

## FLY AMERICA ACT WAIVER CHECKLIST

Check the applicable statement(s) below to qualify for a waiver of the restrictions of the Fly America Act under 41 CFR Part 301-10. **Documentation requirements are the same, attach a copy of itinerary and boarding passes.**

### If Open Skies is applicable:

\_\_\_\_\_ Foreign air travel on a non-U.S. air carrier is financed by U.S. Government, or will be claimed as costs under an award. **(For Open Skies Air Transportation Agreements which include European Union (EU), Australia, Switzerland and Japan, attach supporting documentation to include itinerary, boarding passes, and copy of the Agreement that shows country involved. Please note: Open Skies does not apply to transportation obtained or funded by the Secretary of Defense / the Secretary of a military department.)**

### For other waiver requests:

\_\_\_\_\_ Federal funds are not involved. (No additional documentation required).

\_\_\_\_\_ Use of foreign air carrier is a matter of necessity because of: *(Must check one below)*

\_\_\_\_\_ U.S. flag air carrier cannot provide the air transportation needed, e.g.

\_\_\_\_\_ Use of foreign air carrier is necessary for medical reasons.

(Attach medical release).

\_\_\_\_\_ Use of foreign air carrier is required to avoid unreasonable risk to traveler's safety. *(See 41 CFR 301-10.138(b)(2) for supporting evidence needed).* (Attach rationale and justification).

\_\_\_\_\_ Seat on U.S. air carrier in authorized class of service is unavailable, seat on foreign air carrier in authorized class of service is available. (Attach supporting documentation).

\_\_\_\_\_ Other (Provide detailed explanation).

\_\_\_\_\_ Code Share Agreement. U.S. air carrier is a party and ticket itinerary show U.S. air carrier.

\_\_\_\_\_ No U.S. flag air carrier provides service on a particular leg of your route *(Travelers can only use foreign air carrier to or from the nearest interchange point to connect with a U.S. carrier).* (Attach documentation showing no U.S. air carrier available).

\_\_\_\_\_ A U.S. flag air carrier involuntarily reroutes traveler on a foreign air carrier. (Attach rerouting documentation).

\_\_\_\_\_ Service on a foreign air carrier is three hours or less, and use of U.S. flag air carrier doubles en route travel time. (Attach supporting documentation listing available carriers and times).

\_\_\_\_\_ Air travel is between the U.S. and another country and use of a U.S. carrier on a nonstop flight extends travel time by 24 hours or more. (Attach supporting documentation listing available carriers and times).

\_\_\_\_\_ Any other air travel. *(You must check at least one of the following statements to qualify for a waiver of the Fly America Act restrictions in this section).*

\_\_\_\_\_ Use of a U.S. carrier increases the number of aircraft changes outside the U.S. by two (2) or more.

\_\_\_\_\_ Use of a U.S. carrier extends travel time by six (6) hours or more.

\_\_\_\_\_ Use of a U.S. carrier requires a connecting time of four (4) hours or more at an overseas interchange point.

(Attach supporting documentation listing available carriers and times).

Remember, you **must use a U.S. flag air carrier on every portion of the route where it provides service** unless you qualify for a waiver.

Traveler's Name: \_\_\_\_\_ Award Number: \_\_\_\_\_

Travel Dates: \_\_\_\_\_

PI approval: \_\_\_\_\_

Signature or Initials

Date

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