Be Safe Over Winter Break

As the semester ends, fewer people will be around the labs and buildings. Please follow the advice below:

- Do not perform hazardous experiments during the break!
- Use the **buddy system** anytime you are in the lab; you never know when an accident will occur.
- Wear proper **PPE** (safety glasses, gloves, and lab coats).
- **Label** all waste and reactions properly.
- **Save Energy!** Turn off lights, unplug hotplates and other equipment not in use, and keep hoods closed.
- Keep labs and offices **locked** to prevent theft.
- If you do not recognize someone, ask them the name and their purpose in the building, or contact UDPD.

Space Heaters are Forbidden!

Portable space heaters are a potential source of fire if not used properly. EHS has determined that due to the increased fire risk, space heaters are **not permitted in University buildings**. If you feel that a space is not adequately heated by the building heating (HVAC) system, please contact UD Fixit at fixit@udel.edu to report the condition.

If Facilities deems the HVAC system inefficient in delivering the proper temperature to the space, then Facilities HVAC may consider providing temporary heat that meets the approval of EHS and all applicable codes.

Emergency Contact Cards

Update your emergency contact information, as needed, for all laboratories! As you welcome new students into your lab and say good-bye to those who have graduated, it’s important to continually update the emergency contact cards. Please have at least two individuals listed with cell phone numbers.

It is also a great idea to add or update individual contact information at each hood. That way, if there is ever an emergency, we can contact the correct person ASAP.