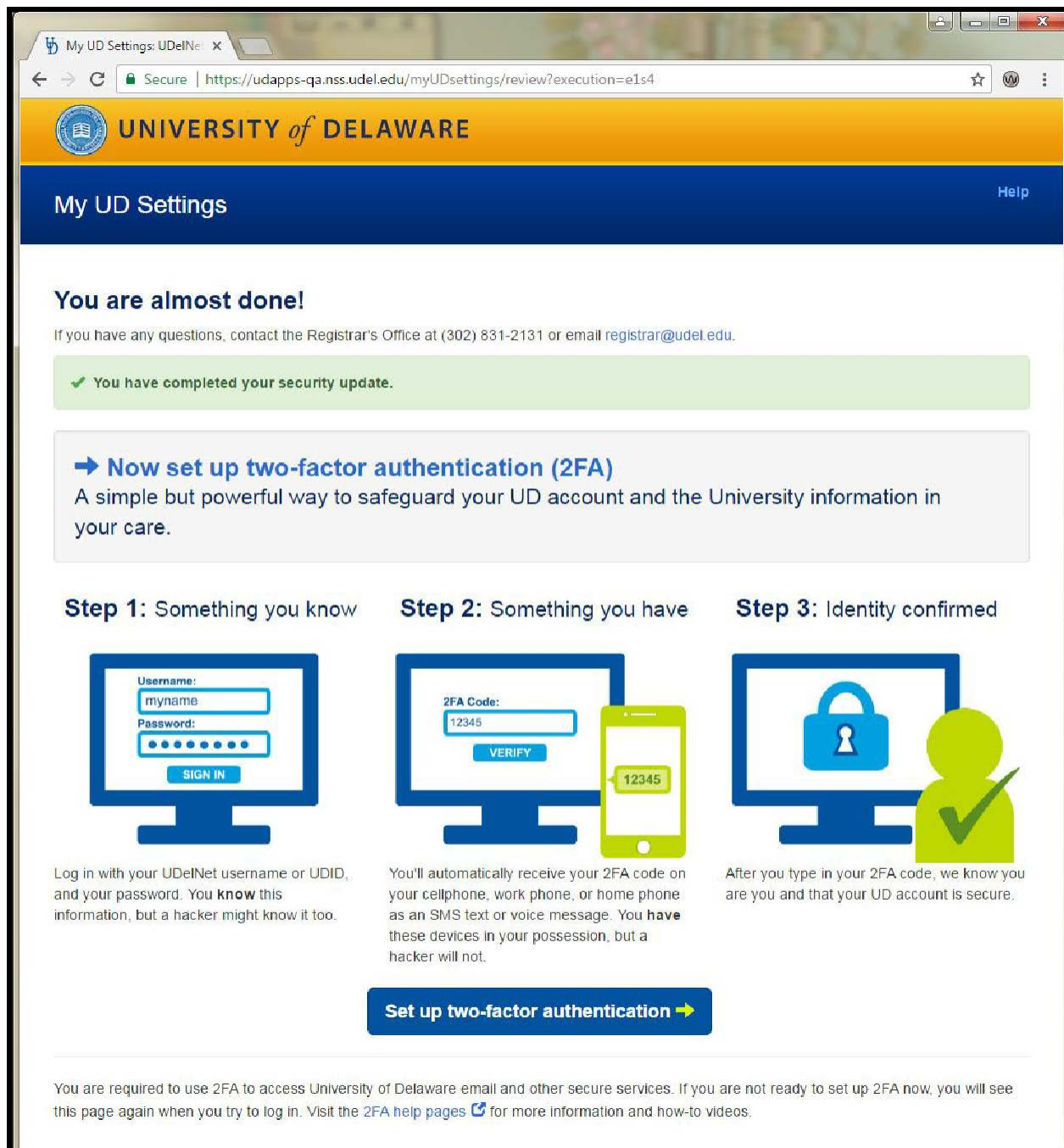
The screenshot shows a web browser window with the URL <https://udapps-qa.nss.udel.edu/myUDsettings/eli-setup?execution=e1s3>. The page header features the University of Delaware logo and the text "UNIVERSITY of DELAWARE". Below this is a blue bar with "My UD Settings". A green progress bar indicates "60% complete". The navigation menu includes "UDelNet ID", "Security questions", "Password", and "Two-factor authentication". The main heading is "Account creation: Example Name (709999999)". A note states: "If you have any questions, contact the IT Support Center at (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu)." A symbol key explains that a red asterisk (\*) means "Required information" and a red triangle (▲) means "Error". The "Password settings" section is highlighted. It states: "Your password must be 12-30 characters long, and it must have at least 3 of these:" followed by a list of requirements:
 

