



# NFPA 1600 Update: 2010 Edition

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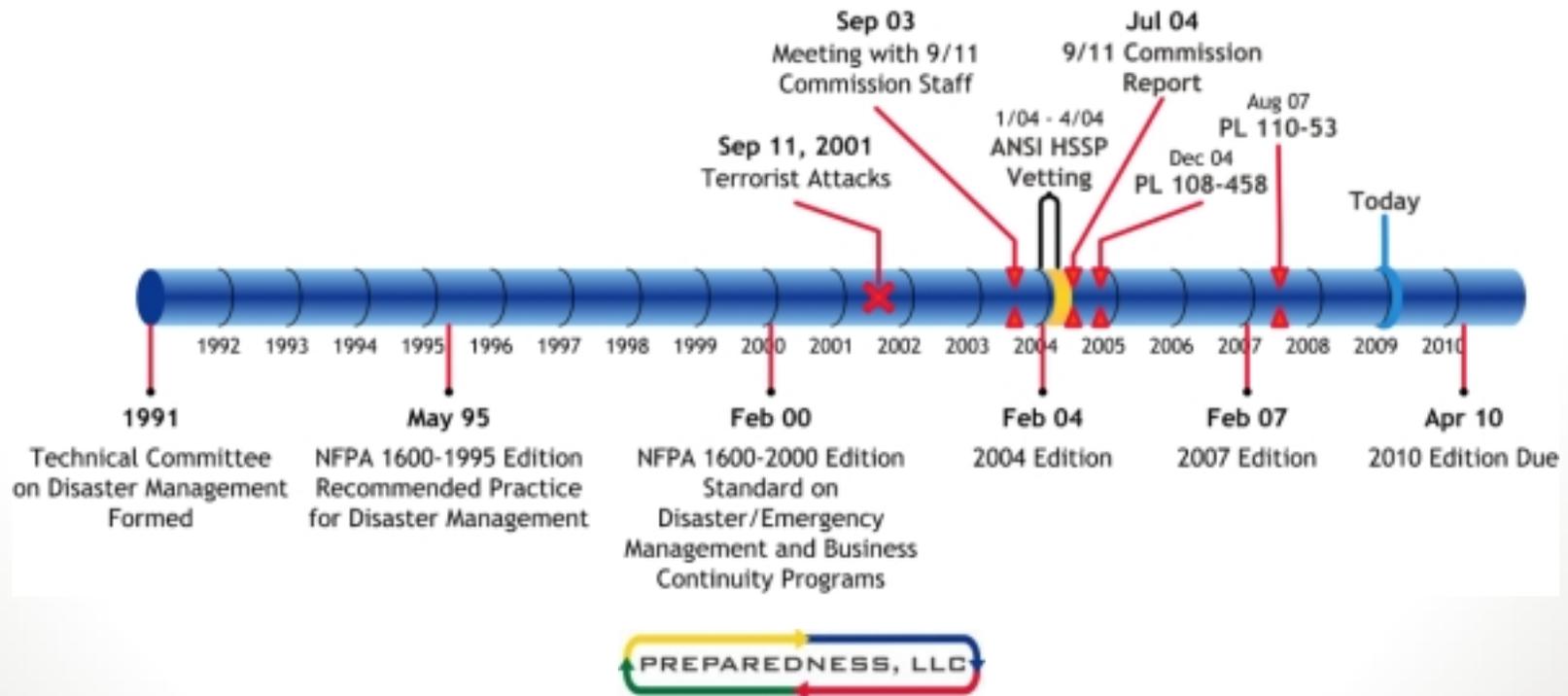
“Standard on Disaster/Emergency Management and Business Continuity Programs”

**Donald L. Schmidt**  
CEO, Preparedness, LLC  
Chair, NFPA 1600 Technical Committee



# NFPA 1600 History

- ▶ Committee formed in 1991
- ▶ 4 published editions
- ▶ Endorsed by 9/11 Commission
- ▶ Referenced in two federal laws



# Input from Many Sources & Diverse Interests

- ▶ Input from
  - ANSI HSSP's Hurricane Katrina Workshops
  - Sloan Foundation "Framework for Voluntary Preparedness"
  - Dozens of public proposals
  - Technical committee's own research
- ▶ Technical committee
  - 32 voting members
  - 15 alternates/non-voting members
- ▶ Task Groups
  - 6 task groups
  - 74 task group members



# NFPA 1600-2010 Edition Highlights

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- ▶ New definitions
- ▶ Chapters 4 & 5:
  - Reordered
  - Significant expansion into Chapters 4 - 8
- ▶ Crisis management introduced
- ▶ Annexes
  - Self-evaluation tool
  - Management system guidelines



