



Elliott Hall
 26 East Main St.
 Newark, DE 19716-6410, USA
 Phone: 302-831-2115
 Fax: 302-831-2123
 Email: oiss@udel.edu

Authorization for Department Payment

For International Scholars, Staff and Faculty Fees – To be completed by the UD Department

Scholar Information

UD ID	
Name	
Visa Type	
Country of Origin	
Date of Birth	
Department	

One-Time Department Payment

I authorize the University of Delaware to deduct the amount indicated below for payment of International Fees.

- \$170.00 International Service Fee for J-1
- \$425.00 International Service Fee for H-1B

Department funding to be charged:

Purpose: _____

Purpose Code Administrator: _____

Account: 149820

Please sign and date this form and return it to the Office for International Students and Scholars (OISS).

To view the policy for the International Service Fee, please visit:

<http://www1.udel.edu/oiss/resources/cost.html>

If you have any questions regarding this form, please contact OISS at 302-831-2115, or at oiss-scholars@udel.edu.

Department Signature: _____ Date: _____

Revised 09/01/2020