- \* An upper case letter
- \* A lower case letter
- \* A number
- \* A special character (Not a space). Some examples of special characters are >, !, @, #, \$, %, ?, and \*

 A reminder says: "Keep your password secret! Don't write it down and don't tell it to anyone!" Below this are three input fields: "Password strength:" (a progress bar), "Password:" (with a red asterisk), and "Re-type password:" (with a red asterisk). At the bottom is a blue button labeled "Next step" with a yellow arrow pointing right.

## 我的UD邮箱设置: 创建账号

### 关于双重认证(2FA)



The screenshot shows a web browser window with the URL <https://udapps-qa.nss.udel.edu/myUDsettings/review?execution=e1s4>. The page header includes the University of Delaware logo and the text "UNIVERSITY of DELAWARE". Below the header is a blue bar with "My UD Settings" and a "Help" link.

The main content area has a heading "You are almost done!" followed by contact information for the Registrar's Office. A green message box states: "✓ You have completed your security update."

A blue arrow points to the section "Now set up two-factor authentication (2FA)", which describes it as a simple but powerful way to safeguard the account.

The setup process is divided into three steps:

- Step 1: Something you know**: Illustration of a login screen with fields for Username (myname), Password, and a SIGN IN button. Text: "Log in with your UDeNet username or UDID, and your password. You **know** this information, but a hacker might know it too."
- Step 2: Something you have**: Illustration of a 2FA code (12345) being received on a smartphone. Text: "You'll automatically receive your 2FA code on your cellphone, work phone, or home phone as an SMS text or voice message. You **have** these devices in your possession, but a hacker will not."
- Step 3: Identity confirmed**: Illustration of a person with a checkmark. Text: "After you type in your 2FA code, we know you are you and that your UD account is secure."

A blue button at the bottom says "Set up two-factor authentication →".

At the bottom of the page, a note states: "You are required to use 2FA to access University of Delaware email and other secure services. If you are not ready to set up 2FA now, you will see this page again when you try to log in. Visit the [2FA help pages](#) for more information and how-to videos."



## 我的UD邮箱设置: 双重认证(2FA)设置

### 通讯方式

My UD Settings: UDeINe x

Secure | <https://udapps-qa.nss.udel.edu/myUDsettings/review?execution=e1s5>

**UNIVERSITY of DELAWARE**

**My UD Settings** [Help](#)

0%

Communication methods / Fob

### Two-factor authentication settings: Example Name (7099999999)

Two-factor authentication (2FA) protects your account by requiring an authentication code in addition to your username and password.

This code may be sent to you by:

- Non-UD email
- US phone (text or voice message)
- Google authenticator app
- University-issued fob

Use the following screens to set up your preferred and backup methods for receiving your 2FA code.

If you have any questions, contact the IT Support Center at (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu).

Symbol key: \* Required information, ! Error

#### Communication methods

Provide at least 2 communication methods to ensure you can always access your University of Delaware account. The communication methods you provide below can also be used to reset your password if you forget it.

*You are encouraged to add a trusted co-worker, family member, or friend as a back-up method for receiving a authentication code in the event you are unable to access any of your devices. Consider providing contacts who are reachable during business and non-business hours.*

* <b>Message type</b>	* <b>Nickname</b>	* <b>US phone number or non-UD email address</b>	<a href="#">Clear</a>
<input type="radio"/> Text <input type="radio"/> Voice <input type="radio"/> Email	<input type="text"/>	<input type="text"/>	
		* <b>Re-type to confirm</b>	<input type="text"/>

---

* <b>Message type</b>	* <b>Nickname</b>	* <b>US phone number or non-UD email address</b>	<a href="#">Clear</a>
<input type="radio"/> Text <input type="radio"/> Voice <input type="radio"/> Email	<input type="text"/>	<input type="text"/>	
		* <b>Re-type to confirm</b>	<input type="text"/>

[Add method](#)

**Important** The information you provided here will be used for UD network security purposes only, and never for general messaging or daily business. Depending on your service, message and data rates may apply, but there are no UD charges.

