Included:

• What you **MUST** do before coming to UD
• What you should **EXPECT** when you arrive at UD
• What you can do to have a **SUCCESSFUL** experience at UD

2014-15
International Student Pre-Arrival Survival Guide
Congratulations on your admission to the University of Delaware!

This document was designed to help you each step of the way as you join the University community.

Review this material NOW so that you know what MUST be done immediately to confirm your enrollment at the University of Delaware.

Bring this booklet with you when you travel to the United States and arrive on our campus. If you have additional questions, please contact us via live chat from 8:30 a.m. – 4:30 p.m. (US EST) at www.udel.edu/admissions or see the last page of this document for a list of University representatives and their contact information.

We look forward to meeting you upon your arrival!

If You Decide Not to Attend

If you decide not to join the University of Delaware for the semester that you have been admitted, please return the I-20 or DS-2019 form and notify us at oiss@udel.edu as soon as possible. Should you decide to postpone your arrival date, please notify the Office of Undergraduate Admissions at admissions@udel.edu so that we can change your matriculation date. We will discard all applications of students who do not arrive and who do not notify us of a change in plans. It would then be necessary for you to reapply.
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Before you Arrive

To officially accept your offer of admission to the University of Delaware, you MUST accomplish the following tasks.

For questions prior to your arrival, please contact the Office of Undergraduate Admissions via live chat (Monday-Friday, 8:30 a.m. – 4:30 p.m. US EST) at www.udel.edu/admissions.

You can accomplish most tasks prior to arrival by using your custom portal at www.udel.edu/mybluehenhome.

1. Submit your Deposits
   To accept admission to the University of Delaware, you must pay your admissions and housing deposits by three weeks from the date on your letter of admission. You may go online at www.udel.edu/mybluehenhome to pay your admissions/housing deposits using a credit card or you may return a bank check in U.S. dollars with the purple deposit form located in your admit packet. Please note that the admissions deposit is non-refundable.

2. Obtain your Visa to Study in the U.S.
   If you have not already received your visa authorization form (I-20 or DS-2019), it is enclosed.
   Use your passport and the enclosed SEVIS I-20 form (for F-1 visa) or DS-2019 form (for J-1 visa) and schedule your visa appointment. Take all the previously mentioned documents along with your original admission letter, SEVIS fee receipt, and financial documentation (ex: Assistantship award from the department, financial support letter, sponsorship letter, current bank statement) to the U.S. embassy or consulate in your country to apply for your visa. The following website provides links to all U.S. embassies and consulates worldwide: http://usembassy.state.gov.
   Once approved, the visa is stamped in your passport. Canadian citizens are exempt from having to obtain a visa but must use their I-20 or DS-2019 to enter the U.S. and must obtain a Form I-94 clearly indicating F-1 or J-1 status. You are permitted to enter the U.S. 30 days prior to the start date noted on your I-20/DS-2019 form. You are required to report to and attend the school designated on your visa stamp and I-20/DS-2019 form.
   For more information please visit the “Obtaining an F-1/J-1 visa” or visit the Department of State website (F-1, J-1).
A Note about Bringing Family with you: If you have a spouse and/or children and you want them to accompany you to the U.S., you will need to let us know. You need to complete the Visa Request Form for Dependents and submit it to our office with a copy of the dependent(s)’ passport. You are also required to show financial documentation (an additional $3,000 per dependent). We would suggest that your family come later, after your arrival, once you have made housing arrangements. Once they get here, you will need to purchase insurance for all dependents. You have 30 days from their arrival to do so. Check here for more information on Family Health Insurance Requirements.

3. Select your Housing and Dining Options

Single international students who will be incoming freshmen must live in on-campus housing. Requests for an exception to this policy along with a detailed explanation must be submitted in writing to the Office of Residence Life & Housing. Requests for an exception are normally considered when there is an extreme medical situation that cannot be accommodated on campus. Medical documentation will need to be provided from a physician. Please see the Housing Application and www.udel.edu/housingsignup for complete details.

All new undergraduate students are recommended to live in the residence halls to enjoy a true U.S. college experience. Learning to live with someone new is part of the university experience, however, we recognize that some students would prefer to live with someone they know and make that selection themselves. Log onto www.udel.edu/mybluehenhome and access your housing preference form if you wish to choose a roommate. All roommate requests MUST be mutual.

Read about our meal plans on www.campusdish.com and choose the dining plan that best matches your current eating style.

4. Make sure your Finances are in Order

Costs for the Fall 2013 and Spring 2014 semesters are listed at www.udel.edu/oiss/udlife/costs.html. Actual year costs will be available online beginning in July. The University of Delaware uses an electronic billing process to bill all students for charges incurred. The student account is always accessible on the My Finances site at www.udel.edu/MyFinances, and it is the student’s responsibility to be aware of up-to-date balances due and billing due dates. Students receive a monthly e-mail notification sent to their preferred e-mail address when a new bill is available so be sure to establish your pin and e-mail account before the Fall Semester bill is generated in July. You have the option of paying in full or paying the first of four installments by August 1. Students may also grant account access to their parent/guardian by logging in to UDSIS and clicking on the “Grant parent My Finances access” under the “Finances” section. Once you have registered, you must financially clear your account on My Finances by August 1 (or immediately following registration if you register after August 1) in one of the following ways:
- Make payment in full*
- Enroll in the Monthly Installment Plan* – Make four equal installment payments due monthly beginning August 1 for the Fall Semester and January 3 for the Spring Semester, with balances to be paid in full within four months. Note there is a $50 installment fee per term associated with this option.

The University offers convenient ways for students and authorized users to pay the student account. These include the following:
- Students with U.S. checking accounts - You can process an online payment directly from your checking account, or indicate you will be mailing a check and then submitting payment to: Student Financial Services, Cashier’s Office, 30 Lovett Avenue, Newark, DE 19716.
- Students without U.S. checking accounts – The University has partnered with Western Union Business Solutions to provide enhanced ability for international students to make payment from their home countries with reduced transaction fees, and you can initiate this payment through My Finances. Additional information is available at: http://www.udel.edu/finaid/files/IntlFundTransferEnhancement.pdf.
- Pay via credit card – There is a 2.75% convenience fee with this option.

For a list of Frequently Asked Questions or to send questions to a Student Financial Services advisor, please visit askSFS at www.udel.edu/askSFS. Alternatively, you may contact us via phone at 302-831-2126.

