Preproposal Preparation

The six page Preproposal should be submitted to the Delaware EPSCoR Office by close of business March 27, 2009 electronically (EPSCoRDE@dbi.udel.edu) through the application form (an editable word document) which will be available on the EPSCoR web site (www.epscor.dbi.udel.edu). The form will be sent directly to those that submitted a preproposal in August 2009.

Use the FY2009 BAA as your guide to key criteria for the grant. The major differences this year are that (1) the requirement to be aligned with the State S&T plan has been removed (requirement to build research infrastructure remains), (2) each University in an EPSCoR State can submit three proposals and (3) the grants are submitted directly by the university through grants.gov rather than from the State EPSCoR office. The Cost share requirement is still in effect.

The six page preproposal should include the following:

Section 1. Proposal Cover Sheet (one page) containing PI information, title, funds requested and agency contact information (fill in form). The pre-proposal does not have to go through OVPR – only the full proposals that go to DoD.

Section 2. Project Abstract (1/2 page)

Section 3. Program Description (3 pages)

3.1 Research Description: Describe the research to be undertaken (majority of section)

3.2 Support of DoD Mission: include a paragraph on how your research supports the DoD mission and how you plan to involve/interact with DoD. This is very critical. Include evidence of program officer support (Note: DoD does not allow Program Managers to write a formal letter of support, and they should not be requested to do so).

3.3 Infrastructure Contribution: describe how this proposal builds Research Infrastructure (people, instrumentation, capabilities) at your Institution.

3.4 Personnel: include a list of key personnel; name, College/Department, email and phone number of your co-PIs. Also note the number of graduate students and other technical personnel associated with the project.

3.5 Uniqueness: include a paragraph describing how this proposal is different from your other past, current, or pending grants and proposals.
3.6 Grant Contact Information: include your department’s grant administrator contact information: name, phone and e-mail.

Section 4.0 Budget and cost share plan - (no more than one page): Use your own format including the criteria listed in the RFP.

Preproposal Submission

The submission deadline for the DE DEPSCoR preproposal is 5:00 p.m. Friday March 27, 2009. Proposal is submitted by return e-mail through an application form (an editable word document). The application form is available on the EPSCoR web site (www.epscor.dbi.udel.edu) and will be sent directly to faculty that previously submitted a FY2009 DEPSCoR preproposal.

Preproposal Review Information

The proposals will be reviewed and evaluated by a team comprised of representatives from all colleges whose researchers submit proposals, and approved by the Delaware EPSCoR Office. The top three preproposals will be selected and the principal investigators notified by April 3, 2009.

State selection criteria parallel the DOD criteria. A competitive proposal will:

1. Demonstrate strong technical merit
2. Address critical needs of the targeted DOD agency
3. Include evidence of strong endorsement from the program manager of the targeted agency
4. Meet the cost share requirement
5. Build Delaware research infrastructure capability (people, equipment) and increase future grant opportunities with federal agencies
6. Start new research initiatives rather than extend existing programs
7. Address basic research, rather than applied research, critical to the DOD mission

If you have any questions, please direct them to Steve Borleske (302) 831-3430 or EPSCoRDE@dbi.udel.edu.