Graduate Administration & Leadership
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership

Overview

Graduate Administration at Boston University is under the centralized purview of the Office of the Provost for Graduate Affairs, with a Graduate School dedicated to the College of Arts & Sciences. Arts & Sciences is the largest college at BU and called “The academic heart of the University.” The remaining administrative architecture for graduate programs at BU is broken down by schools and colleges, each headed by a Dean’s Office overlooking more or less specialized graduate staff and having their own graduate admissions office.

Office of the Provost

- Office of the Associate Provost for Graduate Affairs
  - Assistant Provost for Graduate Enrollment Management
  - Assistant Provost for Academic Affairs

College of Arts & Sciences

- The Graduate School of Arts & Sciences, Dean’s Office
  - Dean of the Graduate School
  - The Graduate School, Admissions, Financial Aid, Student Records
    - Director
    - Assistant Director of Graduate Affairs
    - Assistant Director of Admissions & Financial Aid
    - Admissions Associate
    - Financial Aid Associate
    - Records Associate
    - Graduate Services Associate
    - Admissions & Financial Aid Coordinator
    - Senior Staff Coordinator

Schools & Colleges

- College of Communication
  - Assistant Dean for Graduate Affairs
  - Graduate Affairs Administrator
  - Assistant Director of Graduate Affairs
Admission and Financial Aid Counselor

- Henry M. Goldman School of Dental Medicine
  - Dean’s Advisory Board
  - Graduate Admissions

- School of Education
  - Dean of School of Education
  - Assistant Director for Graduate Student Services
  - Admissions

- College of Engineering
  - Office of the Dean
  - Graduate Programs Office
  - Graduate Admissions

- College of Fine Arts
  - Dean, College of Fine Arts
  - Graduate Admissions
    - Manager of Graduate Admissions

- College of Health and Rehabilitation Sciences: Sargent College
  - Dean of Sargent College
  - Graduate Admissions

- Metropolitan College
  - Graduate Admissions

- School of Public Health
  - Dean’s Office
  - Director of Graduate Student Life
  - Graduate Admissions

- Questrom School of Business
  - Office of the Dean
  - Graduate Admissions

- School of Social Work
  - Office of the Dean
  - Director, Professional Education Programs
  - Program Coordinator, Professional Education Programs
  - Graduate Admissions

- School of Theology
  - Office of the Dean
    - Director of Doctor of Ministry Program
  - Graduate Admissions

**Degree Programs and Enrollment**

Total number of graduate and professional students: 14,226
Degree Programs: 200+

**Online Learning**
Boston University’s online programs are designed and implemented through a collaboration between the Office of Distance Education and faculty members from schools and colleges. The Distance Education office is a part of BU’s Metropolitan College.

The Metropolitan College at BU is an extension of the main campus that offers distance learning, “blended formats” degrees, and online education. There are currently approximately 3200 students enrolled in BU’s online programs.

In addition to an Undergraduate Degree Completion Program, BU offers over 30 Master’s and graduate certificate online degree programs.

**Distance Education Office**

- **Administration**
  - Director
  - Assistant Director of Student and Faculty Support
  - Assistant Director of Educational Technology and Production
  - Assistant Director of Instructional Design
  - Administrative Coordinator

- **Proctored Exams and State Authorization**
  - Exam and Compliance Manager

- **Faculty and Student Support**
  - Senior Faculty and Student Support Administrator (4)
  - Faculty and Student Support Administrator (2)
  - Online Student Engagement Manager
  - Online Services Administrator

- **Instructional Design**
  - Senior Instructional Designer (3)
  - Instructional Designer (6)

- **Media Production**
  - Senior Media Producer
  - Media Producer

**Diversity & Inclusion**

Diversity & Inclusion initiatives and programming at BU are both centralized and decentralized throughout the University. For example, there is an Office of Diversity and Multicultural Affairs located at the School/College level for many programs, such as the School of Public Health and the School of Medicine.

The primary Diversity & Inclusion initiatives, however, come from the Office of the Provost and appear to be geared towards the University as a whole. From the Provost office, there are a series of initiatives aimed at various populations and fields of study. These include:

- **ARROWS**: Advance, Recruit, Retain & Organize Women in STEM
- Artemis Project
  - A five-week summer program for high school students directed by female undergraduates
- BU Admissions Student Diversity Board
  - A group of students who work with Admissions to increase representation of URM populations
- BU Women’s Guild
- Diversity in the Questrom School of Business
- First Generation Connect
- Graduate Women in Science & Engineering
- Howard Thurman Center
- Posse Foundation Scholarship
Graduate Administration and Leadership
Degree Programs and Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration and Leadership

Overview

Case Western’s graduate administration and leadership structure is centralized in the School of Graduate studies. A notable feature of their administration is the presence of Director positions for Postdoctoral Affairs and a Professional Development Center. While the School of Graduate Studies houses an Admissions team who act as program/departmental “liaisons,” perspective applicants are encouraged to contact and apply directly to their academic program of interest. One final note of importance, Case Western has more graduate and professional students (6,219) than undergraduate (5,121).

School of Graduate Studies

- Office of the Dean
  - Vice Provost and Dean of Graduate Studies
  - Senior Associate Dean of Graduate Studies
- Graduate Programs
  - Manager, Graduate Academic Affairs
  - Graduate Coordinator
- Graduate Admissions
  - Admissions Manager and Recruiter
  - Admissions Coordinator
- Office Staff
  - Office Manager
  - Office Coordinator
- Postdoctoral Affairs
  - Director, Postdoctoral Affairs
- Professional Development Center
  - Director, Professional Development Center
- Information Technology
  - IT Analyst

Degree Programs and Enrollment

Case Western offers 135 graduate and professional degree programs serving 6,219 students.
Online Learning

Case Western Reserve University features an “Online Learning Group” that is a part of the Teaching and Learning Technologies Group in CWRU’s UTech system. UTech is CRWU’s version of IT Services, UDSIS and all online/technology support system.

Teaching and Learning Technologies cover a wide range of technological support service at CWRU, including Blackboard, classroom technologies, blended learning and online courses.

CWRU offers online Master’s degrees in two areas: Social Work and Engineering. The Social Work degree program is officially titled the Online Master of Science in Social Administration (MSSA) and the Engineering degrees offered include a Master of Engineering, and a M.S. in Biomedical, Mechanical, Civil and Systems & Control Engineering. In addition, the university’s online offering extends to specific Massive Open Online Courses (MOOC) that are stand-alone and not degree programs.

It does not appear that the administration of these online programs and course offerings falls under the purview of the School of Graduate Studies.

Diversity & Inclusion

The Office for Inclusion, Diversity and Equal Opportunity, at Case Western Reserve is the main administrative body overseeing diversity and inclusion initiatives on campus. The office is well-staffed, with the administrative leadership and structure as follows:

Office for Inclusion, Diversity and Equal Opportunity (OIDEO)

- Vice President for Inclusion, Diversity and Equal Opportunity
  - Assistant VP and Director of Equity
  - Assistant Director, Equal Employment Opportunity & Diversity
  - Director, Diversity & Corporate Relations
  - Executive Aide to the VP, Faculty Diversity Coordinator
  - Diversity Program Manager
  - Faculty Diversity Officer
  - Department Assistant

Within the OIDEO, there is also an Office for Faculty Diversity providing resources and support to schools and departments for faculty recruitment, retention, diversity and inclusion training.

The following is a sampling of the diversity programming offered at Case Western through the OIDEO:

- Diversity 360
  - Campus-wide diversity education programming for students, faculty and staff.
- Power of Diversity Lecture Series
An annual speaker series featuring two distinguished guest speakers geared towards encouraging campus dialogue, community engagement and civic education.

- **Train the Champion**
  - Program aimed at educating the university community on all facets of diversity, beyond areas like ethnicity, race and gender.

- **Diversity Awareness Training**
  - Workshops and consultation services provided to the University community.

- **Annual Inclusion & Diversity Awards Luncheon**
  - Awards celebration in which awards are provided to University members to recognize their contributions towards diversity, inclusion and community-building on campus.
Georgia Institute of Technology

Graduate Administration and Leadership Structure
Degree Programs and Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration and Leadership Structure

Overview

Graduate administration at Georgia Tech is centralized in the Office of Graduate Studies. Leadership is comprised of a Director and a Vice Provost for Graduate Education and Faculty Development. The administrative staff of the Office of Graduate Studies is fairly comprehensive and covers a wide range of support and programming staff. Notable features of the administration include a Research Ethics Program and a Fellowships Coordinator.

Office of Graduate Studies

- Director, Office of Graduate Studies
  - Assistant Director, Office of Graduate Studies
- Vice Provost for Graduate Education and Faculty Development
- Administrative Staff:
  - Special Projects Coordinator
  - Director, Graduate Research Ethics Programs
  - Administrator, Graduate Research Ethics Programs
  - Enrollment Services
  - Graduate Cooperative Program Manager
  - Graduate Admissions
  - Information Analyst
  - Business Analyst
  - Communication Specialist
  - Fellowships Coordinator
  - Senior Administrative Professional
  - Career Advisor

Degree Programs and Enrollment

Georgia Tech has 90+ advanced degree programs serving 9,892 graduate and professional students.
**Online Learning**

Online Master’s degrees at Georgia Tech are administered by the office of Georgia Tech Professional Education (GTPE), an “academic division” of the Georgia Institute of Technology. Online Master’s degrees are available in engineering, physics, operations research and computer science. Georgia Tech also offers two Professional Master’s degrees, one in Applied Systems Engineering and another in Manufacturing Leadership.