*Report Additional Credits – If money is coming from outside sources (third-party payers, educational loans, outside scholarships, etc.), you can report those as additional credits on My Finances, thereby reducing your balance until those funds are received. From there, you can pay any remaining balance either in full or through the installment plan.

Please note: Students should have U.S. currency available for travel expenses and any emergency that might occur between arrival at port of entry and arrival in Newark, Delaware.

5. Complete your Family Medical History Form

All entering students are required to complete the online Personal and Family Medical History Form which you can access at www.udel.edu/studenthealth/about-shs/immun_med_histy.html. This information serves as the basis for the student medical record and assists the Student Health Services medical staff in providing more complete medical treatment. Medical records are strictly confidential. Complete the form prior to your enrollment.
6. Confirm your Medical Insurance

Medical insurance is mandatory and will be charged directly on your bill. If a student chooses to substitute medical insurance from the home country that is comparable to the University-provided health insurance, the student must submit an insurance waiver form with proof of medical insurance coverage. The waiver form is available online at www.universityhealthplans.com. University Health plans will determine if the alternate insurance is adequate and if the charge can be waived. A waiver form is required each year.

Students choosing to purchase health insurance at home prior to arriving on campus or students wishing to remain a part of their family’s health insurance policy should be aware of the following requirements that the University of Delaware uses in determining if a student’s insurance coverage is comparable to the University-provided coverage. Policies that do not meet the following requirements will not be accepted by the University, and students will be charged the mandatory fee on their University bill.

- My policy provides medical benefits of at least $100,000 per person per accident or illness.
- My policy provides benefits for repatriation of remains in the amount of $7,500.
- My policy covers expenses associated with medical evacuation in the amount of $10,000.
- My policy’s deductible does not exceed $500 per accident or illness.
- My policy will be maintained throughout the duration of my stay in the U.S.
- My policy’s insurance company will pay at least 75% of covered medical expenses.
- If a particular activity is part of my Exchange Visitor program, my insurance will cover injuries resulting from my participation in that activity.
- My policy may establish a waiting period before it covers pre-existing conditions (health problems I had before I bought the insurance), as long as the waiting period is reasonable by current standards in the insurance industry.
- My policy is backed by the full faith and credit of my home country government, or the company providing the insurance meets minimum rating requirements established by DOS [an A. M. Best rating of “A-“ or above; an Insurance Solvency International, Ltd. (ISI) rating of “A-i“ or above; a Standard & Poor’s Claims-paying Ability rating of “A-“ or above; or a Weiss Research, Inc. rating of B+ or above].

7. Get Immunized

The Division of Public Health of the State of Delaware requires that all entering students be properly immunized for Measles, Mumps, and Rubella (German measles). You can obtain immunization forms at www.udel.edu/studenthealth/about-shs/immun_med_histy.html

The University of Delaware also requires that all students either receive a meningococcal meningitis vaccination or sign the meningococcal meningitis waiver provided on the immunization form. Students who are at high risk for tuberculosis are also required to have a PPD/Mantoux Tuberculin (Tb) Skin Test within six months of starting regular classes.

See www.udel.edu/studenthealth/about-shs/immun_med_histy.html for more details on the meningococcal meningitis vaccine and additional recommended immunizations. Please note that for any student under the age of 18 at the time of enrollment, a parent or guardian’s permission to provide treatment is required. Permission to treat is included on the immunization form.

*The definition of “high risk students” is on the Immunization Documentation form.

8. Send us Official College Transcripts, AP, IB, & CAPE Scores

All admitted students are required to send the Admission Office an official final transcript of any college work completed, including college courses taken at institutions of higher learning while students are still in high school. Students wishing to receive college credit for coursework taken at a non-U.S. institution of higher education must have the official descriptions used by their school, in the language of their school. When the official descriptions are in a language other than English, English translations are also required. Students must also have a Course-by-Course evaluation done by AACRAO via http://ies.aacrao.org/apply-udelaware/

For complete information on how credits from institutions outside of the U.S. may be transferred, please visit the University Transfer Center website at www.udel.edu/Registrar/transfer/intl.html

The University of Delaware also awards advanced standing credit for appropriate scores on the Advanced Placement (AP) and International Baccalaureate (IB) exams, as well grades attained on the Caribbean Advanced Proficiency Examinations (CAPE) and Advanced A Level exams. For more information, visit www.udel.edu/admissions/for/advanced.html

9. Register for New Student Orientation

International New Student Orientation (ISO) will be held on Friday, August 22, 2014 for Fall Semester, and Friday, February 6, 2015 for the Spring semester. Visit www.udel.edu/mybluehen-home and register for New Student Orientation by clicking on the link to the right of the page. All new international students – whether they are currently abroad or in the U.S. – are required to attend ISO.

10. Activate your UD E-mail Account

Your academic advisor and other University of Delaware representatives will begin communicating with you as soon as you deposit with the University. The main way in which we will communicate with you is through your UD e-mail account. Please set up your account as soon as possible after you have deposited. Instructions for setting up your account and purchasing a computer for campus can be found at www.udel.edu/it/welcome.html

11. Communicate with your Academic Advisor

Your academic advisor may contact you shortly after you deposit with the University of Delaware. He or she will assist you in selecting and registering for courses for your first semester. Be sure to set up your University of Delaware e-mail account and check it regularly, as many University representatives will contact you with urgent issues. You may also check www.udel.
12. Pack your Bags (and boxes)

If you wish to send parcels to the University of Delaware prior to arrival, the parcels must be wrapped securely and marked clearly with your name, c/o General Services Building, Room 110, University of Delaware, Newark, DE 19716-6410, USA. Or you may choose to shop for most necessities when you arrive in town. Please note that the University does not provide bed linens. However, students living in the residence halls will be able to rent sheet and towel sets for immediate/temporary use, and will have opportunities to be taken to stores to purchase such items as towels, sheets, and other long-term necessities. If you are living in the residence halls, DO NOT bring or ship items that are easily available in the U.S. (utensils, food, school supplies etc.). See page 13 for more shopping information.

You should pack clothing with the following thoughts in mind: students in the U.S. tend to dress quite informally. Jeans, T-shirts, shorts, and sweatshirts are all very acceptable to wear around the campus and in class. The weather in Delaware requires both summer and winter clothing. Students have also found it useful and enjoyable to bring the national dress to wear on special occasions. Remember that you will be able to shop for clothing in the U.S. as well. The state of Delaware is “tax-free,” meaning that it does not charge a sales tax on many items, including clothing.

