Research Express is on its way!

- The demonstration will start at 12:30 pm.
- To use the Live Chat:
  - Maximize your browser window so you can see the postings.
  - If you refresh the browser page, you'll need to log in again.
  - After the demonstration, staff will remain available in the chat for a few minutes to answer additional questions.

Today's topic: UDThesis Styles
Formatting your Dissertation or Thesis using UDThesis Styles
What's involved?

- Professional document
- Regulations determine the format
- Tools and help
Professional document

- Your document represents your research and the University of Delaware

- Consistency in the formatting of your document makes it easier to read and more organized
Formatting tools

- Document must be formatted according to graduate and undergraduate regulations

- IT has produced styles and examples following most of these regulations

- Supplemental resources available for specific formatting issues
What can you do?

- Become familiar with the regulations
- Read the instructions for UDThesis styles, particularly the setup for Microsoft Word or LaTeX
- Direct questions about the regulations to Office of Graduate and Professional Education or Undergraduate Research Program
- Direct questions about using the UDThesis styles to IT Support Center
Let's take a look

- Office of Graduate and Professional Education:
  [http://www.udel.edu/gradoffice/](http://www.udel.edu/gradoffice/)
  Step-by-step Graduation Guide

- Undergraduate Research Program:
  [http://www.urp.udel.edu/](http://www.urp.udel.edu/)
  Senior Thesis > Current Thesis Students
Step by Step Graduation Guide

To guide you through this process please follow the steps outlined below:

Things You Must Do:


New Special Note: Effective Fall 2010 please use the following information on your approval page:

Charles O. Riordan, Ph.D.
Vice Provost for Graduate and Professional Education

Step 2  File your Application for Advanced Degree.

Step 3  Check the submission deadlines.
Thesis and Dissertation Manual

THESIS AND DISSERTATION MANUAL

2010

Office of Graduate and Professional Education
Step by Step Graduation Guide

To guide you through this process please follow the steps outlined below:

Things You Must Do:

Step 1: Acquire and use the UD Thesis/Dissertation Templates to set up the format for your paper.

Refer to the UD Thesis/Dissertation Manual for formatting requirements for your document, including examples of proper signature pages.

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Vice Provost for Graduate and Professional Education

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Step 3: Check the submission deadlines.
UDThesis Styles

The UDThesis Styles are designed to provide standard formatting for dissertations, executive position papers, and theses according to the University of Delaware Office of Graduate and Professional Education's Thesis and Dissertation Manual. They also provide standard formatting for Honors Senior Thesis with Distinction and Senior Thesis with Distinction according to the Board of Senior Thesis Readers and Undergraduate Research Program's Senior Thesis Handbook.

Styles allow quick access to frequently used format settings and help to maintain consistency in the format of a document.

**Graduate Students:** Formatting Dissertations, Executive Position Papers, or Master's Theses
- Microsoft Word (Windows or Mac)
- LaTeX

**Undergraduate Students:** Formatting Senior Theses
- Microsoft Word (Windows or Mac)
- LaTeX

**Additional Help:**
- Office of Graduate and Professional Education: 831-8697
- Undergraduate Research Office: 831-8995
- Writing Center: 831-1168
- IT Support Center: [help request, email, 831-6000]
Microsoft Word UDThesis Styles for Graduate Theses, Dissertations and Executive Position Papers

The UDThesis styles are designed to format theses, dissertations and executive position papers according to the regulations specified by the University of Delaware Office of Graduate and Professional Education.

Note: Make sure to check for the latest names and titles for the signatures in your document. You must change these manually.

Important: To use the styles most effectively, read and follow the instructions at the beginning of the UDThesis guidelines for setting up Word. If you have already started typing your document, see the Appendix of the guidelines.

Click to download the Microsoft Word UDThesis Guidelines

- Thesis
  - headings unnumbered within chapters:
    - example (PDF)
    - Thesis-unnumbered.docx (base file)
  - headings numbered decimal within chapters:
    - example (PDF)
    - Thesis-numbered.docx (base file)
Information Technologies
University of Delaware

Microsoft Word UDThesis Styles
For Dissertations, Executive Position Papers, Master Theses, and Senior Theses

Introduction

The UDThesis Styles are Word files designed to provide standard formatting for dissertations, executive position papers, and theses according to the University of Delaware Office of Graduate and Professional Studies’ Thesis and Dissertation Manual.