Georgia Tech Professional Education is administered by an Executive Leadership Team which is staffed as follows:

- Dean, Professional Education
  - Associate Dean, Learning Systems
  - Associate Dean, Research
  - Director of Georgia Tech-Savannah
  - Associate Dean, Academic Program and Student Affairs
  - Assistant Dean, Business Operations

**Diversity & Inclusion**

Georgia Tech’s Office of Institute Diversity is the main administrative body and hub overseeing diversity and inclusion at Georgia Tech. The office contains within it all other offices for diversity, as well as various programming, and is very well-staffed and organized as follows:

- Vice President and Chief Diversity Officer
  - Associate VP
    - Program Review and Manager
    - LGBTQIA Resource Center
  - Center for Study of Women, Science and Technology (WST)
    - Professors (3)
  - Georgia Tech Advance
  - Staff Diversity, Inclusion and Engagement (SDIE)
    - Executive Director
    - Director
    - Program Coordinator
  - Research and Institute Collaborations
    - Executive Director
  - Student Diversity & Inclusion
    - Executive Director
    - Corporate Relations Manager
    - Administrative Manager
    - Office of Minority Educational Development
      - Director
      - Assistant Director, Academic Support Initiatives
- Assistant Director, Retention Initiatives
- Assistant Director, Outreach Initiatives
- Senior IT Support Professional
- Administrative Professional

- Office of Hispanic Initiatives
  - Director
    - Assistant Director, Administrative Operations
    - Marketing and Events Coordinator
    - Communications Manager
    - Administrative Professional
Graduate Administration and Leadership Structure

Degree Programs and Enrollment

Online Learning

Diversity & Inclusion

**Graduate Administration and Leadership Structure**

The University Graduate School

- Dean of the University Graduate School
  - Associate Dean of the University Graduate School
  - Assistant Dean of the University Graduate School
  - Assistant Dean for Academic Affairs
- Vice President for Diversity, Equity & Multicultural Affairs
- Assistant Dean for Diversity & Inclusion
- Director, Graduate Mentoring Center
- Director of Finance and Administration
- McNair Scholars Program Coordinator
- Graduate Admissions and Continuing Non-Degree Coordinator
- Recruitment and Outreach Coordinator
- Graduate Fellowships and Awards Coordinator

**Degree Programs and Enrollment**

There are 190+ advanced degree programs serving 4,204 graduate and professional students.

**Online Learning**

IU has a well-developed online curriculum offering dozens graduate degree programs, both Master’s and doctoral. IU Online is administered by the Indiana University Office of Online Education, an administrative body that is staffed as follows:

**IU Office of Online Education**

- Assistant Vice President and Director, Office of Online Education
- Assistant Vice President for Academic and Regional Campus Affairs
- Administrative Assistant
- Client Services Manager
- Program Manager and Compliance Officer
- Senior Office Services Assistant
- Digital Marketing and CRM Specialist
• IT Manager
• Data Manager

Diversity & Inclusion

IU’s diversity and inclusion initiatives and programming are administered through the Office of the Vice President for Diversity, Equity, and Multicultural Affairs. This office is located within the Graduate School at IU, as are the Assistant Dean for Diversity & Inclusion, the McNair Scholars Program Coordinator, and the Recruitment and Outreach Coordinator.

In addition to these aforementioned offices in the Graduate School, IU also has the following campus diversity administrators:

• Associate Vice President for Academic Support and Diversity
• Vice Provost for Educational Inclusion and Diversity
• Vice Chancellor, Office of Diversity, Equity and Inclusion
• Director, Office of Diversity, Equity, and Multicultural Affairs
• Chief Diversity Officer, Office of Multicultural Affairs
• Director, Office of Affirmative Action and Campus Diversity
• Assistant Vice Chancellor of Academic Affairs, Affirmative Action Officer, Office of Student Life and Campus Diversity
• Director of Staff Equity and Diversity

There are also numerous cultural centers and institutes dedicated to enhancing and representing diversity and inclusion at IU, including:

• African American Arts Institute
• Asian Culture Center
• First Nations Educational and Cultural Center
• GLBT Student Support Services
• La Casa Latino Cultural Center
• Neal-Marshall Black Culture Center
Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

Overview

Iowa State University’s graduate administration is centered in the Graduate College and consists of a comprehensive staff situated under a Dean/Provost structure. While there is an admissions staff member within the Graduate College, graduate admissions as a whole at Iowa State are highly decentralized to the departmental level. One notable feature of Iowa State’s graduate administration is the Graduate Council, an elected executive committee of graduate faculty working in an advisory capacity with the Dean of the Graduate College and focusing on graduate policy, new academic programs, and other areas unique to graduate education.

Graduate College

- Dean/Associate Provost
- Associate Dean
- Assistant Dean
- Customer Relations Management
- Finances/Assistantship Appointments
- Postdoctoral Scholars/Professional Development
- Receptionist/Admissions
- Academic Communications
- Software/Website Developer
- Theses/Graduate Council/Non-Degree
- Career Services
- McNair Program
- Preliminary Examinations/Receptionist/IGS Program
- Final Examinations/Graduation Requirements
- Academic Records and Holds
- GMAP/Recruitment/McNair Director
- Support for Interdepartmental Majors (3)

Degree Programs & Enrollment

Iowa State offers roughly 115 advanced degree programs serving 5,096 graduate students.
**Online Learning**

Iowa State’s online graduate degree programs are administered by the office of Online and Distance Learning, as well as through a “Course Sharing Initiative” collaboration headed by the Iowa Regent Universities which include Iowa State, the University of Northern Iowa, and the University of Iowa.

Iowa State offers 26 online Master’s degrees and 2 online (hybrid) doctoral degrees in seven colleges. The administration of online learning is handled by the seven colleges as well as the Admissions Office, the Office of the Registrar, Enrollment Services, the Center for Excellence in Learning and Technology, and the IT Services Solution Center.

**Diversity & Inclusion**

Iowa State University’s diversity & inclusion initiatives and programming are led by three distinct yet overlapping offices: the Vice President for Diversity & Inclusion (VDPI) Council, the Office of Diversity & Inclusion, and the Office of Equal Opportunity. While these related offices do not fall under the direct purview of the Graduate College, the Graduate College does administer the McNair Scholars Program as well as recruitment activities.

The VPDI Council is chaired by the VP of Diversity & Inclusion, and consists of roughly two dozen faculty members, staff and administrators from across ISU’s colleges and departmental offices. The council is tasked primarily with assessing diversity issues on campus, identifying areas where improvement is needed, designing new policies and proposals, and spearheading recruitment and retention initiatives.

The Office of Diversity & Inclusion works with all units across campus to enhance and foster an environment of inclusivity and empowerment. The Office is staffed as follows:

- Vice President for Diversity & Inclusion
- Project Director for Diversity & Inclusion in LGBTQA Affairs
- Project Director for Diversity & Inclusion in Hispanic/Latino Affairs
- Administrative Specialist to the VP for Diversity & Inclusion

The Office of Equal Opportunity is staffed as follows:

- Director of Equal Opportunity
- Equal Opportunity Specialist (2)
- Executive Assistant to the Director of Equal Opportunity
Graduate Administration & Leadership Structure

Overview

Michigan State has an expansive administrative staff composed of both full- and part-time appointments. Under the Dean of the Graduate School, there are four Associate Dean positions, albeit as partial appointments. Due to MSU’s sizable graduate student population, the Graduate School has four, full-time office assistants working under a manager. Some additional notable features of the graduate administration at Michigan State are a Teaching Assistant Program, a Director of Grad Student Life & Wellness, an international recruiter, and an NIH Responsible Conduct of Research coordinator.

The Graduate School

- Dean (interim)
  - Associate Dean (4)
    - (none of the associate deans are 100% positions)
    - Program Coordinator (100%)
  - Assistant Dean and Director, Teaching Assistant Program (100%)
    - Teaching Assistant Program Coordinator (100%)
  - Director, Graduate Student Life and Wellness (50%)
    - Writing Support (15%)
  - Responsible Conduct of Research Coordinator, NIH BEST Grant
    - BEST Grant Coordinator (100%)
  - Director, PhD Career Services (30%)
  - International Recruiter (33%)
  - University Advancement (25%)
  - Faculty Fellow (1 month summer)
  - Web Master
  - Budget Manager
  - Office Manager
    - Office Assistant (4 x 100%)

Degree Programs & Enrollment

Michigan State University offers over 200 degree programs serving 11,400 graduate students.
**Online Learning**

Online learning at MSU is administered in a decentralized matter, with dozens of graduate degree and certificate programs offered at the college-level. There does not appear to be a centralized office or administration overseeing online or distance learning. While there are web pages within the Business and Education departments advertising their respective online degree offerings, a perusal of the MSU web page directs those interested in online courses and degree programs to the Office of the Registrar.

**Diversity & Inclusion**

MSU’s Office of Inclusion & Intercultural Initiatives administers the diversity and inclusion agenda and strategy of the University.

The Office of Inclusion & Intercultural Initiatives works with partners both on campus and in the community to design and deliver educational training, coordinates programs, grants and scholarships to promote and recognize diversity and inclusion initiatives on campus, supports and conducts research, and monitors faculty and staff recruitment and hiring practices.

The Office of Inclusion & Intercultural Initiatives is staffed as follows:

- **Director and Senior Advisor to the President on Diversity**
  - Faculty Associate (2)
  - Executive Staff Assistant and Fiscal Officer
  - Education and Development Artistic Coordinator
  - Community Outreach Senior Coordinator
  - Community Outreach Coordinator and Student Liaison
  - Graduate Research Assistant
Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

Overview

Graduate administration at NC State is handled by the Graduate School under a Dean and 7 associate and assistant Deans. The offices and services provided by the Graduate School are comprehensive and cover the entire gamut of programming and support typical of top tier research institutions. Academic affairs are handled on a “liaison” system between the central graduate school and the various colleges. One notable feature of graduate administration at NC State is the well-staffed and robust efforts dedicated to student funding and appointments.