13. Make your Travel Plans to the U.S.

Most students coming to the University of Delaware arrive in the United States at JFK Airport in New York or Newark, New Jersey or Philadelphia, Pennsylvania. We recommend that you arrive at Philadelphia International Airport (airport code: PHL). If you are flying into New York, you should purchase an add-on ticket to Philadelphia from New York at the time you purchase your ticket to the U.S. It is more convenient and less expensive.

The University of Delaware campus is located in Newark, Delaware. You will need to make additional arrangements to travel from the airport to campus when you arrive in the U.S. Philadelphia International Airport is less than one hour away from campus while JFK, LaGuardia, and Newark International Airports are two – four hours from UD’s campus. Please note that Newark International Airport is in Newark, New Jersey and NOT in Newark, Delaware. Please see “Travel to Campus” on page 7 for instructions on arranging transportation to campus from the airport. In some cases, you will also need to make these travel reservations in advance.

You should make plans to arrive at the University of Delaware on a weekday during normal business hours (8:00 a.m. - 5:00 p.m. Eastern Standard Time). You must arrive no later than August 21 in order to attend International New Student Orientation on August 22 for the Fall semester, or no later than February 5 for the Spring semester. Please e-mail a copy of your travel arrangements to oiss@udel.edu.

Students can apply for temporary housing (for accommodations prior to August 21) by contacting Conference Services at glanius@udel.edu or for early check-in on August 21 by contacting the Office of Residence Life & Housing at reslife-housing@udel.edu or by filing online at www.udel.edu/reslife/students/ecisignup.htm.

You should be able to view your housing assignment in August for the Fall Semester and January for the Spring Semester at www.udel.edu/mybluehenhome.
When you Arrive

From the moment that your plane lands until classes begin, follow these steps to the University of Delaware.

For questions once you arrive in the U.S., please contact the Office for International Students & Scholars at (302) 831-2115 (Monday-Friday, 8:30 a.m. – 5 p.m. US EST) or oiss@udel.edu.

1. Entering the U.S.: What to do at the Airport

   Carry your passport with the U.S. visa stamp, your I-20/DS-2019 form, SEVIS fee receipt, and the supporting documentation you provided to obtain the visa when you travel to the U.S. You should have U.S. currency available for travel expenses and any emergencies that might occur. You will be issued a Form I-94 to process your entry into the U.S. in the appropriate visa status. Please keep the I-94, which will be given to you at the port of entry at the airport, with your passport.

   Do not leave the immigration area at the port of entry until your documents are in order as follows:

   • You should have your Form I-94 stamped “F-1” or “J-1” and the letters “D/S” (for “Duration of Status”) printed on it. Family members should have “F-2” or “J-2” and “D/S” on their own I-94 forms.
   • You will receive your I-20/DS-2019 back.
   • If you have a question or if there is a problem, it is much easier to take care of it there before you leave the immigration area.

   The Form I-94 lists the person’s immigration category, the port of entry, the date of entry into the U.S., the expiration of their stay, and a unique 11-digit identifying number on top. This unique number is important and may be required for various reasons while you are in the US. You should obtain your I-94 number online at https://i94.cbp.dhs.gov/I94/request.html after you arrive in the US.

   Remember:

   • Enter your information exactly as it appears on your passport.
   • It may take time for your information to populate in the CBP system. If it has been one week since your arrival, and you do not see information, or, if your information is incorrect, contact a local CBP Deferred Inspection Site or Port of Entry to have your admission corrected.
   • Contact OISS if you are still having difficulty. You can also watch a video example of the I-94 process online at https://i94.cbp.dhs.gov/I94/jsp/CaptivateVideo.jsp
2. Transportation to the University of Delaware Campus

Once you arrive in Philadelphia, you can take the Delaware Express Shuttle to Newark, Delaware, but a reservation must be made at least 48 hours in advance. The reservation can be made on-line at www.delexpress.com or call 1-800-648-5466. The cost is around $45 plus a $7.00 tip. Please mention the University of Delaware discount to benefit of this rate. If making a reservation on-line, use code “129676” to get a discount. We encourage you, if at all possible, to make arrangements to arrive in Philadelphia. Do not take a taxi from New York to Newark, Delaware.

Those arriving in New York City can reach Newark, Delaware by bus. To travel by bus to Newark, Delaware after you arrive at Kennedy International Airport, take the Shuttle Bus to Eastside Terminal in Manhattan (around $15), and you will be transported to the Port Authority for free. Bus service from the Port Authority to Wilmington, Delaware leaves at frequent intervals (around $35). Once in the U.S., call 1-800-343-9999 for bus schedule information. Be sure to take the bus to Newark, Delaware (150 miles from New York City) rather than to Newark, New Jersey (across the Hudson River from Manhattan). The bus arrives at 2nd & French Street in Wilmington, Delaware across the street from the AMTRAK train station. There is DART bus service at the train station. The DART bus goes to Newark, Delaware several times a day (cost under $3).

Delaware Bus Route Schedules: (http://dartfirststate.com/services/bus_services.shtml)
Taxi Companies: (http://dartfirststate.com/directory/index.shtml#taxi)

3. Bring Personal Items for your Immediate Needs

Please bring sufficient items of personal use for the first few days, including clothing essentials, toiletries, prescribed medications, and phone, as you might not be able to visit certain stores immediately. Once on campus, you will be able to walk or drive to many stores. See page 15 for more shopping information.

4. Special Accommodations

Office of Disability Support Services (DSS)

In accordance with the Americans with Disabilities Act, as amended and the Rehabilitation Act of 1973, the University of Delaware is committed to providing equal access for students, employees and visitors with a disability. The University of Delaware strives to provide an inclusive campus community.

The Office of Disabilities Support Services (DSS) provides reasonable accommodations and ensures equal access to University programs and services. The DSS office works with individuals, who have physical, medical, Psychological disabilities, as well as, learning disabilities and ADHD. Anyone requesting an accommodation from the University based on a disability should contact the DSS office directly. It is the individual’s responsibility to inform the DSS office of the disability and need for accommodation. The need for reasonable accommodation is determined on a case-by-case basis when supported by information supplied by the individual.

