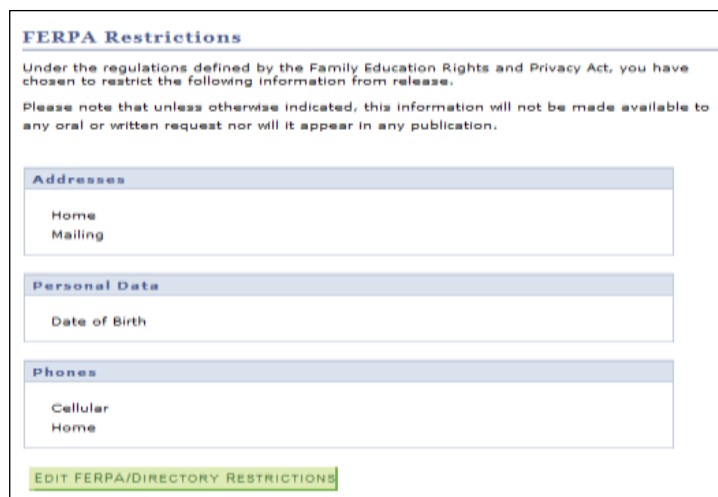# UDSIS Student Center
Privacy Settings

UDSIS is the University of Delaware's computerized Student Information system. This document shows how to edit privacy settings regarding the release of personally identifiable information. For a complete review of privacy issues and the Family Educational Rights & Privacy Act of 1974 (FERPA), see http://www.udel.edu/registrar/policies-procedures/ferpa.html.
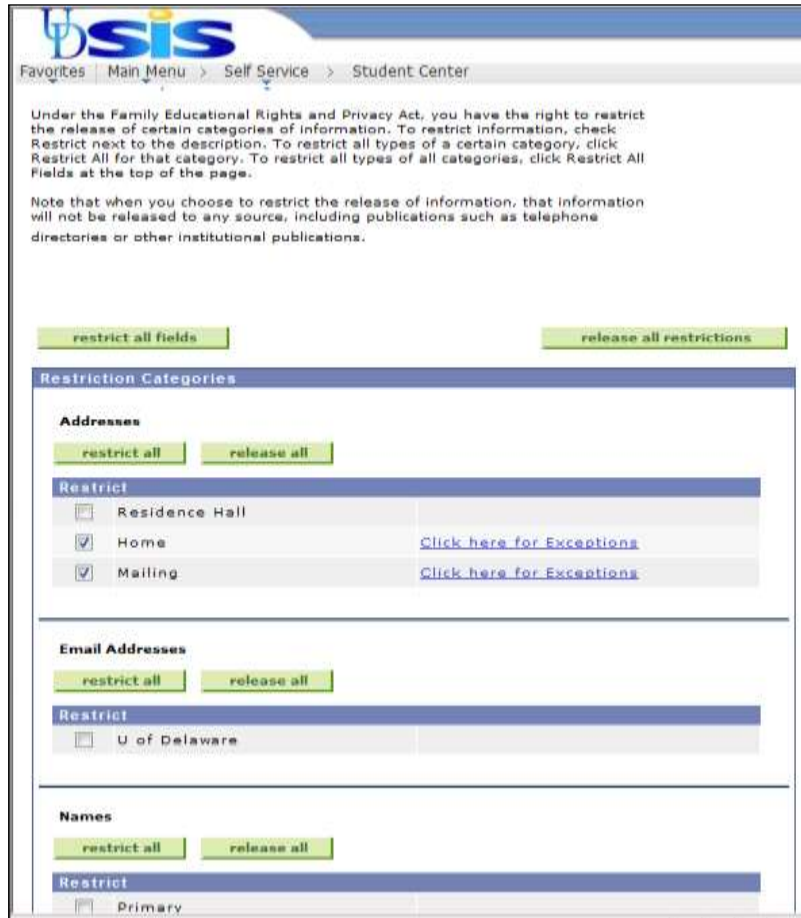
1) Log into UDSIS - http://www.udel.edu/udsis-student .

2) On your Student Center home page, under "Personal Information", click **Privacy Settings**.

3) The **FERPA Restrictions** page shows any restrictions you have set regarding your personal information. As seen below, **Home** and **Mailing** Addresses, along with **Date of Birth**, **Cellular** and **Home** phones are all restricted.

4) To add/edit restrictions, click the **EDIT FERPA/ DIRECTORY RESTRICTIONS** button at the bottom of the page and follow screen directions.

5) If you want to release **Dean's List** and **Graduation** information to publication, click the link **Click here for Exceptions** on ANY of your restriction lines to arrive at the following page:

6) To allow release of your name for Dean's List and/or Graduation publication, choose the desired dropdown item and click the **add button** to indicate you **want** to release this information.