[Next step →](#)

## 我的UD邮箱设置: 双重认证(2FA)设置

谷歌动态口令 (谷歌动态口令是基于手机应用生成的2FA代码)

- 谷歌动态口令是接受2FA代码最推荐的方式。

The screenshot shows a web browser window with the URL <https://udapps-qa.nss.udel.edu/myUDsettings/review?execution=e1s7>. The page header includes the University of Delaware logo and the text "UNIVERSITY of DELAWARE". Below the header is a blue bar with "My UD Settings" and a "Help" link. A green progress bar indicates "29% complete". The breadcrumb trail is "Communication methods / Fob / Google Authenticator / Primary method". The main heading is "Two-factor authentication settings: Example Name (709999999)". The text explains that Two-factor authentication (2FA) protects the account by requiring an authentication code in addition to the username and password. It provides contact information for the IT Support Center: (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu). A legend indicates that a red asterisk (\*) means "Required information" and a red triangle (▲) means "Error". Below this is a section titled "Google Authenticator app". It asks "Would you like to configure Google Authenticator?" with radio buttons for "Yes" (selected) and "No". A link "Learn more about Google Authenticator" is provided. Two steps are listed: 1. Download the Google Authenticator app, and 2. Scan the QR code below to configure the Google Authenticator app. A QR code is displayed. Below the QR code, it says "Other ways to configure Google Authenticator:" with radio buttons for "Open a URL" and "Manually enter a secret code". At the bottom are two buttons: "Previous step" and "Next step".

My UD Settings [Help](#)

29% complete

[Communication methods](#) / [Fob](#) / [Google Authenticator](#) / [Primary method](#)

### Two-factor authentication settings: Example Name (709999999)

Two-factor authentication (2FA) protects your account by requiring an authentication code in addition to your username and password.

If you have any questions, contact the IT Support Center at (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu).

Symbol key: \* Required information, ▲ Error


#### Google Authenticator app

[Learn more about Google Authenticator](#)

Would you like to configure Google Authenticator?

☒ Yes ☐ No

1. Download the Google Authenticator app
2. Scan the QR code below to configure the Google Authenticator app



Other ways to configure Google Authenticator:

☐ Open a URL ☐ Manually enter a secret code

[← Previous step](#) [Next step →](#)



## 我的UD邮箱设置: 双重认证(2FA)设置

### 主要方法

The screenshot shows a web browser window with the URL <https://udapps-qa.nss.udel.edu/myUDsettings/review?execution=e1s8>. The page header includes the University of Delaware logo and the text "UNIVERSITY of DELAWARE". Below the header is a blue bar with "My UD Settings" and a "Help" link. A green progress bar indicates "43% complete". The breadcrumb trail shows: "Communication methods / Fob / Google Authenticator / Primary method / Verify primary". The main heading is "Two-factor authentication settings: Example Name (7099999999)". Below this, there is explanatory text about 2FA and contact information for the IT Support Center. A legend indicates that a red asterisk (\*) means "Required information" and a red triangle (▲) means "Error". The "Primary method" tab is selected. The form contains a label "Choose a primary method for receiving your 2FA code:" followed by a dropdown menu currently showing "Choose one". At the bottom, there are two buttons: "Previous step" and "Next step".

My UD Settings: UDeNei X

Secure | <https://udapps-qa.nss.udel.edu/myUDsettings/review?execution=e1s8>

UNIVERSITY of DELAWARE

My UD Settings Help

43% complete

[Communication methods](#) / [Fob](#) / [Google Authenticator](#) / **Primary method** / [Verify primary](#)

### Two-factor authentication settings: Example Name (7099999999)

Two-factor authentication (2FA) protects your account by requiring an authentication code in addition to your username and password.