To contact DSS please call (302) 831-4643, TTY/TDD (302) 831-4563, fax (302) 831-3261 or email DSSoffice@udel.edu. For additional information, please visit our website www.udel.edu/DSS. The office is located at 325 Academy Street, Perkins Student Center, Suite 161, Newark, DE 19716.

Individuals needing services for a temporary condition may also contact the DSS to discuss his/her needs. Visitors to the University needing accommodation should provide ample notice so that assistance may be planned and in place for the day of the visit. Students requesting housing accommodation(s), please complete the housing assignments form (www.udel.edu/has or call 302-831-3676) and submit a housing accommodations form to DSS (www.udel.edu/DSS or call 302-831-4643).

5. Go to Class

Classes begin on August 26 for the Fall semester and February 9 for the Spring semester. You should review your schedule of classes in advance with your academic advisor. Be sure to show up to class on time and be prepared to participate in class discussion. Consult the academic calendar on page 15 for many important dates throughout the year.
6. Check-In on Campus

A. At OISS

Soon after arrival in Delaware, you must check-in with our office (44 Kent Way) and bring the following documents with you:

- Passport
- I-94
- Visa
- I-20 (F-1) or DS-2019 (J-1)

Additional documents: in addition to the documents listed above New students must complete and submit the following forms:

- International Student & Scholar Information Request Form
- SEVIS form

Students transferring to UD from another U.S. institution will need to check in with OISS in order to receive their new I-20/DS-2019, unless they require the new I-20/DS-2019 to enter the U.S.

Note: International students attending UD on a visa status that allows study in the U.S., (besides F-1 or J-1), must also submit their immigration documents to OISS.

If you arrive on a weekend day or at a time in which OISS is closed, go immediately to your residence hall. Be sure to go to OISS once the office is open (Monday-Friday, 8:30 a.m. – 5 p.m.).

B. At your Residence Hall

All new freshmen MUST live on campus. Please see your housing assignment information at www.udel.edu/mybluehenhome for your specific residence hall with address. See back cover for residence hall locations.

C. At International Student Orientation (ISO)

International Student Orientation will be held on August 22 for the Fall Semester and February 6, 2015 for the Spring Semester. We recommend that you arrive a couple of days prior to this date, and no later than the day before orientation. You must apply for early check-in by contacting Housing Assignment Services at http://www.udel.edu/has/movein/moveinday.html. For information about undergraduate orientation, please visit www.udel.edu/students/nso/

You may be asked to attend other orientation activities but this one is MANDATORY for international students. Undergraduate students may be required to take placement examinations or attend special meetings for new students. Questions about such requirements or about other details of your academic program should be addressed directly to your program office. The UD catalog is online at http://www.udcatalog.udel.edu/ where admission and degree requirements are explained.

D. With your Academic Advisor

After check-in at OISS, all undergraduate students must check in with your academic advisor. You should communicate with your advisor prior to arriving on campus in order to register for fall courses. You may also have the opportunity to meet with your advisor during new student orientation. He or she will review your degree requirements and help you select classes. Your academic advisor will serve as an excellent resource at UD and will work with you to ensure that your academic experience is successful by assisting you with the following: course selection, choice of major(s), choice of minor(s), maintaining progress toward graduation, interpreting university policies and referrals to university support services. It is a good idea, therefore, to meet with your advisor or faculty contact before the start of each semester. See contact information below for undergraduate student advisors in each college.

Agriculture & Natural Resources
Kim Yackoski, (302) 831-2508, yackoski@udel.edu
Academic Programs & Student Services, 104 Townsend Hall
Office Hours: Monday-Friday, 8 a.m. – 4:30 p.m.

Arts & Sciences
Nina Buchanan, (302) 831-3020, jbn@art-sci.udel.edu
Undergraduate Academic Services, 109 Mitchell Hall
Office Hours: Monday-Friday, 1-4 p.m.

Business & Economics
Dr. Jennifer Gregan-Paxton, (302) 831-4628, greganj@udel.edu
Office of Undergraduate Advising & Academic Services, 102 Purnell Hall
Office Hours: Monday-Friday, 9 a.m. – 12 p.m. and 2-4 p.m.

Earth, Ocean, & Environment
Frank Newton, (302) 831-2841, fanewt@udel.edu
Office of Student Services, 111 Robinson Hall
Office Hours: Monday-Friday, 9 a.m. - 5 p.m.

Education & Human Development
Kristine Ritz-Coll, (302) 831-2301, kritz@udel.edu
Office of Student Support Services, 120 Willard Hall
Office Hours: Monday-Friday, 9 a.m. - 5 p.m.

Engineering
Chuck Shermeyer, (302) 831-8659, fcsherm@udel.edu
Office of Undergraduate Affairs, 141 Dupont Hall
Office Hours: Monday-Friday, 1-4 p.m.

Health Sciences
Carolyn Quinci, (302) 831-8073, cquinci@udel.edu
Office of Student Services, 345 McDowell Hall
Office Hours: Monday-Friday, 9 a.m. - 5 p.m.

University Studies
Courtney McGinnis, (302) 831-4555, cmym@udel.edu
Advisement Services, 148-150 S. College Avenue
Office Hours: Monday-Friday, 9:30 a.m. – 12 p.m. and 1-3:30 p.m.
A Note about Academic Integrity

Students at the University of Delaware are expected to be honest and forthright in their academic endeavors. It is the official policy of the University of Delaware that all acts or attempted acts of alleged academic dishonesty be reported to the Office of Student Conduct for disposition within the University Undergraduate Student Conduct System.

An explanation of the University’s policy and general procedures for handling undergraduate student cases of academic dishonesty is available at http://www.udel.edu/studentconduct/ai.html. On this site, you can also find a list of proactive strategies for protecting yourself from being charged with academic dishonesty.
1. Temporary Housing
The Office for International Students and Scholars (OISS) will assist in providing a host family who will provide housing for two or three days upon your arrival. Students must request this service prior to arrival at UD.

Students can apply for temporary housing (for accommodations prior to August 21) by contacting Conference Services at glanius@udel.edu or early check-in on August 21 by contacting the Office of Residence Life & Housing at reslife-housing@udel.edu or by filling out an online form at www.udel.edu/reslife/students/ecisignup.htm.