The Graduate School

- Dean, The Graduate School
  - Senior Associate Dean
  - Assistant Dean for Program Evaluation
  - Assistant Dean for Professional Development
  - Assistant Dean for Program Development
  - Assistant Dean for Student Administration and Academic Affairs
  - Assistant Dean for Outreach & Diversity
  - Assistant Dean for Finance and Operations
  - Executive Assistant to the Dean
  - Administrative Assistant (2)
- Admissions
  - Director of Admissions and Enrolled Students
  - International Admissions Specialist
  - Residency Officer
  - Student Processor
  - Administrative Support Specialist
- Student Records/Academic Affairs
  - Liaison for College of Engineering, Operations Research
  - Liaison for Education, Management, Natural Resources, Certificates
  - Liaison for College of Sciences, Design, Humanities, Social Science
  - Coordinator of Administrative Board
  - Liaison for Agriculture and Life Sciences, Textiles, Veterinary Medicine
  - Electronic Thesis Reviewer and Graduation Coordinator
Operations and Fiscal Affairs
  o Director, Graduate Student Support Plan
  o Manager of Graduate Appointments, Fellowships, Postdocs
  o Graduate Student Support Plan and Appointments Coordinator
  o Fellowships and Grants Administrator
  o Accountant

Communications
  o Director of Marketing and Communications
  o Webmaster

Postdoctoral Affairs
  o Assistant Dean for Professional Development
  o Postdoctoral Affairs Assistant

Enhancing Student Success
  o Director of Initiative for Maximizing Student Diversity
  o Director of Recruiting
  o Initiative for Maximizing Student Diversity Associate
  o Graduate Services Assistant (2)

Development
  o Director of Development

Information Technology
  o Business Applications Designer
  o Applications Analyst Programmer

Degree Programs & Enrollment

NC State offers over 200 degree programs (160 Master’s and 62 doctoral) to approximately 9,900 graduate students.

Online Learning

NC State administers online learning through the Office of Online and Distance Learning. With approximately 50 online master’s degrees, one online doctoral degree offering and several graduate certificate programs, NC State’s online learning initiatives are well-developed.

The Online and Distance Learning team is staffed as follows:

  • Director, Distance Education Administration Services
    o Associate Director, Distance Education Administration Services
  • Associate Vice Provost, Distance and Distributed Education (DELTA)
  • Distance Education Liaison Officer
  • Distance Education Administrative Services Specialist
  • Academic Advising, Online and Distance Education
  • Student and Faculty Program Associate
  • Distance Education Scheduling Officer
  • Testing Associate (5)
**Diversity & Inclusion**

NC State’s diversity and inclusion initiatives and programming are administered by the Office for Institutional Equity & Diversity. There is also an Assistant Dean for Outreach & Diversity located within the administration of the Graduate School.

The Office for Institutional Equity & Diversity is very well-staffed and is led by the Provost of the University, and covers a wide range of programming, with various offices, centers and initiatives for diversity and inclusion on campus.

The Office for Institutional Equity & Diversity’s administrative staff and leadership structure is as follows:

- Provost and Executive Vice Chancellor for Academic Affairs
- Vice Provost for Institutional Equity & Diversity
  - Executive Assistant
  - Senior Communication Technologist
    - Communications Technologist
  - Business Officer
    - University Program Associate
- Office for Institutional Equity & Diversity
  - Associate Vice Provost, Equal Opportunity & Equity
    - Assistant Vice Provost
    - Assistant Equal Opportunity Officer (2)
    - Equal Opportunity Program Coordinator
  - Director, Outreach & Education
    - Outreach & Education Program Coordinator
  - Assistant Vice Provost for Student Diversity
  - Assistant Vice Provost for Faculty Diversity
  - Associate Director, Diversity Programs
  - Senior Director, Campus Community Centers
    - African American Cultural Center
      - Interim Director
      - Assistant Director
      - Program Coordinator
      - Administrative Support Specialist
      - Library Coordinator
    - GLBT Center
      - Director
      - Assistant Director
      - Program Coordinator
      - Administrative Support Associate
    - Multicultural Student Affairs
      - Interim Director
      - Assistant Director
      - Assistant Director, African American Student Affairs
      - Assistant Director, Hispanic Student Affairs
- Assistant Director, Native American Student Affairs
- Administrative Support Specialist

- Women’s Center
  - Director
  - Associate Director
  - Assistant Director for IPV Services
  - Rape Prevention Education Coordinator
  - University Program Associate
Ohio State University

Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

The Graduate School

Overview

The Graduate School at Ohio State is composed of a fairly comprehensive staff which, in addition to the Dean and Vice Provost (temporarily held by one person on an interim basis) and their respective support staff, there are staff dedicated to graduation, registration and fellowship services. A notable feature of the graduate administration at OSU is the full staffing of Communications/Marketing, Business, and IT services within the Graduate School. Graduate admissions are highly decentralized.

- Vice Provost (Interim) for Graduate Studies, Dean of the Graduate School
  - Assistant Dean (2)
  - Executive Assistant to the Dean
  - Director, Graduation Services
    - Assistant Director, Graduation Services
    - Office Administrative Associate, Graduation Services
  - Director, Registration Services
    - Information Associate, Registration Services (2)
    - Staff Assistant, Registration Services
  - Director, Fellowship Services
    - Administrative Associate, Fellowship Assistant
  - Graduate Administrative Associate, Diversity & Recruitment
  - Communications & Marketing Coordinator
  - HR/Finance Manager
    - Graduate Administrative Associate, Business Office
    - Fiscal Officer
  - Business Intelligence Developer, Information Technologies
  - Director, Information Technology
    - Systems Manager, Information Technology

Degree Programs & Enrollment

Ohio State boasts over 90 doctoral and 110 master’s programs serving 10,270 graduate students.
**Online Learning**

Online learning at OSU is administered by the Office of Distance Education and eLearning (ODEE). The ODEE at Ohio State is well-staffed and quite advanced in their structure of online education. In addition to an administrative Leadership Team and Advisory Community, there exists within the ODEE a “digital union” which provides services to online students through resource hubs that exist in physical spaces on campus. Some of the features offered through the digital union are audio studios, videoconferencing, collaboration stations, and a many other digital and multimedia platforms and resources.

OSU offers 11 online Master’s degrees and one online doctoral degree.s

The Leadership team in the ODEE is as follows:

- Vice President and Chief Information Officer
- Associate Vice President of Learning Technology
- Associate Vice President, Distance Education
- Deputy Chief Information Officer
- Chief Information Security Officer
- Chief Administration Officer
- Senior Director of Marketing, Communication & Training

The Advisory Community in the ODEE is composed of the following:

- IT Partnership Council
- Distance Education Steering Committee
- Information Security Advisory Board
- Buckeye Tech Forum
- Council on Distance Education, Libraries, and Information Technology

**Diversity & Inclusion**

The Office of Diversity & Inclusion at Ohio State University provides administrative leadership for diversity and inclusion on campus. OSU’s diversity & inclusion initiatives are comprehensive and well-staffed, with various “subunits” and centers operating under the purview of the Office.

In addition to the Bell National Resource Center On the African American Male, the Frank W. Hale Jr. Black Cultural Center, and the Kirwan Institute for the Study of Race and Ethnicity, the Office of Diversity & Inclusion is staffed primarily through various subunits.

- Access Collaborative
  - Academic and social support program designed to assist low-income, single-parent students at OSU.
- LASER (Latino and Latin-American Space for Enrichment and Research)
Similar to the McNair Scholars Program, LASER is geared towards providing a path for Latino and Latin-American students to successfully apply to graduate and professional programs.

- **Leadership Initiative for Women of Color (LIWOC)**
  - Program designed to help women of color be leaders in the classroom, on campus, and in the community.

- **LSAMP Alliance (Louis Stokes Alliance for Minority Participation)**
  - A five-year, $3.5 million NSF grant aiming to increase URM participation in STEM fields.

- **Upward Bound**
  - Part of the national TRIO program, Upward Bound provides assistance to low-income and minority students to achieve academic excellence from middle school to graduate school.

- **Young Scholars Program (YSP)**
  - Program for academically talented first-generation students to help in achieving their higher education goals via coaching and mentoring, career training, and scholarship opportunities.

There are also opportunities and initiatives offered through the Office of Diversity & Inclusion that are geared specifically to graduate and professional students. Among them are:

- **Bell Fellows Program**
  - Doctoral students working in areas related to the African American male are eligible.

- **Corporate and ODI Scholar Symposium**
  - ODI scholars are given the opportunity to network with professionals from similar backgrounds.

- **Graduate/Professional Student Recruitment Initiative**
  - A diversity recruitment initiative for students considering grad school at OSU, which features departmental visits, workshops and funding opportunities.

- **ODI’s Dialogue and Discussion Series**

- **LASER/Humanities Institute Graduate Student in Resident Fellows**
  - Collaboration between ODI and Humanities Institute for research in the area of Latino/Latin American Studies.

- **President and Provost’s Diversity Lecture and Cultural Series**
Graduate Administration & Leadership Structure

Overview

Graduate Administration at Penn State is highly regimented, well-staffed and organized into various offices under the Graduate School. Notable features of the graduate administration are an Office of Alumni and External Relations, a large Network/Systems staff, an office for Graduate Educational Equity Programs, and HR staffed in-house at the Graduate School. Admissions appear to be highly decentralized, as there were no Admissions offices/staff listed under the Graduate School umbrella.

