Research Office
Summer Conference

Date: Tuesday, July 26, 2011
Place: Clayton Hall

• **Avoiding the Subaward Blues**

“Avoiding the Subaward Blues” workshop is designed to provide attendees with an overall view of the sub-award process. The workshop will expand on the roles and responsibilities of the team and how team members can work together to manage the process from proposal creation through closeout of the award. In addition, attendees will be provided tools that will assist with proactive approaches for both pre-award as well as post-award management of sub-award activities.

- Gain an Understanding of the Subaward Process from Proposal to Close-Out
- Understand Roles & Responsibilities Critical to Success
- Learn Requirements for Subaward Monitoring as Required by OMB Circulars
- Take away Valuable Tips, Tools, and Recommendations to Avoid the Subaward Blues

• **Research, Service, Consulting, Material Transfer Agreements...OH MY!!**

Join us to learn more about the various agreements that are entered into with industry, individuals, not for profits, and more. We will discuss when to use a research agreement versus a service agreement. Why is it important to complete the consulting agreement and what do those nine questions you have to answer really mean. Who should know about and understand when to use Material Transfer Agreements. Why are there so many different types of agreements? Bring any and all questions about agreements to this meeting and learn how to select the correct type of agreement to use.
• **C.A.S. — Calling All Sufferers**

  - Do the terms Allowable, Allocable, Reasonable, and Consistent keep you up at night?
  - Do you experience sweating at the thought of Direct vs. Indirect expenses?
  - Do you have 90 Day JV phobia?

  If you answered ‘Yes’ to any of these questions, then this session is for you! Please attend this session if you would like to ease these symptoms. Learn more about Cost Accounting Standards (C.A.S.), their importance, and how to use the guidelines.

• **Everything you always wanted to know about the F&A rate but were afraid to ask**

  F&A rates: what they are, how they are calculated and why they are important to the institution. The applicable rules and guidelines are discussed with special emphasis on OMB Circular A-21. Other topics include UD’s commitment when the F&A agreement is signed as well as the restrictions imposed on expenses that can be charged by departments on grants and contracts. Items such as Service Centers, Effort Reporting, Meals and Direct Charging of Administrative Salaries on grants and contracts are discussed and their impacts are evaluated.

• **Effort Now & the Future**

  Learn how to avoid common pitfalls which create extra work and cause audit risks. Find answers to frequently asked questions about effort reporting, and discover how faculty effort reporting will change with the addition of a new, third reporting period for summer research activities.

• **Creating Fruit Smoothie Cross Disciplinary Admin Teams**

  Gain insight into why it is important for administrators to evolve and transform into cross disciplinary teams that enable UD’s faculty to grow into translational researchers.

  - Define the three types of cross disciplinary collaborations
  - Discuss the emergence of Team Science
  - Explore the administrative structures needed for effective cross disciplinary collaboration
  - Introduce the concept of embracing our failures and striving for perfection