The INNternationale House at 153 Courtney Street, Newark, Delaware 19711 is very close to campus and provides both temporary and long-term housing (for students exempt from living on-campus). For more information and online registration you can visit: www.TheInnternationale.org. The INNternational House is not a subsidiary of the University of Delaware, and its inclusion in this publication does not represent an endorsement by the University.

2. Permanent Housing
Information about on-campus housing can be found at www.udel.edu/has/ or by contacting Residence Life & Housing at reslife-housing@udel.edu or 302-831-4663.

If you are exempt from living on-campus, you can rent rooms or apartments off-campus.

There are several places that list apartments for rent:
University of Delaware is partnered with Places4Students.com – an Off-Campus Housing Service for students to search for housing accommodations, find roommates, or post student sublets for FREE.

Department offices have bulletin boards which sometimes include advertisements of rooms for rent.

The University of Delaware Classifieds (https://primus.nss.udel.edu/classifieds) lists apartments and rooms for rent.
Newspapers, such as The News Journal, list apartments for rent.

**WARNING:** Do not sign a lease until you arrive and see the room or apartment.
3. Signing an Off-campus Housing Agreement

Once you have found a suitable apartment, you’ll be asked to sign a lease, a legal agreement committing you to live in a place for a certain period of time at a certain price per month. You may also be asked to pay a security deposit which is often equal to one month’s rent. Here are a few things to remember:

- Be sure that you understand the terms of the lease before you sign it.
- Most area apartments require a year-long lease.
- You must pay rent for the entire amount of time that you agree to live in the apartment. Most leases state that the tenant may not vacate the apartment until the lease expires. If you vacate the apartment and are unable to find someone to rent your apartment, the law requires that you still have to pay the rent. You may not just vacate one apartment because you find another one that you like better.
- Some landlords may ask for a “reference” before allowing you to rent their quarters. You may use Ms. Frances O’Brien, OISS Coordinator of Immigration Services, as a reference.
- The landlord-tenant law can be found at: http://attorneygeneral.delaware.gov/consumers/protection/brochure/landten.pdf
- If there is something you do not understand in the lease, please contact OISS before you sign it.

4. Setting up Your Apartment

Good but used furniture may be purchased at reasonable prices at second-hand stores. The University Classifieds website (https://primus.nss.udel.edu/classifieds) is also a good source of second-hand items.

Electric: It is your responsibility to have the electric connected when renting an apartment. The location of your apartment will determine which electric company provides the service. If the apartment is in the City of Newark, go to the Newark Municipal Building, 220 Elkton Road, Newark, Delaware, where the Utility Billing Office is located on the 1st floor (Phone: 302-366-7085). A minimum $75 deposit is required for electric heat, and a $50 deposit is required for gas or oil heat. If the apartment is located outside the City of Newark, contact Delmarva Power (Phone: 302-454-0313). Delmarva Power does not require a deposit. Check with your rental office to find out which utility will provide your power.

Telephone: For a land line, contact Bell Atlantic Telephone (1-800-633-4330). You will have to purchase your own phone available at many stores. There are many cell phone companies so it would be helpful to ask friends or colleagues which plans are most advantageous for your calling destination. Most companies require you to sign a 1 – 2 year contract, especially if you want a free/inexpensive phone, and a US social security number may be required. If you don't want to sign a contract, you can purchase “pre-paid” phone plans and pay more for the phone. Local phone calls from a public pay phone cost $0.5 cents and accept U.S. coins (quarters, dimes, and nickels). It might be wise for you to get change (get U.S. coins) or buy phone card as soon as possible in the U.S. in the airport in case there are no stores open that can make change for you late at night. You can purchase a domestic calling card at grocery stores, drug stores, etc. There is usually a basic fee for telephone and different long distance calling plans. For emergencies in the U.S. the emergency assistance number is 911. Directory assistance the U.S. can be reached by calling 411. There is a charge for directory assistance.
Your First Year at UD

Take advantage of University resources, make friends by getting involved, and embrace your new life as a successful student at the University of Delaware!

1. Get to Know Campus
   During New Student Orientation (see page 8 for more information) you will have the opportunity to take a walking tour of campus. Get to know campus on foot and become familiar with our campus bus schedules. Note the location of your classes on a campus map and walk to each location before the first class of the semester. Some students use bicycles, scooters, and skateboards to make their way from their residence halls to classes to dining halls, and more. You can purchase these on Main Street or check our UD’s online classified section at www.udel.edu/classifieds

If you are uncertain of where your classes are located or how the bus system works, ask your residence hall advisors or stop by the University Visitors Center, at 210 South College Avenue, for a campus map with directions. Become familiar with all of your options so that you are comfortable getting where you need to be on time.

UD Bus Route Schedules (Free): (www.udel.edu/transportation/ud_route/ )

2. Keep your Finances in Order
   For information related to educational costs, financial aid, and paying your student account, please refer to Student Financial Services (SFS) at www.udel.edu/sfs. You can get answers to frequently asked questions or submit a question to an SFS advisor through askSFS at www.udel.edu/askSFS

3. Join a Student Club
   Several national and regional associations are active on the UD campus. They promote cultural and educational learning opportunities for the larger university community and can sometimes help you with locating housing or airport pick up. You are encouraged to make connections with an appropriate association and become involved as a representative of your country and culture. For list of all student associations on campus please see www.udel.edu/RSO/

4. Stay Safe
   The University of Delaware takes many steps to increase the safety of our students. Although crimes do occur here, as they do everywhere, our highest priority is campus security. Our security programs include:
   • A 24-hour locked exterior door system in all residence halls
   • Building-specific Access Cards to allow entrance to your
building and other designated areas
• Outside telephone panels where guests call the room to request entrance
• Door viewers provided in all residence hall room doors and Christiana Towers Apartments entrance doors
• Operable lower floor windows equipped with security screens
• Alarms on exterior doors of residence halls to discourage students from them open
• Well-lit campus paths and more than 200 outside emergency-call phones connected directly with University Police
• Educational programs and publications that encourage students to do their part to ensure a safe environment
• Student police aides who provide nightly foot patrols and escorts for students and secure the residence halls.