The Graduate School

- **Office of the Vice Provost for Graduate Education and Dean of the Graduate School**
  - Vice Provost for Graduate Education, Dean of the Graduate School
  - Senior Associate Dean
  - Assistant Dean for Graduate Student Affairs
  - Director of Graduate Education Administration
  - Executive Assistant
  - Administrative Support Assistant (3)

- **Alumni and External Relations**
  - Director of Alumni and External Relations
  - Director of Marketing and Strategic Communications
  - Administrative Support Assistant

- **Financial Office**
  - Financial Officer

- **Graduate Enrollment Services**
  - Director of Graduate Student Services
  - Associate Director of Graduate Student Services
  - Assistant Director of Graduate Student Services
  - Graduate Enrollment Coordinator (10)

- **Office of Theses and Dissertations**
  - Coordinator
  - Editorial Assistant

- **Graduate Fellowships and Awards Administration**
  - Director
Degree Programs & Enrollment

Penn State offers over 160 graduate degree programs serving over 10,000 graduate students (over 14,000 including all satellite campuses and professional degrees).

Online Learning

Online learning at Penn State is administered through their Penn State World Campus, offering dozens of graduate degrees online, including Master’s, doctoral and grad certificates.

Diversity & Inclusion

Penn State’s Office of Educational Equity is administrative body leading diversity & inclusion initiatives at the University. Leading the office is the Vice Provost for Educational Equity, with a robust staff overseeing the various units and programs located within the office. Additionally, there are three “sub-commissions” which form the President’s Commissions for Equity, and they are the Commission on Lesbian, Gay, Bisexual, Transgender and Queer Equity (CLGBTQE), the Commission on Racial/Ethnic Diversity (CORED), and the Commission for Women (CFW).

The commissions are made up of members from across the University community, which serve three to four year terms (for Appointed Members with voting privileges) or one year terms (Affiliate Members w/out voting privileges), and can be students, faculty, staff and administrators.

The following Units and Programs are administered by the Office of Educational Equity:
• Educational Opportunity Center (located in Philadelphia)
  o A federal TRIO program designed to assist adults who would like to go to college or grad school.
• Multicultural Resource Center
  o Provides individual counseling and educational services for undergraduate multicultural students at University Park and assists students in meeting the challenges associated with education and attaining a degree at a major research institution.
• Office of Veteran’s Programs
  o Offering services in the areas of outreach, certification and general counseling, the Office of Veteran’s Programs is geared towards veteran students who are Department of Veteran Affairs benefits recipients.
• Student Disability Resources
• Talent Search
  o Support for promising students from low-income or first-generation college backgrounds.
• Upward Bound
• Upward Bound Math & Science
• Upward Bound Migrant
  o Support for potential students from migrant farm-worker backgrounds to gain academic skills and apply to college and/or grad school.
Purdue University

Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

Overview

Purdue University’s graduate administration is highly structured and centered in the Graduate School under a centralized Dean’s Office. The offices, initiatives and services provided at the graduate level are comprehensive and comparatively well-staffed. The Graduate Admissions office is located within the Graduate School and has an extensive staff in its own right. Some notable features of the Graduate School at Purdue and graduate administration in general at the university are the following offices: Alliance for Graduate Education and the Professoriate, the Graduate Programs Office, Info Management and Analysis Office, Interdisciplinary Graduate Programs office, and the Office of Multicultural Programs.

The Graduate School

- The Dean’s Office
  - Dean, The Graduate School
  - Associate Dean, The Graduate School (3)
  - Administrative Assistant
- Graduate Admissions
  - Director of Graduate Admissions
    - Assistant Director of Graduate Admissions
    - Graduate Admissions Manager
    - Marketing & Communication Manager
    - Credentials Analyst
    - Administrative Assistant
    - Graduate Assistant (2)
- Alliance for Graduate Education and the Professoriate
  - Program Director
    - AGEP Secretary
    - Staff (3)
- Business Office
  - Director of Financial Affairs
    - Fellowship Account Assistant
- Fellowships
Director

• The Graduate Programs Office
  o Graduate Programs Administrator
  o Clerk
  o Secretary (2)

• Information Management and Analysis Office
  o Director of Information Management and Analysis
    ▪ Data Analyst
    ▪ Assessment Data Analyst
    ▪ Statistical Data Analyst
    ▪ Graduate Assistant (10)

• Office of Interdisciplinary Graduate Programs
  o Managing Director of Interdisciplinary Graduate Programs
    ▪ Secretary for PULSe
    ▪ Interdisciplinary Student Services Manager
    ▪ Program Coordinator for Computational Programs
    ▪ PULSe Student Services Coordinator
    ▪ Secretary (2)

• Office of Multicultural Programs
  o Director of Multicultural Programs
    ▪ Administrative Assistant
    ▪ Graduate Research Assistant
    ▪ Work-Study Student

• Professional Development
  o Director of Fellowship and Professional Development
    ▪ Graduate Assistant (2)

• Records
  o Graduate Records Manager
    ▪ Graduate Records Assistant Manager
    ▪ Credentials Analyst (2)
    ▪ Records Clerk
    ▪ Graduate Records Coordinator

• Recruitment Services
  o (No staff listed; web page encourages students to contact Grad Admissions)

• Thesis/Dissertation Office
  o Manager, Thesis/Dissertation
    ▪ Thesis/Dissertation Assistant
    ▪ Receptionist, Admissions Office

**Degree Programs & Enrollment**

Purdue University has roughly 10,400 graduate and professional students in 110 degree programs.

**Online Learning**
Purdue University Online offers five graduate certificates and approximately 20 online Master’s degrees, in addition to an online Professional Development Course for Teachers.

**Diversity & Inclusion**

The Office of the Provost’s Division of Diversity and Inclusion, along with the Dean of the Graduate School, provide leadership and administers diversity and inclusion initiatives and programming at Purdue University.

The administrative staff and leadership structure of the Division is as follows:

- **Provost and Chief Diversity Officer**
- **Dean of the Graduate School, Managing Office Operations**
  - Diversity Outreach Project Manager, Coordinator of Mind, Body and Soul Program
  - Director of Asian American and Asian Resource and Cultural Center
  - Coordinator, BMEN Program
  - Director of Educational Programs and Assessments
  - Director, Black Cultural Center
  - Director, Diversity Resource Office
  - Director, Latino Cultural Center
  - Director, LGBTQ Center
  - Director, Native American Educational and Cultural Center
  - Director, Butler Center for Leadership Excellence
  - Director, Center for Faculty Success
  - Administrative Assistant
- **Provost Fellow, Diversity Initiatives**
  - Equity and Diversity Committee of the University Senate
  - Diversity Transformation Awards
  - Advisory Committee on Diversity
  - Purdue Student Engagement
Rutgers University-New Brunswick

Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

Overview

The Rutgers University Graduate School system is broken down such that there is a distinct “Graduate School” operating at each of the following campuses in New Jersey: New Brunswick, Newark and Camden. For our purposes, I focus here on the New Brunswick campus, and its Graduate School. The Graduate School-New Brunswick administers all the Arts & Sciences degree programs at the University, operating under the leadership of a Dean and numerous Associate and Assistant Deans focusing on particular areas of administration. A notable feature of the graduate administration at Rutgers-New Brunswick is that it only oversees the Arts & Sciences degree programs.

The Graduate School-New Brunswick

- Dean
  - Senior Associate Dean for Academic Affairs
  - Senior Associate Dean for Professional Development and Cross-Disciplinary Initiatives
  - Associate Dean for Academic Support and Graduate Student Services
  - Associate Dean for Strategic Planning
  - Assistant Dean for Graduate Student External Support
  - Assistant Dean for Recruitment and Retention
  - Assistant Dean for Project Management, Communications, and Special Projects
  - Business Manager
  - Senior Administrator for Student Services
  - Business Specialist
  - Senior Administrative Assistant
  - Administrative Assistant
  - Senior Administrator for Degree Certification
  - Postdoctoral Associates (2)

Degree Programs & Enrollment

Rutgers-New Brunswick offers 116 degree programs (59 doctoral and 57 Master’s) to approximately 4,100 students.
Online Learning

Online graduate degree programs at Rutgers are administered through the Center for Online and Hybrid Learning and Instructional Technologies (COHLIT), an academic unit of the Division of Continuing Studies. Rutgers offers 13 online graduate degree programs, ranging from Education to MBA studies.

The Administration of the COHLIT is as follows:

- **Executive Leadership**
  - Vice President, Continuing Studies and Distance Learning
  - Associate Vice President of Online Learning

- **Team**
  - Director of Virtual Worlds
  - Senior Instructional Designer (2)
  - Senior Program Coordinator
  - Assistant Director, IT
  - Instructional Designer (4)
  - Game and Graphic Designer
  - Instructional Technology Specialist (2)
  - Instructional Design Specialist
  - Helpdesk Agent (4)
  - Administrative Assistant

Diversity and Inclusion

The Office of Diversity and Inclusion (ODI) at Rutgers is the administrative body leading and advocating diversity initiatives and programming on campus.