# Document Reordering

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# Program Management

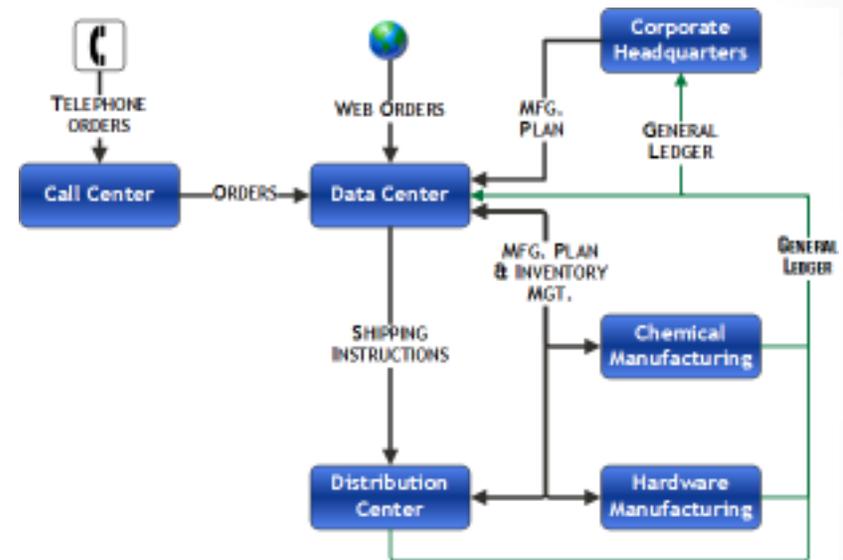
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- ▶ 4.1 Leadership and Commitment **(NEW)**
- ▶ 4.5 Performance Objectives
- ▶ 4.7 Finance & Administration
- ▶ 4.8 Records Management **(NEW)**



# Planning

- ▶ 5.2 Risk Assessment
  - Business Impact Analysis
- ▶ 5.5 Planning Process
  - Crisis management
- ▶ 5.6 Common Plan Requirements
  - Succession
  - Delegation of authority



# Chapter 6 Implementation

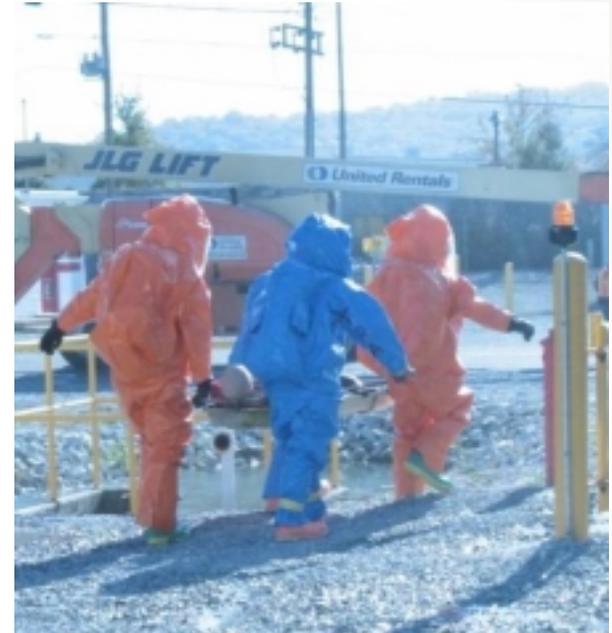
- ▶ 6.3 Communications and Warning
- ▶ 6.4 Operational Procedures
- ▶ 6.5 Emergency Response
  - Special needs population
- ▶ 6.6 Business Continuity and Recovery
  - Employee assistance and support
- ▶ 6.7 Crisis Communications



# Testing & Exercises

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- ▶ New section
- ▶ Exercise design goals and objectives
- ▶ System to provide participant recommendations



# Chapter 8 Program Improvement

- ▶ 8.1 Program Reviews
  - Management review and involvement
  - Frequency of reviews
  - Triggers for additional reviews
- ▶ 8.2 Corrective Action



# Annexes

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- ▶ Annex B - Program Development Resources
- ▶ Annex C - Checklist for Compliance with NFPA 1600 2010
- ▶ Annex D - Management System Guidelines



# Your Opportunity to Contribute

- ▶ Report on Proposals Open for comments until March 6
- ▶ ROC meeting March 17-19
- ▶ ROC draft available Aug. 28
- ▶ 2010 edition available as early as January 29, 2010

The image shows the cover of a document titled "2009 Fall Revision Cycle Report on Proposals". The cover is white with a black border and a series of small black squares along the top edge. The text on the cover includes:

- 2009 Fall Revision Cycle**
- Report on Proposals**
- A compilation of NFPA® Technical Committee Reports on Proposals for public review and comment
- Public Comment Deadline: March 6, 2009
- NOTE:** The proposed NFPA documents addressed in the Report on Proposals (ROP) and in a follow-up Report on Comments (ROC) will only be presented for action at the NFPA June 2010 Association Technical Meeting to be held June 7-11, 2010, at Mandalay Bay Convention Center in Las Vegas, NV, when proper Amending Motions have been submitted to the NFPA by the deadline of October 25, 2009. Documents that receive no motions will not be presented at the meeting and instead will be forwarded directly to the Standards Council for action on issuance. For more information on the rules and for up-to-date information on schedules and deadlines for processing NFPA documents, check the NFPA website ([www.nfpa.org](http://www.nfpa.org)) or contact NFPA Standards Administration.
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# Additional Information

- ▶ [www.nfpa.org](http://www.nfpa.org)
- ▶ NFPA 1600 available for free download
- ▶ “Implementing NFPA 1600”
- ▶ 2 day professional development course  
—excellent for private sector preparedness

