



University of Delaware
Environmental Health & Safety
General Services Building Room 132
222 South Chapel Street, Newark, De. 19716
(p)831-8475 (f)831-1528
fire-safe@udel.edu



- Application for Inflatable Use on University Property -
Application **MUST** be received by the EHS office **2 weeks** prior to the event date

Please print clearly.

Applicant's Name: _____
Applicant's Organization: _____
Applicant's Mailing Address: _____
Applicant's Email: _____
Applicant's Telephone Number: (____) ____ - _____

Please provide the following information as it will help us in evaluate your inflatable event:

Event Title: _____
Event date(s): _____ Event time: _____
Event location: _____
Event description: _____
Anticipated number of guests: _____

Inflatable vendor: _____
Inflatable vendor contact name: _____
Tent vendor contact phone number: _____
Inflatable Names (List Each) : _____
How is the inflatable(s) anchored to the ground (stake/weighed)?: _____

*****If the inflatable is to be staked to the ground please verify that the inflatable vendor will be submitting a Miss Utility request as per Del. State Law: (verified/not verified) _____**

Wind rating of inflatables (if each inflatable has a different wind rating then please list each one separately): _____

Date of inflatable setup: _____

Date of inflatable take down: _____

Continued on the next page.....

Generator needed for power (Yes/No): _____

If yes to answer above; is the generator UD supplied (Yes/No): _____

Will food be provided (yes/no): _____

If yes to the above question; will food be cooked onsite or cooked ahead of time and brought in?: _____

Who will be cooking food (UD Dining/Other)? If other please list name: _____

****The following items will need to be submitted in addition to this application****

- Site map indicating where the inflatable will be set up on the property in relation to buildings/parking
- Certificates of flame resistance for inflatable material (Inflatable Vendor can provide these to you)

*Submit completed applications to Environmental Health
& Safety Fire Protection group email: fire-safe@udel.edu*

Revised 4/20/2022



EHS Office Use Only	Event Number#
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