If you have any questions, contact the IT Support Center at (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu).

Symbol key: \* Required information, ▲ Error

**Primary method**

Choose a primary method for receiving your 2FA code: \*

Choose one

← Previous step Next step →

## 我的UD邮箱设置：双重认证(2FA)设置

### 主验证方式

- 核实你可以接收到2FA代码

The screenshot shows a web browser window with the URL <https://udapps-qa.nss.udel.edu/myUDsettings/review?execution=e1s9>. The page header includes the University of Delaware logo and the text "UNIVERSITY of DELAWARE". Below the header is a blue bar with "My UD Settings" and a "Help" link. A progress bar indicates "57% complete". The breadcrumb trail is: Communication methods / Fob / Google Authenticator / Primary method / **Verify primary** / Emergency codes. The main heading is "Two-factor authentication settings: Example Name (709999999)". The text explains that 2FA protects the account by requiring an authentication code in addition to the username and password. It provides contact information for the IT Support Center: (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu). A symbol key indicates that a red asterisk (\*) means "Required information" and a red triangle (▲) means "Error". The "Primary method verification" section contains a blue information box stating: "An authentication code was sent to 555-555-5555. Check your phone to get your 2FA code and provide it below to verify your primary method." Below this is a label "Authentication code:" followed by a red asterisk and an input field. A link "Didn't get it? Resend." is located below the input field. At the bottom are two buttons: "Previous step" and "Next step".

My UD Settings [Help](#)

57% complete

Communication methods / Fob / Google Authenticator / Primary method / **Verify primary** / Emergency codes

### Two-factor authentication settings: Example Name (709999999)

Two-factor authentication (2FA) protects your account by requiring an authentication code in addition to your username and password.

If you have any questions, contact the IT Support Center at (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu).

Symbol key: \* Required information, ▲ Error

#### Primary method verification

An authentication code was sent to 555-555-5555. Check your phone to get your 2FA code and provide it below to verify your primary method.

Authentication code: \*

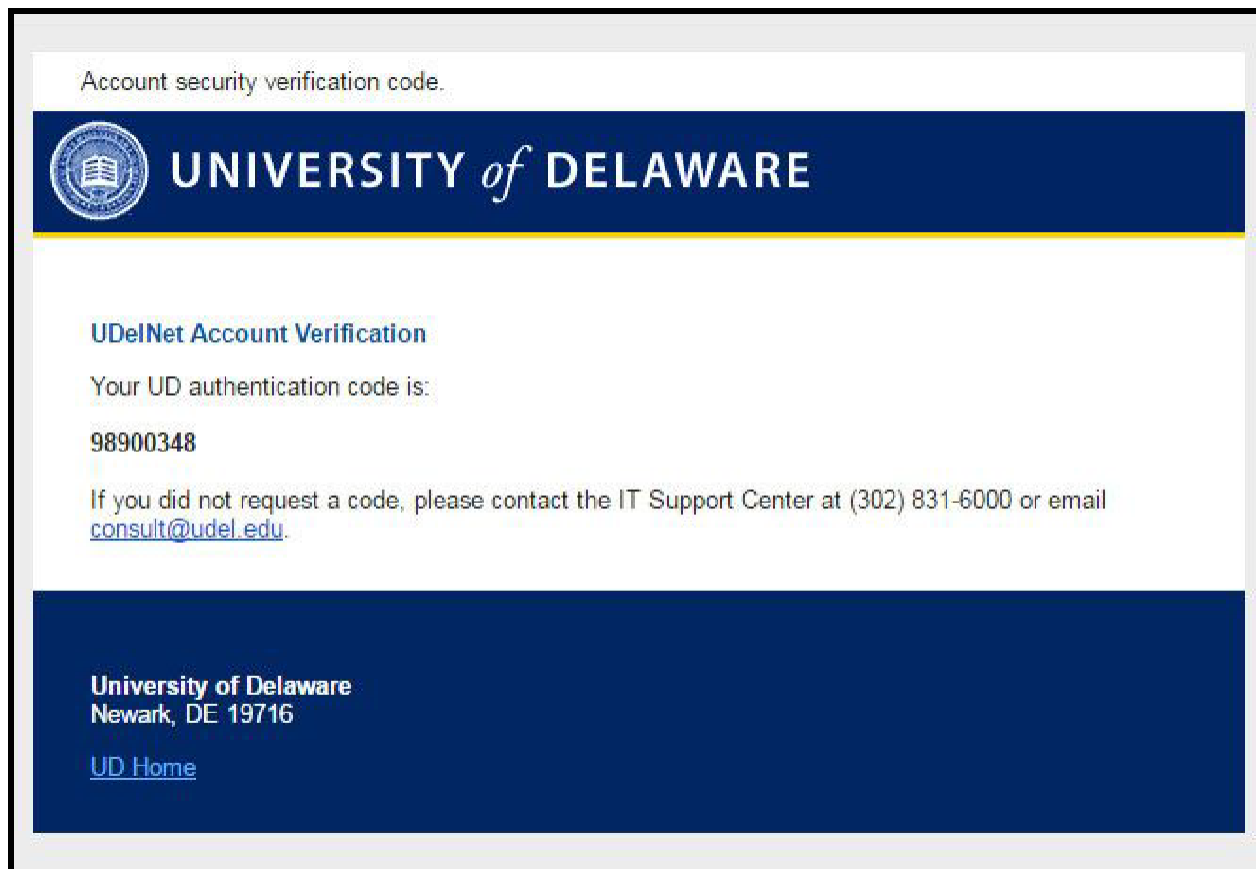
[Didn't get it? Resend.](#)