The Executive Leadership Team and Administrative Staff are as follows:

- Vice Chancellor and Vice President
- Associate Vice Chancellor and Associate Vice President
- Academic Director, The Collaborative Center for Community-Based Research
- Senior Program Coordinator, The Collaborative Center for Community-Based Research
- Program Coordinator, The Collaborative Center for Community-Based Research
- ACD Course Instructor (2)
- Business Manager, ODI
- Director, Center for Race and Ethnicity
- Associate Director, Center for Race and Ethnicity
- Senior Program Coordinator, Center for Race and Ethnicity
- Assistant Dean, GR2AD Director

The following units and their staffs/offices report to the ODI:

- Center for Race and Ethnicity
The Collaborative Center for Community-Based Research

The Center for Graduate Recruitment, Retention and Diversity (GR2AD)
  - GR2AD aims to recruit students from diverse backgrounds for graduate education, with a focus primarily in the STEM fields.
  - Some of their initiatives include:
    - RISE
      - Research in Science and Engineering (RISE) Summer Undergraduate Programs
    - Summer Pipeline to Excellence at Rutgers Graduate (SUPER Grad) Fellowship Program
      - First-Year Graduate Fellowship
    - Conference, Travel and Professional Development Awards
    - Faculty Engagement
    - Consortia and Alliances
Stony Brook University

Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning

**Graduate Administration & Leadership Structure**

*Overview*

Graduate administration at Stony Brook is centered in the Graduate School and is structured under a Dean’s Office. Well-staffed and comprehensive in the services provided, the Graduate School offices cover a wide range of academic, student life, and financial services and initiatives. A notable feature of Stony Brook’s Graduate School is the Center for Inclusive Education (CIE), which handles diversity and outreach initiatives.

The Graduate School

- Dean, the Graduate School
  - Interim Dean
    - Executive Assistant and Special Events Coordinator
  - Associate Dean (2)
  - Finance and Administration
    - Senior Assistant Dean
    - Senior Staff Assistant, Finance
    - Executive Assistant and Special Events Coordinator
    - Assistant Director, Finance & Administration
    - Office Secretary
  - Records and Admissions
    - Senior Assistant Dean
    - Manager
    - Data Analyst
    - Staff Assistant (4)
    - Records and Admissions Assistant
  - Center for Inclusive Education (CIE)
    - Assistant Dean for Diversity, Director of CIE
    - Interim Assistant Dean for Diversity
    - Administrator, CIE
    - Administrative Assistant
    - Program Manager (2)
    - Content and Publications Writer
    - Diversity Outreach Coordinator
  - Office for the Integration of Research, Education and Professional Development
    - Associate Provost and Associate Dean
Degree Programs & Enrollment

Stony Brook offers over 90 advanced degree programs serving around 8,441 graduate and professional students.

Online Learning

Stony Brook University offers three fully online graduate degrees and four graduate certificate programs through the School of Professional Development. The School of Professional Development is well-staffed and comprehensive, having staff members for each individual academic program within its sphere.

The Administration of the School of Professional Development is as follows:

- Office of the Dean
  - Interim Dean
  - Office Manager

- Academic Programs
  - Higher Education Administration Program
    - Faculty Director, Associate Provost for Academic Success
    - Assistant Director
  - Human Resources Management Program
    - Faculty Director
    - Graduate Assistant
  - Human Services Program
    - Assistant Dean
  - Liberal Studies Program
    - Program Director
    - Program Coordinator
    - Internship Coordinator
  - Teacher Certification and Academic Program Proposals
    - Associate Dean
  - Career Development Programs (non-credit)
    - Assistant Director

- Finance and Administration
  - Senior Assistant Dean
  - Assistant Director
  - Office Manager
  - Staff Assistant

- Marketing and Communications
  - Director
Osher Lifelong Learning Institute
- Director
- Assistant Director

Records and Admission
- Senior Assistant Dean
- Manager
- Admissions Assistant
- Graduation and Certification Coordinator
- Scheduling and Planning Coordinator

SPD Online
- Assistant Dean
- Faculty Coordinator
- Instructional Support Technician
- Faculty Coach

Teachers Professional Development Institute
- Assistant Dean
- Assistant Director

Diversity & Inclusion

The Office of Institutional Diversity & Equity (OIDE) is the primary administrative body in charge of diversity and inclusion initiatives and programming at Stony Brook. There is also a Center for Inclusive Education (CIE) located within and under the purview of the Dean of the Graduate School.

The OIDE is administered and staffed as follows:

- Director for Title IX and Risk Management
- Assistant Director
- Project Manager
- Title IX Investigator
- Special Project Assistant
- Title IX Associates
  - Complainant Navigator
  - Hearing Officer
  - Deputy Coordinators

Stony Brook also has a Diversity Fellows program comprised of students, faculty and staff from across the University who have received specialized training to foster and encourage dialogue at diversity-themed events in the campus community.

The OIDE web page also lists the following organizations as “Diversity Affiliates”:

- Union Universitaria Latinoamericana (UUL)
- The Black Faculty and Staff Association (BFSA)
- The Asian American Faculty and Staff Association (AAFSA)
The Center for Inclusive Education (CIE) is located within the Graduate School (see staff under the grad administration and leadership structure section) and aims to enhance diversity in graduate education. The CIE works to recruit, retain, and graduate underrepresented minority and otherwise disadvantaged scholars, as well as those scholars who advance the mission of increasing diversity of their respective fields. To ensure the success of these scholars, the CIE provides financial assistance, social support, and advocacy, as well as promote academic and professional development and a strong sense of community.
Graduate Administration & Leadership Structure

Overview

Graduate Administration at Texas A&M is centralized in the Office of Graduate and Professional Studies (OGAPS) and broken down into a series of offices, or “teams”, under the leadership of the Associate Vice Provost for Graduate and Professional Studies. Graduate admissions is decentralized to the college/departmental level, with assistance from the Office of Admissions. Notable features of Texas A&M’s graduate administration is the Ombud’s Office and two NSF-funded initiatives housed and operated from within the OGAPS.

Office of Graduate and Professional Studies

- Associate Provost for Graduate and Professional Studies
- Leadership Team (lead roles in the various sub-offices, or “teams”)
  - Assistant Provost, Professional Development
  - Assistant Provost, Recruiting and Student Success
  - Director, Recruiting and Student Success
  - Director, Graduate Records Processing and Thesis & Dissertation Services
  - Director, Chief of Staff, Budget, HR
  - Assistant to Associate Provost for Graduate and Professional Studies
- Ombuds Office
  - Ombuds Officer
- Records Processing Team
  - Director, Graduate Records Processing and Thesis & Dissertation Services
    - Assistant Director, Records Processing
    - Graduate Records Specialist (4)
    - Graduate Records Coordinator
- Recruiting and Student Success Team
  - Assistant Provost, Recruiting and Student Success
  - Director, Recruiting and Student Success
  - Management Analyst
- Academic & Programmatic Support Team
  - Director, Chief of Staff, Budget, HR
  - Operations Administration Coordinator
  - Senior IT Consultant
Graduate Support Specialist
Graduate Student Specialist (2)
Administrative Assistant (part-time)

- Thesis and Dissertation Services Team
  - Director, Graduate Records Processing and Thesis & Dissertation Services
  - Assistant Editor (2)
  - Editorial Assistant (3)

- NSF-Funded AGEP (Alliance for Graduate Education and the Professoriate) Project Team
  - Assistant Provost, Recruiting and Student Success
  - Director, Recruiting and Student Success
  - Program Coordinator

- NSF-Funded CIRTL (Center for the Integration of Research, Teaching and Learning) Project Team
  - Assistant Provost, Professional Development

**Degree Programs & Enrollment**

Texas A&M University offers over 250 advanced degrees serving over 14,000 graduate students, when accounting for all of their campus locations.

**Online Learning**

Online graduate degrees at Texas A&M are provided through the Office of Distance Education. Texas offers nearly 50 online/distance degree programs in the fields of Engineering, Nursing, Education, Public Health, and others.

**Diversity & Inclusion**

Texas A&M’s diversity initiatives and programming are run through the Office of the Vice President and Associate Provost for Diversity.

With several dozen student and campus-wide organizations dedicated to diversity, equity and inclusion, the main administrative body overseeing this area at Texas A&M is the aforementioned office, which is structured and led as follows:

- Vice President and Associate Provost
- Senior Administrative Coordinator
  - Student Employee (3)
- Director, Assessment and Diversity Initiatives
  - Graduate Research Assistant
- Director, Organizational Development, Research and Equity
- Director, Climate and Enhancement Initiatives

In addition to these administrative leaders, the University also has a council and advisory body on diversity that reports to the Office. The Diversity Operations Committee is composed of
various college Deans, administrators and faculty from across campus and is tasked with ensuring the University’s strategic and organizational diversity goals are met.

The Council on Climate and Diversity is likewise composed of a university-wide membership team with additional members from the community and other stakeholders and provides counsel to the Office of the President and Associate Provost for Diversity in the area of recruiting and retraining culturally diverse students, as well as continually developing the University’s initiatives and programming.

The Office of Graduate and Professional Studies also houses offices and initiatives geared towards student success, recruitment and retention, often within the context of professional development programming and initiatives.
University of Arizona

Graduate Administration & Leadership Structure

Overview

University of Arizona boasts a large, comprehensive and well-staffed graduate administration covering everything from interdisciplinary degree programs to diversity and inclusion. The Graduate College oversees all aspects of the graduate student experience, including a Graduate Center, a “resource hub” for graduate students and post-docs. Additional features of the Graduate College worth noting are two distinct, well-staffed offices dedicated to, on the one hand, Student Funding, Grad Assistantships, and Business Affairs and, on the other, Fellowships, Scholarships, Internships and Community Engagement.