UDThesis Styles also provide standard formatting for Honors Senior Thesis with Distinction and Senior Thesis with Distinction according to the Board of Senior Thesis Readers and Undergraduate Research Program’s Senior Thesis Handbook.

UDThesis Styles provide the correct spacing and margins for your document and help you format title and approval pages. The title and approval pages include the correct wording for those pages. You will need to make the appropriate changes for information such as title, author and advisers. All of the standard Word commands are available in your dissertation, executive position paper or thesis file(s) while you are using these specialized formats.

Although this document does not require that you download certain Word styles, it

Current Thesis Students

UNIV 401 & 402 Info

- Class schedule for UNIV 401-402
- Group Lists
- Writing an Abstract
- PowerPoint Presentations – Content and Form
  - courtesy of Professor Norbert Mulders
- Designing Effective PowerPoint Presentations
  - courtesy of Professor Victor Chen

For all other questions, see the Senior Thesis Handbook or contact the URP office.

Writing, Formatting, and Talking About Your Thesis

- Senior Thesis Styles for Microsoft Word and LaTeX
- Format checklist—use this after downloading and following directions for using the stylesheets
- Make an appointment with the Writing Center
  - You can make up to two, one-hour appointments each week
- Oral Communication Fellows

Other Useful Documents
Senior Thesis Handbook

SENIOR THESIS HANDBOOK
for candidates for
the HONORS DEGREE WITH DISTINCTION
and
DEGREE WITH DISTINCTION
Current Thesis Students

UNIV 401 & 402 Info

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Styles allow quick access to frequently used format settings and help to maintain consistency in the format of a document.

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- Microsoft Word (Windows or Mac)
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- LaTeX

Additional Help:
Office of Graduate and Professional Education 831-8697
Undergraduate Research Office 831-8995
Writing Center 831-1168
IT Support Center help request, email, 831-6000
LaTeX UDThesis Styles for Degree with Distinction and Honors Degree with Distinction Senior Thesis Styles

A requirement for the Degree with Distinction and the Honors Degree with Distinction, the senior thesis is the culmination of a year-long major independent research or creative project. It addresses important unanswered questions and makes an original and valuable contribution to the scholarly, scientific, or artistic community. Its format and length depend on the discipline involved. For more information and applications, contact the Undergraduate Research Program.

Undergraduate senior thesis candidates using UDThesis styles should use them in conjunction with the Senior Thesis Handbook.

Note: Make sure you check for the latest names and titles for the signatures in your document. You must change these manually.

Guidelines and Style Files for LaTeX UDThesis

Click to download the [LaTeX UDThesis Guidelines](#).

Note: All LaTeX heading styles are numbered decimally within chapters.

1. For all degrees:
   - Download the [common base files](#) and extract (unzip) the contents. This will create the directory or folder called `udthesis-base-files`.
   - Download `UDThesis Class (udthesis.cls)` and copy into the `udthesis-base-files` directory or folder.
   - Download `UDThesis Class Option for Senior Thesis (seniorthesis.clo)` and copy into the `udthesis-base-files` directory or folder.

2. Download both the main.tex and tap.tex base files for the appropriate degree and copy them into the `udthesis-base-files` directory or folder:
   - Senior Thesis Honors Degree with Distinction
     - [example](#) (PDF)
     - `seniorthesishonors-main.tex` (base file)
     - `seniorthesishonors-tap.tex` (base file)

   - Senior Thesis Degree with Distinction
LaTeX UDThesis Styles Guidelines

INFORMATION TECHNOLOGIES
UNIVERSITY OF DELAWARE

\LaTeX\ UDThesis Style:
Dissertations and Theses (Master’s and Senior)

Introduction

The \LaTeX\ UDThesis style is a document class and class option designed to provide standard formatting for dissertations and theses (Master’s and Senior) according to the regulations specified by the University of Delaware Office of Graduate and Professional Studies’ Thesis and Dissertation Manual and Undergraduate Research Program’s Senior Thesis Handbook.

The \LaTeX\ UDThesis class provides the correct font size, spacing and margins for
More information

- UDThesis Styles
  [http://www.udel.edu/udthesis](http://www.udel.edu/udthesis)

- IT Research Computing
  [http://www.it.udel.edu/research-computing](http://www.it.udel.edu/research-computing)
Contact the IT Support Center

- **Email**: consult@udel.edu
- **Phone**: (302) 831-6000
- **Text**: (302) 722-6820