[Previous step](#) [Next step](#)

## 我的UD邮箱设置: 双重认证(2FA)设置

### 接收2FA代码

- 谷歌动态口令: 在你装有谷歌动态口令应用的设备上获取你的代码
- 语音信息: 接听信息并记录你的代码
- 文字消息: 你将收到一个短信, 例如: "Your UD Auth code is 000000".
- 邮件消息: 你将收到以下邮件



## 我的UD邮箱设置: 双重认证(2FA)设置

### 紧急2FA代码

- 强烈建议在你进行下一步之前将紧急代码带印出来。如果由于任何原因致使你不能使用你的首要或备用方法，这些号码仅为在紧急情况下一次性使用。

The screenshot shows a web browser window with the URL <https://udapps-qa.nss.udel.edu/myUDsettings/review?execution=e1s10>. The page is titled "My UD Settings" and features a progress bar indicating "71% complete". The navigation path is: Communication methods / Fob / Google Authenticator / Primary method / Verify primary / **Emergency codes** / Complete. The main heading is "Two-factor authentication settings: Example Name (709999999)". Below this, a paragraph explains that Two-factor authentication (2FA) protects the account by requiring an authentication code in addition to the username and password. It also provides contact information for the IT Support Center: (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu). A section titled "Emergency 2FA codes" contains a warning: "Your emergency codes should only be used if you do not have access to any of the methods or devices you provided on the previous step. Without access to your two-factor method or primary device, you will be unable to access your University account." Below this warning is a light blue box with the instruction: "Print the codes below and keep them somewhere secure in case of an emergency." The emergency codes are displayed in a table with three columns of placeholder text "000000000". To the left of the codes is the instruction: "Print your emergency 2FA codes and store them in a secure location:". Below the codes is a button labeled "Print emergency codes". At the bottom of the page are two buttons: "Previous step" and "Finish & submit".

My UD Settings [Help](#)

71% complete

[Communication methods](#) / [Fob](#) / [Google Authenticator](#) / [Primary method](#) / [Verify primary](#) / **Emergency codes** / [Complete](#)

### Two-factor authentication settings: Example Name (709999999)

Two-factor authentication (2FA) protects your account by requiring an authentication code in addition to your username and password.

If you have any questions, contact the IT Support Center at (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu).

#### Emergency 2FA codes

Your emergency codes should only be used if you do not have access to any of the methods or devices you provided on the previous step. Without access to your two-factor method or primary device, you will be unable to access your University account.

Print the codes below and keep them somewhere secure in case of an emergency.