The Graduate College

- Dean of the Graduate College
  - Associate Dean, Graduate College
  - Associate Dean, Business Affairs and Planning
  - Faculty Director, Graduate Center
  - Faculty Director, Graduate Interdisciplinary Programs
  - Senior Consultant, Graduate Education
  - Director, Graduate Research Data
  - Faculty Fellow, Special Projects and Initiatives
  - Faculty Director, Diversity and Inclusion
  - Executive Assistant

- Graduate Admissions
  - Associate Dean, Graduate College
  - Assistant Director
  - Admissions Specialist (5)
  - Degree Counselor Admissions Specialist
  - Office Specialist

- Graduate Student Academic Services
  - Associate Dean, Graduate College
  - Assistant Director
  - Degree Counselor (3)

- Student Funding, Graduate Assistantships, and Business Affairs
  - Associate Dean, Business Affairs and Planning
Arizona offers over 130 advanced degree programs to approximately 9,200 students.

**Online Learning**

“UA Online” at the University of Arizona offers nearly twenty online Master’s, Doctoral and certificate programs in Engineering, Business, GIS, Nursing and more. From their web page, it is unclear where exactly UA Online features administratively, but it does not appear to be part of the centralized Graduate College.
**Diversity & Inclusion**

The Office of Diversity & Inclusion at Arizona is organized in a “team” structure that has three main components.

The Diversity Task Force is a short-term body designed to respond to and meet the specific demands of students. Created by the University President, the Task Force is composed of student advocates and holds monthly meetings, with working committees meeting more frequently as may be necessary.

The Diversity Coordinating Council is a permanent body convened by the Provost, and staffed by students, faculty and staff from across the University. The Council’s main objective is to provide leadership for diversity on campus and ensure that Arizona is meeting its strategic objectives.

The Office for Diversity and Inclusive Excellence (ODIEx) is also a permanent body and serves as the main “hub” for inclusive excellence on campus. Led by a Senior Diversity Officer and reporting to the Provost, the ODIEx sees as its main objective the embedding of diversity and inclusive within all sectors of the University community.

There are also several Diversity Community Councils that collaborate with the University of Arizona’s administrative leadership to ensure the successful development of diversity priorities. These councils represent various student populations, and include:

- The African American Community Council
- The Asian Pacific American Community Council
- The Disability Community Council
- The Hispanic Community Council
- The LGBTQ Community Council
- The Native American Community Council
- The University Religious Council

There is also an Office of Diversity and Inclusion within the Graduate College, made up of a Director, Faculty Director, and Program Coordinator.
University of Connecticut

Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

Overview
Graduate administration at the University of Connecticut falls under the purview of the Graduate School. Senior leadership in the Graduate School is composed of a dual Vice Provost/Dean, along with an Assistant Dean and Associate Dean. Graduate Admissions is also located in the Graduate School, as well as a STEM fellowship advisor and diversity officer.

The Graduate School
- Vice Provost for Graduate Education, Dean of the Graduate School
  - Assistant Dean, Graduate and Postdoctoral Affairs
  - Associate Dean of the Graduate School
  - Administrative Assistant (2)
- Graduate Admissions
  - Staff (4)
- Records
  - Staff (4)
- Graduate Student Affairs
  - STEM Fellowship Advisor and Graduate Fellowship Advisor
  - Graduate Diversity Officer
- Information Systems
  - Systems Administrator
- Data and Reporting
  - Database Manager

Degree Programs & Enrollment
The University of Connecticut offers over 100 degree programs serving roughly 8,200 graduate students.

Online Learning
Online graduate degree programs at UCONN are offered through their eCampus, an integrated part of the University. There are six online Master’s programs, 18 certificate programs, and two
“hybrid” graduate certificates offered through the eCampus at UCONN. eCampus is not administered through the Graduate School.

**Diversity & Inclusion**

The Office of Institutional Equity (OIE) at the University of Connecticut is the main administrative office overseeing all diversity and inclusion initiatives and programming.

The OIE’s mission is to ensure the promotion of and commitment to UCONN’s responsibility to foster a diverse and inclusive working and learning environment for all members of the community. Their main areas of focus are:

- Americans with Disabilities Act compliance
- Affirmative Action
- Discrimination/Harassment
- Education and Training
- Search Process compliance
- Title IX compliance
- Sexual Violence Awareness

There is no listing of the staff/administrative structure of the OIE on their web page, but the office is led by the Associate Vice President and Title IX Coordinator. There is also a Graduate Diversity Officer in the Graduate School’s Office of Graduate Student Affairs.
Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

Overview

Graduate administration at Illinois is centralized in the Graduate College and comprised of various administrative offices under the direction of the Dean of the Graduate College. Well-staffed and comprehensive, the Graduate College at Illinois has an extensive admissions and academic services office, and is notable for housing the Professional Science Master’s (PSM) program under its umbrella.

The Graduate College

- Dean, Graduate College
  - Executive Associate Dean
  - Associate Dean
  - Assistant Dean (2)
  - Administrative Aide
- Academic Services
  - Director, Academic Programs, Policy & Academic Services
  - Graduate Academic Services Coordinator
  - Office Support Specialist
  - Admissions and Records Officer
  - Admissions and Records Rep
- Admissions, Registration and Enrollment Services
  - Director
  - Assistant Director
  - Graduate Admissions & SEVIS Coordinator
  - Admissions System Coordinator
  - Admissions and Records Representative (2)
  - Office Support Specialist (2)
- Educational Equity Programs
  - Director, Educational Equity Programs
  - Associate Director
  - Office Support Specialist
- Fellowship Office
  - Director, Graduate Fellowships & Assistantships
o Director, External Fellowships & Campus Competition
o Assistant Director, External Fellowships (2)
o Human Resource Associate

- Graduate Student Development & Postdoctoral Affairs
  o Assistant Dean, Graduate Student Development & Postdoctoral Affairs
  o Assistant Director, Career Development (Employer Outreach)
o Assistant Director, Career Development (Student Outreach)

- Illinois Professional Science Master’s
  o Director, Professional Science Master’s
  o Visiting Assistant Director, Illinois PSM

- Ombudsmen & Graduate Student Experience
  o Assistant Dean, Graduate Student Experience & Graduate College Ombudsperson

- Thesis Office
  o Thesis Coordinator

- Director, Sloan University Center of Exemplary Mentoring

- Director, Communications
  o Communications Specialist

- Budget Director
  o Business/Administrative Associate

- Information Management Specialist
  o IT Technical Associate

**Degree Programs & Enrollment**

Illinois Urbana-Champaign serves roughly 11,000 graduate students in over 100 degree programs.

**Online Learning**

Illinois-Urbana offers 54 online graduate degree programs across several disciplines. Online learning at the University is administered through the Center for Innovation in Teaching and Learning, which serves as a hub linking colleges, programs and units across the University and serving as a comprehensive source of support for all online learning, delivery, development, marketing and evaluation. It is not directly under the auspices of the Graduate College.

**Diversity & Inclusion**

Under the purview of the Office of Student Affairs, the Office of Inclusion and Intercultural Relations (OIIR) at Illinois is the main administrative body overseeing diversity and inclusion initiatives and programming on campus.

The OIIR’s main objectives are recruiting and retaining underrepresented students, enhancing diversity education and civic engagement, and fostering leadership to prepare members of the University community to be global citizens.
The Graduate College also contains a Director and Associate Director overseeing the Office of Educational Equity Programs.

The administrative structure and leadership of the OIIR is as follows:

- Associate Vice Chancellor for Student Affairs, Director of Office of Inclusion and Intercultural Relations
- Coordinator of Operations
- Assistant Marketing Coordinator
- Director, Diversity and Social Justice Education
- Program Coordinator (3), Diversity and Social Justice Education
- Office Support Associate, Diversity and Social Justice Education
- Director, African American Cultural Center
- Assistant Director (2), African American Cultural Center
- Office Support Staff, African American Cultural Center
- Director, Asian American Cultural Center
- Program Director for International Education, Asian American Cultural Center
- Assistant Director (2), Asian American Cultural Center
- Office Support Specialist, Asian American Cultural Center
- Director, La Casa Cultural Latina
- Assistant Director (2), La Casa Cultural Latina
- Office Support Associate, La Casa Cultural Latina
- Director, LGBT Resource Center
- Assistant Director, LGBT Resource Center
- Office Support Assistant, LGBT Resource Center
- Director, Native American House
- Assistant Director, Native American House
- Office Support Associate, Native American House
- Director, Women’s Resource Center
- Assistant Director (2), Women’s Resource Center
- Office Support Associate, Women’s Resource Center
Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

**Graduate Administration & Leadership Structure**

*Overview*

Graduate administration at the University of Maryland-College Park is centered in the Graduate School, with the Office of the Dean overseeing a comprehensive array of offices and staff. Falling under the senior leadership are a series of “Graduate School Operations” offices which include Admissions and Enrollment, Student and Faculty Services, Graduate Information and Systems, and Finance and Administration. A notable feature of the Graduate School at Maryland-College Park is an Office of Development and Alumni Relations geared specifically towards graduate alumni.