5. Shop in Delaware
For Clothing
Students in the U.S. dress quite informally. Jeans, T-shirts, shorts, and sweatshirts are all acceptable to wear around campus and in class. The weather in Delaware requires both warm and cold-weather clothing. Students have also found it useful and enjoyable to bring their national dress to wear on special occasions. There are several places to shop for clothing nearby, although some are within driving distance:
• Main Street, right on campus, is home to many shops and restaurants, including the UD Bookstore, and authorized apple dealership http://enjoydowntownnewark.com/shop.
• Christiana Mall (www.shopchristianamall.com/) is a short bus ride from campus
• Concord Mall (www.concordmall.com/) and the Tanger Outlet Centers (www.tangeroutlet.com) in Lancaster, PA and Rehoboth, DE are a 40-minute and 90-minute car ride, respectively, from campus

For Groceries
Many shops, restaurants, and banks are located close to the University of Delaware campus. Ethnic grocery stores are also nearby including Wang's Oriental Food Store, Apna Bazaar (Indian grocery store), and Zahara International Food Market. Newark Natural Foods carries organic produce, herbs, grains, and groceries. A Farmer's Market where fresh fruits and vegetables can be purchased is a 10-minute drive from campus, and there are large grocery stores (Acme, Pathmark, Shop-Rite) in the Newark area.

For Everything Else

6. Send Mail from the U.S. Post Office
To learn how to mail a package through the United States Postal Service, visit their website, www.usps.com. The closest post office to the University of Delaware is within walking distance at 40 East Main Street, Newark, DE 19711.

There are other letter/package couriers available such as DHL, FedEx, etc. To mail a letter in the US, the postage is 44 cents. You can mail the letter at the post office, but it may be more convenient to use the mailboxes at your apartment complex. Stamped mail may also be put in the large, blue postal mailboxes located on various street corners. Your mail will be picked up or delivered every day except Sunday and federal holidays. If you need to have packages mailed to Newark, Delaware before you have a permanent address, they can be sent to:

Your Name
Department Name
University of Delaware
c/o General Services Building, Rm. 110
222 South Chapel Street
Newark, DE 19716
USA

7. Take Care of your Health
The Student Health Service (SHS) provides a full range of primary care, treatment, and referral services, as well as related health education programs. All programs and services are aimed at maintaining the physical and emotional well-being of University of Delaware students. Services include: a medical clinic, self-care clinic for cold and minor wounds, specific men's and women's health issues, dispensary services, immunizations and allergy clinic, lab and x-ray services, and more. Hours and information are available online at http://www.udel.edu/studenthealth

In addition, the University offers a special series of programs for students under the title of “Healthy HENS” that encourage Healthy Exercise Nutrition and Sleep. Read more about these programs and services at www.udel.edu/studenthealth

HealthyHENS@udel.edu

A Note about Prescription Drugs
Some drugs given or ordered overseas cannot be duplicated or are not available in the U.S. If you take daily or chronic medications, you should bring an adequate supply of your medications (in their original containers) to cover your needs while in the U.S., and you should check in at Student Health Services before you run out of your medication. Staff at the Student Health Service Center will attempt to find the appropriate medication or substitute. In addition, bring a copy of any prescriptions (including eyeglasses), medications, etc., in English.

8. Obtain a Driver's License or State I.D.
You can drive in the US for up to 60 days with a driver's license from another country. You must get a Delaware license within 60 days. If you do not have a license from another country, then you must get a Delaware license before you can drive.

To obtain a driver's license or State I.D. in Delaware, you must go to one of the local DMV offices and complete a driver’s license application. You will be required to take an eye exam to test your vision, a driver’s license examination (a written test about driver laws), and take a driving test on the road.

You will need the following documents in order to receive a driver’s license in Delaware:
• Your I-20 Certificate of Eligibility
• Social Security Card. (If you do not have a Social Security Card, you may request a “Letter of Ineligibility” from the Social Security Administration. To do this, you can visit the closest SSA Office at 101 Chesapeake Blvd, Elkton, MD 21921. Take your I-20, your passport, and your I-94 card to them and request the “Letter of Ineligibility.”
• Passport
• I-94 card (J-1/J-2 visa holders must present a valid DS-2019 or IAP-66)
• F-1 visa
• Two documents with your local address (Students living in the residence halls may request documentation from the Office of the Registrar and Housing Assignment Services. Students living off-campus should bring utility bills and a lease.)
• Complete information is available from the Delaware Division of Motor Vehicles (DMV) at http://www.dmv.de.gov/services/driver_services/drivers_license/dr_lic_gen_req.shtml

9. Know the Rules of Traffic
In the U.S., people drive on the right side of the road, and the driver’s seat is on the left side of the car. If this is different from your home country, remember to look both ways before crossing the street. This may take some time to get used to, but it is very important for your safety.

When crossing a road at a crosswalk, look both ways before crossing even if the pedestrian light says Walk (in white). Cars are permitted to make a right turn at a red traffic light, so you must be aware of turning cars even if you have the right of way. It is not safe to cross the road other than at a crosswalk because drivers may not see you and are not expecting pedestrians to cross without a crosswalk. Crossing the road at a point other than an official crosswalk is known as “jaywalking” and is considered a criminal offense.

When riding a bicycle, you must obey the same traffic laws as if you were driving a car. Ride your bicycle with the flow of traffic and wear protective gear and a helmet, which is required by law. You must have a light on your bicycle if you are riding in the dark, and we recommend that you also wear light-colored or reflective cloth. Many roads have bicycle lanes, however, always be aware of traffic since drivers may not see your bicycle.

The law requires that a child under 4 years of age or weighing less than 40 pounds be restrained in a child car seat at all times while you are driving in the US. The driver and passengers must also wear seatbelts.

10. Maintain Lawful Status While in the United States
In the period following September 11, 2001, new laws and many regulatory changes that affect visa issuance and processing of nonimmigrant benefits, as well as new requirements for maintaining lawful status, have been implemented. A major development that will affect your stay in the US is the federal tracking and reporting system called the Student and Exchange Visitor Information System (SEVIS). International offices at US universities and colleges are required to report to SEVIS certain events or conditions for all F-1 and J-1 students and their accompanying dependents. Remember, it is YOUR responsibility to know, understand, and fulfill all requirements of your nonimmigrant status! OISS advisers will assist you and advise you, but recent regulations have significantly increased the penalties for an F and J student’s noncompliance and have reduced the viable options you might have if you violate your nonimmigrant status or fail to meet a requirement.