Print your emergency 2FA codes and store them in a secure location:	000000000	000000000	000000000
	000000000	000000000	000000000
	000000000	000000000	000000000
	000000000	000000000	000000000

[Print emergency codes](#)

[Previous step](#) [Finish & submit](#)

## 我的UD邮箱设置: 创建账户

### 确认页面

The screenshot shows a web browser window with the URL <https://udapps-qa.nss.udel.edu/myUDsettings/eli-setup?execution=e1s11>. The page header features the University of Delaware logo and the text "UNIVERSITY of DELAWARE". Below the header is a blue bar with "My UD Settings" and a "Help" link.

The main content area starts with the heading "You are done!" followed by a green box containing two checkmarks:

- ✓ You have created your University of Delaware account.
- ✓ You have set up two-factor authentication.

Below this is a section titled "My account information" with a warning: "Keep your password secret! Don't write it down and don't tell it to anyone!". It lists the following details:

- UDelNet ID: example
- UD email address: example@udel.edu
- UD ID: 709999999

An "Important" note states: "All official University correspondence is sent to your UD email address." This is followed by a list of instructions:

- You are responsible for receiving and reading official communications sent to your udel.edu account in a timely fashion.
- You are responsible for ensuring that your SPAM filter does not delete official University correspondence.
- If you forward your udel.edu email to a non-UD email account, you are responsible for making sure that forwarding is configured correctly. You could follow your email provider's help files about "white-listing" email from udel.edu addresses to make sure that UD email does not end up in your non-UD email account's SPAM or Junk folder.
- You will **never** be asked to confirm account information online to keep your account active – by the University of Delaware or any other legitimate entity.
- To find the University of Delaware email system, visit **My UD Business**: [www.udel.edu/myudbusiness](http://www.udel.edu/myudbusiness).

The next section is "My password reset communication methods". It explains that if a password reset message is sent to one of the communication methods on file, the user must be able to access it quickly. It recommends a cell phone for text messages and notes that there are no UD charges. It asks the user to ensure the information is correct.

Under "UDSIS:", the listed methods are:

- 333-333-3333
- example@gmail.com

Under "Two-factor authentication (2FA):", the listed methods are:

- 555-555-5555
- 777-777-7777

A note encourages users to keep their contact information current and provides a link to the help page for making changes. It also states that students without a non-UD email address should provide a personal email address to facilitate password resets.


At the bottom, there is a blue button that says "Manage your account in My UD Settings".



## 我的UD邮箱设置: UDeINet 安全更新

### 确认邮件

Confirmation of online form submission.


UNIVERSITY *of* DELAWARE

**UDelNet Account Confirmation**

You have completed the account creation process and are now able to log in to University of Delaware secure services using your UDeINet ID and password.

**Keep your password secret! Don't write it down and don't tell it to anyone!**

**UDelNet ID:**    example

**UD email address:**    [example@udel.edu](mailto:example@udel.edu)

**UD ID:**    709999999

- If you have not set up two-factor authentication (2FA) you will be required to do so when you log in. Visit the [2FA help pages](#) for more information and how-to videos.
- To view or change your account settings, log in to [My UD Settings: www.udel.edu/myudsettings](#).
- If you forget your password, go to [Forgot My Password: www.udel.edu/preset](#).

**Important: All official University correspondence is sent to your UD email address.**

- You are responsible for receiving and reading official communications sent to your [udel.edu](mailto:udel.edu) account in a timely fashion.
- You are responsible for ensuring that your SPAM filter does not delete official University correspondence.
- If you forward your [udel.edu](mailto:udel.edu) email to a non-UD email account, you are responsible for making sure that forwarding is configured correctly. You could follow your email provider's help files about "white-listing" email from [udel.edu](mailto:udel.edu) addresses to make sure that UD email does not end up in your non-UD email account's SPAM or Junk folder.
- You will **never** be asked to confirm account information online to keep your account active – by the University of Delaware or any other legitimate entity.
- To find the University of Delaware email system, visit [My UD Business: www.udel.edu/myudbusiness](#).

If you have any questions, contact the IT Support Center at (302) 831-6000 or email [consult@udel.edu](mailto:consult@udel.edu).

**University of Delaware**  
Newark, DE 19716

[UD Home](#)