The Graduate School

- **Office of the Dean**
  - Interim Dean, Assistant Dean, and Chief of Staff (1 individual)
  - Associate Dean for Academic Standards and Policies
  - Assistant to the Dean
  - Communications Officer
  - Senior Advisor
- **Office of Development & Alumni Relations**
  - Director of Development
- **Office of Graduate Diversity & Inclusion**
  - Associate Director for Diversity & Inclusion
- **Office of Academic Support and Student Services**
  - Director, Graduate Writing Initiatives
  - Director, Professional and Career Development
- **Office of Fellowships and Awards**
  - Assistant Director, Fellowships and Awards
- **Office of Postdoctoral Affairs**
  - Coordinator, Postdoctoral Affairs
- **Ombuds Office**
  - Graduate Ombudsman
- **Graduate School Operations: Admissions and Enrollment Management**
  - Manager, Graduate Admissions
  - Admissions Officer (2)
• Admissions Evaluator
• Business Process and Systems Lead
• Systems Analyst
• Graduate School Operations: Student and Faculty Services
  • Coordinator, Student Services
  • Information and Policy Support Coordinator
• Graduate School Operations: Graduate Information and Systems
  • Director, Graduate Information and Systems
  • IT Coordinator
• Graduate School Operations: Finance and Administration
  • Director, Finance and Administration
  • Manager, Fellowships and Tuition Accounts
  • Coordinator, Administrative Services
  • Program Administrative Specialist

**Degree Programs & Enrollment**

Maryland has nearly 11,000 graduate students studying in 81 doctoral programs and over 100 professional degree programs.

**Online Learning**

College Park offers two dozen Online and Hybrid degrees through the Office of Extended Studies, with a focus on Professional programs. The Office of Extended Studies is not under the administrative structure of the Graduate School.

**Diversity & Inclusion**

The Office of Diversity and Inclusion at the University of Maryland is the leading institutional body administering diversity initiatives on campus, and is composed of a main office and various “reporting units”. There is also a division within the Graduate School called the Office of Graduate Diversity and Inclusion.

The Office of Diversity and Inclusion is staffed as follows:

• Chief Diversity Officer and Associate Vice President
• Director of Education and Training Programs
• Manager of Education and Training Programs
• Office Manager
• Executive Administrative Assistant
• Education and Training Specialist (2)

The following are the various “reporting units” working with the Office of Diversity and Inclusion, along with their respective staff members:

LGBT Equity Center
• Director
• Director of Leadership Initiatives and Associate Director
• Program Coordinator
• Speaker’s Bureau Coordinator
• Graduate Assistant

Nyumburu Cultural Center

• Director
• Associate Director
• Assistant Director of Student Involvement and Public Relations
• Business Services Specialist
• IT Support Assistant and Faculty Supervisor

Office of Multi-Ethnic Student Education

• Director
• Associate Director
• Assistant Director, Marketing and Technology
• Assistant Director, Academic Outreach and Student Development
• Administrative Assistant
• Graduate Assistant (8)

University of Maryland Incentive Awards Program (IAP)

• Director
• Associate Director
Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity and Inclusion

**Graduate Administration & Leadership Structure**

**Overview**

The Graduate School at UMass-Amherst is headed by the Office of the Graduate Dean, with a Vice Provost for Graduate Education/Dean of the Graduate School overseeing its office and functions. While not quite as robust as some other peer institutions, Amherst nonetheless has a fairly comprehensive graduate administrative structure with a fairly well-staffed Graduate Student Services Center (overseeing and staffing Admissions and Records), an Office of Professional Development, a STEM diversity initiative and a GrantSearch program.

The Graduate School

- **Office of the Graduate Dean**
  - Vice Provost of Graduate Education and Dean of the Graduate School
    - Assistant Dean of the Graduate School
    - Associate Dean for Student Success
    - Associate Dean for Student Inclusion and Engagement
  - Director of Communication and Events
  - Fulbright Student Program
  - Administrative Assistant
  - Accountant
- **Graduate Student Service Center (Admissions & Records)**
  - Director of Operations
  - Staff (unspecified titles) (10)
- **Office of Professional Development**
  - Director, Office of Professional Development
    - Assistant Director (3)
- **Office of Graduate Student Life**
  - (no staff listed)
- **Assistantship and Fellowship Office**
  - Staff (unspecified titles) (3)
- **GrantSearch for Graduate Students**
  - (no staff listed)
- **STEM Diversity Institute**
  - (no staff listed)
**Degree Programs & Enrollment**

UMass-Amherst offers 47 doctoral degree programs and 76 master’s programs to approximately 6,500 graduate students.

**Online Learning**

The Office of Continuing and Professional Studies at UMASS-Amherst administers online graduate degree programs, with degree offerings including Master’s and certificate in nine fields of study.

In addition to an “E-Learning” department in the Office of Continuing and Professional Studies, there are departments dedicated to Records & Registration, Admissions, Academic Programs and Advising.

**Diversity and Inclusion**

The Office of Diversity, Equity and Inclusion at UMass-Amherst is the administrative body overseeing diversity and inclusion initiatives at the University.

It is worth noting that Amherst has a fairly well-developed set of diversity initiatives within the Graduate School, including a STEM Diversity Initiative, an Office of Graduate Student Life, and the newly formed Research Enhancement and Leadership (REAL) Fellows program, which aims to facilitate the successful recruitment and retention of graduate students from underrepresented backgrounds.

The Office of Diversity, Equity and Inclusion is composed of various administrators and councils:

- Chancellor’s Office
  - Faculty Advisor for Diversity and Excellence
  - Chancellor’s Diversity Advisory Council
  - Diversity Strategic Planning Steering Committee
- Director, Equal Opportunity and Diversity; Chief Diversity Officer and Title IX Coordinator; ADA Compliance Officer
- Assistant Provost for Diversity

Beyond this more centralized body, there are several diversity and recruitment initiatives and staff at the college level.
University of Michigan

Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

Overview

The Rackham Graduate School boasts one of the most comprehensive and wide-ranging graduate administrations of all of our peer institutions. Everything from Student Services all the way to Student Organizations fall under the purview of the Rackham School. A notable feature of the University of Michigan’s graduate administration is their very own office of Institutional Research dedicated solely to graduate and professional education.

The Rackham Graduate School

- The Dean’s Office
  - Dean, Rackham Graduate School/Vice Provost for Academic Affairs
    - Assistant to the Dean
  - Associate Dean (4)
  - Administrative Staff (4)
- Student Services & Support
  - Academic Records and Dissertation
  - Admissions
  - Fellowships
  - Graduate Student Success
  - Resolution Officer
  - Help and Support
- Communications and Development
  - Communications
  - Development and Alumni Relations
- Institutional Research
- Rackham Administrative Services
  - Facilities
  - HR
  - IT Services
- Student Organizations
  - Graduate Rackham International
  - Rackham Student Government
  - Students of Color Rackham
• Affiliated Units
  o Mary A. Rackham Institute
  o Michigan Quarterly Review
  o Michigan Society of Fellows
  o Museum Studies Program

• Governance
  o Rackham Board of Governors
  o Rackham Executive Board

Degree Programs & Enrollment

There are over 8,200 Master’s and PhD students enrolled in 111 doctoral, 100 Master’s and 38 certificate programs administered in the Rackham School. Additionally, there are another nearly 7,000 students enrolled in professional programs.

Online Learning

Online graduate degrees at the University of Michigan are offered primarily through the Dearborn Campus, as well as administered through the various colleges. UM offers 17 online Master’s programs and, while there does not appear to be a specific office dedicated to Online or Distance learning, online learning seems to be relatively more integrated with the Office of Graduate Studies on the Dearborn Campus.

Diversity and Inclusion

At the University of Michigan, diversity and inclusion initiatives are very well-developed and comprehensive, while also being quite decentralized into a plethora of offices, organizations and initiatives that are too numerous to list, so I will focus primarily on the Rackham School.

The overall administrative lead on diversity issues at the University of Michigan comes from the Office of the President and the Office of the Vice Provost, the leaders in implementing the strategic mission concerning Diversity, Equity and Inclusion at the University.

Within the Rackham Graduate School, there are numerous diversity and inclusion initiatives and various programs:

• Graduate Student Community Resources
  o Grad Students with Children
  o Students with Disabilities
  o LGBTQ
    • Spectrum Center
    • OUTlist
  o Students of Color Rackham
  o University of Michigan Alliance for Graduate Education and the Professoriate (AGEP)

• Faculty Allies for Diversity in Education
• Recruitment Initiatives
- National Name Exchange
- McNair Scholars Program
- Michigan Humanities Emerging Research Scholars Program (MICHHERS)
- GRE Search Service
- Summer Research Opportunity Program (SPRO)
- Rackham Recruitment Grant ($2500)
  - Conference Travel
  - Departmental Hosting
  - Videoconferencing
Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

Overview

The University of Minnesota features a Graduate School administering graduate education and housing the senior leadership and affiliate offices. The Graduate School is comprehensive in its reach, featuring across-the-board support for student services, professional development and diversity initiatives. A notable feature of Minnesota’s Graduate School is a well-staffed Dean’s Office containing six senior leadership members under the VP and Dean.

The Graduate School

- The Dean’s Office
  - Vice Provost and Dean of Graduate Education
  - Assistant to the VP and Dean (3)
  - Associate to the VP and Dean
  - Executive Officer and Administrative Specialist (2)
- Office of Graduate Admissions
  - Director of Admissions and Recruitment
  - Admissions Coordinator
  - Admissions Officer
- Student Services and Progress
  - Executive Operations/Student Services Specialist (2)
- Fellowships Office
  - Associate Director, Fellowships Office
  - Fellowships Coordinator
- Interdisciplinary Initiatives
  - (no staff listed)
- Program-Related Issues
  - (no staff listed)
- Systems and Data Management
  - IT/Systems Analyst
  - Analyst
- Academic and Professional Development
  - (no staff listed)
- Office for Diversity in Graduate Education
The University of Minnesota offers 200 master’s and doctoral degrees to over 16,000 students.

**Online Learning**

UMN Online offers 30 online graduate degrees and 12 graduate certificates. UMN Online is administered through the Office of the Senior Vice President for Academic Affairs and the Provost at UMN, in affiliation with the College of Continuing Education and Center for Educational Innovation.