Students must maintain continuous full-time enrollment during the fall and spring semesters to maintain their lawful nonimmigrant status. The minimum requirement is 12 standard grading credit hours for undergraduate studies each academic semester. F-1 and J-1 students in good academic standing (GPA 2.0 or greater) are allowed to work a maximum of 20 hours per week on campus while school is in session. All off-campus employment for F-1 and J-1 students requires advance written employment authorization. The I-20 / DS-2019 specifies the date by which the program of study will be completed (see figure A & B). An extension of program beyond the date mentioned on the I-20 or DS-2019 should be applied for prior to that expiration date. It is very important for non-immigrant students to understand their legal rights and responsibilities as well as the requirements for maintaining their lawful status. More information and procedures are explained in detail during New International Student Orientation.

It is the student’s responsibility to:
• Report to OISS upon arrival at UD for SEVIS registration and check-in
• Always keep your I-20 / DS-2019 valid
• Extend I-20 / DS-2019 form before expiration date
• Keep Passport valid at all times
• Register as a full-time student every semester
• Work no more than 20 hours/week on-campus during the academic year
• NOT work Off-campus without authorization from the OISS
• Request I-20/ DS-2019 Travel Signature before leaving the U.S.
• Report change of address at OISS within 10 days
• Report Change of Academic Level and Major to OISS
• File timely requests for change of status, transfer, employment authorization and other benefits.
2014-15 Important Dates

Summer
May 1  Deposit deadline for enrolling freshmen (or three weeks from date of admission)
May 31  Deadline to submit Special Needs Housing request
June 1  Your Academic Year Student Housing & Dining Agreements become binding today
June 15  Deadline to complete the online Math Placement Exam at www.udel.edu/mybluehenhome
June 30  Deadline to submit your final secondary school & university transcripts to the Office of Admissions
August  Look online for your housing assignment

Fall Semester
August 1  Fall bill or First installment due date
August 11-20  Temporary On-Campus Housing Check-In~
August 21  Early Check-In*
August 22  International New Student Orientation
August 23  General residence hall check-in for new students
August 23-25  1743 Welcome Days Celebration for new students
August 26  Classes begin at 8 a.m.
September 1  Holiday - University offices closed; classes suspended
September 9  Last day to register or to add courses**
October 10  Midterm grades are posted in UDISIS+
October 21  Last day to change registration or to withdraw from courses without academic penalty**
October 27  Registration begins for Winter Session, 2015
November 13  Registration begins for Spring Semester 2015
November 25  Residence Halls close at 7 p.m.*
November 26-28  Universities offices closed
November 27  Thanksgiving Holiday. No classes. University offices open
November 30  Residence halls & dining halls reopen
December 1  Classes resume
December 3  Last day of fall semester classes
December 4-7  Reading Days
December 5-12  Final examinations
December 5  Fee payment deadline for Winter Session
December 12  Last meal in dining halls – dinner
December 16  Fall semester grades are posted to UDISIS+

Winter Session
January 4  Residence hall check-in for Winter Session students (2-9 p.m.)
January 5  First meal in dining halls – dinner
January 8  Classes begin at 8 a.m.
January 23  Last day to register or to add courses**
January 27  Last day to change registration or withdraw without academic penalty**
February 6  Last day of classes
February 7  Final examinations

Spring Semester
January 5  Spring bill or First Installment due date
February 6  International New Student Orientation for Spring Admits
February 8  Residence hall check-in 2-9 p.m.
February 9  Classes begin at 8 a.m.
February 15  Housing applications due for 2015-16 academic year
February 23  Last day to register or to add courses**
March 27  Residence halls close at 7 p.m.*
March 28-April 4  Spring Recess Holiday – No classes. University offices open
April 5  Residence halls re-open at 2 p.m.
April 15  Deadline to cancel 2015-16 housing, & receive a half deposit refund
April 16  Registration for Fall Semester 2015 begins
April 21  Last day to change registration or to withdraw from courses without academic penalty**
May 18  Classes end at 10 p.m.
May 19-24  Reading Days
May 20-28  Final examinations
May 28  Residence Halls close at 10 p.m. (except for graduating students)
May 30  Commencement
June 1  Your 2015-16 Student Housing & Dining Agreements become binding today

~Contact Conference Services at glanius@udel.edu or (302) 831-2214 to arrange housing during this time. Please note that you must check in prior to 11 p.m. on these dates, as the registration desk of the residence hall (Christiana Commons) will close at 11 p.m.

*Contact the Office of Residence Life & Housing at reslife-housing@udel.edu to arrange for early check-in, or fill out the online form at www.udel.edu/reslife/students/ecisignup.htm. Once on campus, you may make arrangements for temporary housing during break time with your residence life staff.

**Please check with your academic advisor and OISS before changing or dropping classes from your academic schedule. Remember that going below 12 standard grading credits will place your immigration status at risk.

+++Please see your academic advisor with concerns regarding grades in your courses or exams. Also, see page 16 of this publication for resources to assist you with academic success.
11. Ask for Help

Attending college in another country means that you are away from home and your support system. Know that there are many members of the University Community here to help you. Reach out to your academic advisor, residence hall staff, or representatives from any of the following offices if you encounter difficulty during your time at the University of Delaware. We wish you the greatest success!

A Office of Undergraduate Admissions
Services: Admission status
210 South College Avenue, Newark, DE 19716
Phone: (302) 831-1606
Fax: (302) 831-6905
E-mail: admissions@udel.edu
www.udel.edu/admissions

B Office for International Students & Scholars (OISS)
Services: Visa, documentation, programs & events
44 Kent Way, Newark, DE 19716, USA
Phone: (302) 831-2115
Fax: (302) 831-2123
oiss@udel.edu
www.udel.edu/oiss

C Office of Disability Support Services
Services: English language instruction, language partner programs, cultural programming
189 West Main Street
(302) 831-2674
http://sites.udel.edu/ell/

D Office of Academic Enrichment
Services: Tutoring, study skills workshops, one-on-one academic assistance
148-150 S. College Avenue
(302) 831-4555
UD-aec@udel.edu
http://ae.udel.edu

E Career Services Center
Services: career preparation, resume review, online job postings, workshops, career library
401 Academy Street
(302) 831-2392
udcareers@udel.edu

F Center for Counseling & Student Development
Services: Individual and group counseling, weekly international group, confidential psychiatric services
261 Perkins Student Center, Newark, DE 19716
(302) 831-2141
www.udel.edu/Counseling/

G Office of Disability Support Services
Services: Accessibility accommodations, alternative format materials, assistive technology, interpreter services, note-taker services, parking services, test accommodations
325 Academy Street, Suite 161
(302) 831-4643 & TDD: (302) 831-4563
www.udel.edu/DSS/

H English Language Institute
Services: English language instruction, language partner programs, cultural programming
189 West Main Street
(302) 831-2674
http://sites.udel.edu/ell/

I Academic Advising (by College)
1 Agriculture & Natural Resources
Kim Yackoski, Assistant Dean, (302) 831-2508,
Yackoski@udel.edu
Academic Programs & Student Services,
104 Townsend Hall
Office Hours: Monday-Friday, 8 a.m. – 4:30 p.m.
http://ag.udel.edu/academics/currentstudents.html

2 Arts & Sciences
Nina Buchanon, Assistant Dean, (302) 831-3020,
buchanon@udel.edu
Undergraduate Academic Programs, 109 Mitchell Hall
Office Hours: Monday-Friday, 1-4 p.m.
www.cas.udel.edu/has/new-students/Pages/new-faq.aspx

3 Business & Economics
Dr. Jennifer Gregan-Paxton, Sr. Administrative Academic Advisor, (302) 831-4628, greganj@udel.edu
Office of Undergraduate Advising & Academic Programs, 102 Purnell Hall
Office Hours: Monday-Friday, 9 a.m. – 4 p.m.
www.coe.udel.edu/programs/undergraduate/advising

4 Earth, Ocean, & Environment
Frank Newton, Assistant Dean, (302) 831-2841,
fanewt@udel.edu
Office of Student Services, 111 Robinson Hall
Office Hours: Monday-Friday, 9 a.m. – 5 p.m.
www.coeoede.udel.edu/sites/undergraduate/advisement

5 Education & Human Development
Kristine Ritz-Coll, Assistant Dean, (302) 831-2301,
kritz@udel.edu
Office of Student Support Services, 120 Willard Hall
Office Hours: Monday-Friday, 9 a.m. – 5 p.m.
www.cehd.udel.edu/students/academic-advisement

6 Engineering
Chuck Shermeyer, Assistant Dean, (302) 831-8659,
fcsherm@udel.edu
Office of Undergraduate Affairs, 141 Dupont Hall
Office Hours: Monday-Friday, 1-4 p.m.
www.engr.udel.edu/resources/current_students/undergrad.html

7 Health Sciences
Carolyn Quinci, Assistant Dean, (302) 831-8371,
cquinci@udel.edu
Office of Student Services, 343-A McDowell Hall
Office Hours: Monday-Friday, 9 a.m. – 5 p.m.
www.udel.edu/chs/undergraduates/advisement.html

8 University Studies
Courtney McInnis, Assistant Director, (302) 831-4555,
cmyn@udel.edu
Advisement Services, 148-150 S. College Avenue
Office Hours: Monday-Friday, 9:30 a.m. – 12 p.m. & 1-3:30 p.m.
www.ust.udel.edu/content/what-academic-advising

P Residence Life & Housing
Services: residence hall assignments & programs
310 Haines Street, Suite 112
(302) 831-HOME (4663)
www.udel.edu/reslife

Q Math Tutorial Lab
Services: Tutorial assistance in Math 010, Math 114, Math 115,
Math 117, Math 221 and Math 241
501 Ewing Hall
(302) 831-2653
www.math.udel.edu/resources/ugrad/tutorial_site.html

R Office of the Registrar
Services: Academic records, transfer credit review from other educational institutions, AP/IB/CAPE test credit evaluation
University Visitors Center, 210 South College Avenue
(302) 831-1551
www.udel.edu/registrar/

S Student Financial Services
For information related to costs and financial aid, please visit:
Estimated costs for one academic year: www.udel.edu/oiss/information/costs.html
Financial aid: www.udel.edu/oiss/information/finaid.html
UD Bill, Merit scholarships, and private (non-federal) loans
www.udel.edu/sfs

T Student Health Services
Services: Health clinic, medical dispensary, immunizations & allergy injections, lab & x-ray services, routine women’s health treatments, contraceptive services, travel health services, & nutrition clinic.
Laurel Hall (South Green)
Office Hours: Monday-Friday, 8 a.m. – 5 p.m.; registered nurses available 24 hours a day/7 days a week for outpatient treatment & consultation.
(302) 831-2226
www.udel.edu/studenthealth

U Writing Center
Services: Free ESL conversation classes, writing assistance to improve grammar, punctuation, organization, style, and documentation
016 Memorial Hall
(302) 831-1168
www.udel.edu/writcent/
Notice of Non-Discrimination, Equal Opportunity and Affirmative Action

The University of Delaware does not discriminate on the basis of race, color, national origin, sex, disability, religion, age, veteran status, gender identity or expression, or sexual orientation in its programs and activities as required by Title IX of the Educational Amendments of 1972, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, and other applicable statutes and University policies. The University of Delaware prohibits sexual harassment, including sexual violence. The following person has been designated to handle inquiries regarding the Americans with Disabilities Act, the Rehabilitation Act, and related statutes and regulations: Tom Webb, Director, Office of Disabilities Support Services, 240 Academy Street, Alison Hall Suite 119, University of Delaware, Newark, DE 19716, 302-831-4643. The following person has been designated to handle inquiries regarding the non-discrimination policies and to serve as the overall campus coordinator for purposes of Title IX compliance: Bindu Kolli, Chief Policy Advisor, Office of Equity and Inclusion, 305 Hullihen Hall, University of Delaware, Newark, DE 19716, 302-831-8063. The following individuals have been designated as deputy Title IX coordinators: for Athletics, Jennifer W. Davis, Vice President for Finance and Administration, 220 Hullihen Hall, University of Delaware, Newark, DE 19716, 302-831-2769; and for Student Life, Dawn Thompson, Dean of Students/AVP for Student Life, 101 Hullihen Hall, University of Delaware, Newark, DE 19716, 302-831-8939. Inquiries concerning the application of anti-discrimination laws may be referred to the Title IX coordinators or to the Office for Civil Rights, United States Department of Education. For further information on notice of nondiscrimination, visit http://wdcrocolp01.ed.gov/CFAPPS/OCR/contactus.cfm for the address and phone number of the U.S. Department of Education office that serves your area, or call 1-800-421-3481.