**Diversity & Inclusion**

University of Minnesota’s Office for Equity and Diversity is the administrative body leading diversity initiatives and programming in the campus community. Within the Graduate School, there is also an Office for Diversity in Graduate Education.

The Office for Diversity in Graduate Education is staffed as follows:

- Director, Office for Diversity in Graduate Education
- Director, Multicultural Summer Research Opportunity Program
- Postdoctoral Associate, Coordinator of COSP Writing Initiative
- Director, Outreach and Recruitment
- Office Manager

The main objectives for the Office for Diversity in Graduate Education are recruitment, retention and funding for underrepresented students in graduate education. Below is a general listing of the office’s core initiatives and programming:

- Networking opportunities
  - National Name Exchange
  - Direct contact with Historically Black Colleges and Universities, Tribal Colleges and Universities, and Universities with high numbers of minority and underrepresented student populations
- Prospective Student Advising
- Maintaining a Prospective Student Roster
- Recruitment ToolKit
  - Best practices
  - Prospective student databases
  - Recruitment resources
  - Schedule of Graduate fairs, conferences and symposia
- McNair Summer Visitation Program
• Diversity of Views and Experiences (DOVE) Recruitment Fellowship
• Common Ground Consortium (CGC) Program
• Campus Community Connection Visitation Program
Graduate Administration & Leadership Structure

Overview

UNC’s graduate administration and leadership structure is framed by the Graduate School, an extensive administrative office with a Dean and four Associate Deans. The Graduate School also contains a robust office for student success and professional development. A notable feature of UNC’s graduate administration is that it also oversees, via an Executive Director, the Professional Science Master’s program.

The Graduate School

- Graduate School Deans
  - Dean, the Graduate School
  - Associate Dean Interdisciplinary Education, Fellowships and Communication
  - Associate Dean for Student Affairs
  - Associate Dean for Academics
  - Executive Assistant to the Dean/Special Projects Coordinator
- Administrative Support
  - Director of Finance and Administration
  - Financial Manager
  - Program Review/Student Services Coordinator
  - Accounting Technician
  - Administrative Support Staff
- Admissions and Enrolled Student Records Office
  - Director of Admissions/Enrolled Students
  - Admissions and Enrolled Students Specialist (6)
- Fellowships and Interdisciplinary Programs Office
  - Fellowship and Funding Manager
  - Fellowship Programs Coordinator and Events Planner
- Student and Development Support
  - Director of Development
  - Director, Graduate Student Academic & Professional Development
  - Co-Director, Diversity and Student Success (2)
  - Executive Director, Professional Science Master’s Program
  - Research Associate for Graduate Education Studies
Degree Programs & Enrollment

UNC has over 10,000 graduate and professional students enrolled in more than 160 degree programs.

Online Learning

Online learning at UNC-Chapel Hill is administered through the Offices of Distance Learning and Continuing Education, with 13 online offerings including Master’s, Doctoral and Executive degrees.

Diversity & Inclusion

UNC-Chapel Hill’s Office of Diversity & Multicultural Affairs (DMA) administers the University’s extensive diversity and inclusion initiatives and programming.

The DMA Office has identified “Six Strategic Areas” of focus in pursuit of their diversity and inclusion responsibilities. They are as follows:

1) *Infrastructure*: positioning the DMA staff, resources and systems to meet local, institutional and national needs and trends
2) *Campus Climate and Culture*: Developing and implementing high-quality, campus-wide experiences that model promising practices, engage campus and community constituents, and contribute to the creation of an inclusive institutional climate and culture
3) *Student Outreach, Engagement and Success*: Enhance recruitment and engagement activities to increase diverse student enrollment and develop student success and retention programs for existing students to narrow achievement gaps
4) *Assessment, Research and Evidence-Based Practice*: Develop assessment and research practices that support evidence-based programming and position the DMA as an internal and external resource for diversity and inclusion initiatives
5) *Faculty and Staff Recruitment and Retention*: Develop and employ a more focused approach to recruiting diverse faculty and staff and creating more inclusive pathways for growth and development
6) *External Relations and Community Engagement*: Develop, strengthen and enhance the DMA’s relationships with external partners, alumni and the community

The Office of Diversity and Multicultural Affairs is staffed as follows:

- Executive Assistant
- Assistant Director for Multicultural Programs Carolina Latina/o Collaborative
- Assistant Director for Education and Special Initiatives
- Communications Specialist
- Administrative Support Specialist
- Director of Inclusive Student Excellence
- Recruitment Programs Specialist
- Director of Diversity Research, Assessment and Analytics
University of Pittsburgh

Graduate Administration & Leadership Structure  
Degree Programs & Enrollment  
Online Learning  
Diversity & Inclusion  

**Graduate Administration & Leadership Structure**

**Overview**

Under the general purview of the University Provost, graduate administration at the University of Pittsburgh is administered loosely by the University Council on Graduate Study. However, it is more accurate to describe Pittsburgh as a highly decentralized system wherein admissions, policies and nearly all academic affairs for graduate education are administered by the Deans and Faculty of the University’s 16 graduate and professional schools. There is no Graduate School or College per se.

- The University Council on Graduate Study (Acting for the Graduate Faculty)
- Provost/Vice Provost
  - Admissions and Academics
  - Graduate and Professional Schools
    - The Dietrich School of Arts & Sciences
    - Joseph M. Katz Graduate School of Business
    - School of Dental Medicine
    - School of Education
    - Swanson School of Engineering
    - School of Health and Rehabilitation Studies
    - School of Information Sciences
    - School of Law
    - School of Medicine (MD)
    - School of Medicine (PhD)
    - School of Nursing
    - School of Pharmacy
    - Graduate School of Public and International Affairs
    - School of Public Health
    - School of Social Work
  - Career & Academic Resources
    - University Center for Teaching and Learning
    - The Writing Center
    - Office of International Service
    - “The Versatile PhD” (third party membership service)
    - Electronic Theses and Dissertations (ETD) Program
Degree Programs & Enrollment

The University of Pittsburgh has roughly 9,700 graduate students studying in over 100 graduate and professional degree programs.

Online Learning

Pitt Online, a division of the University Center for Teaching and Learning, administers online graduate degree programs to the University of Pittsburgh. Online learning at Pitt encapsulates 10 Master’s programs, one Doctoral program, and 6 graduate certificates.

The Center for Teaching and Learning is a well-staffed hub at the University, led by a team of Directors and Managers, and containing several dozen support staff specializing in areas of expertise beyond Online learning, including Media Coordination, Instructional Design, Teacher Support and Classroom Services.

Diversity & Inclusion

The newly established (2015) Office of Diversity & Inclusion is the University of Pittsburgh’s primary administrative body overseeing campus diversity and inclusion initiatives and programming. Led by the Associate Vice Chancellor, the office’s main goals are:

- Coordinating, facilitating and participating in the implementation and development of equal opportunity, nondiscrimination and diversity-related initiatives at the University
- Monitoring progress towards the Office’s goals
- Preparing institutional and governmental reports
- Developing and delivering education and training
- Organizing and collaborating on a variety of cultural events and celebrations
- Investigating and handling internal complaints
- Developing and enhancing existing “Affinity Groups” for faculty and staff

The Office is staffed as follows:

- Associate Vice Chancellor
- Senior Title IX and Diversity Specialist
- Manager, Affirmative Action
- Diversity and Multicultural Program Coordinator
- Diversity Specialist
- Title IX Specialist
- Title IX Coordinator
- Accessibility Compliance Fellow
- Administrative Assistant

The following are a number of diversity resources offered through the Office of Diversity & Inclusions:

- Affinity Groups
- Groups of faculty and staff linked by a common purpose (e.g. Hispanic Affinity Group)
- Diversity Awards
  - Recognition of departments and units that demonstrate the University’s commitment to diversity and inclusion
- Religious Resources
- Veterans Resources
Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

Overview

Graduate administration and leadership at Utah is centered in the Graduate School, under the Dean and Assistant & Associate Deans, and contains a fairly comprehensive array of offices and support services. Graduate admissions is decentralized and handled on an individual academic department basis. A notable feature of the Graduate School at Utah is the Fulbright Academy and International Teaching Assistant programs administered within.

The Graduate School

- Dean, The Graduate School
  - Associate Dean
  - Assistant Dean for Diversity
  - Assistant Dean for Postdoctoral Affairs
- Diversity Office
- Fellowships and Benefits Office
  - Coordinator of Benefits and Fellowships
- Fulbright Academy
  - Director of Fulbright Programs
- International Teaching Assistant Program
  - Program Coordinator
- Postdoctoral Affairs Office
- Professional Master of Science and Technology (PMST)
- Thesis Office
  - Thesis Editor
  - Assistant Thesis Editor (2)
- Executive Secretary (2)
- Administrative Officer
- Computer Technician

Degree Programs & Enrollment

Utah has over 7,000 graduate and professional students in 90 degree programs.
Online Learning

UOnline offers five online graduate degree programs, one PhD and four Master’s. In addition, the Office of Continuing Education offers several dozen non-credit and certificate programs in areas ranging from Exercise Science to Management and Marketing. It does not appear as though Utah’s online learning offerings are under the purview of the Graduate School.

Diversity and Inclusion

In addition to the Diversity Office and Assistant Dean for Diversity located within the Graduate School, Utah boasts a comprehensive and well-staffed Office for Equity & Diversity.

The Office of the Assistant Dean for Diversity offers various programs and initiatives through the Graduate School, including:

- **Student Recruitment Initiatives**
  - University Visit Program
  - Excellence Through Diversity Fellowship
  - Graduate Preparation Institute
  - Application Fee Waivers
- **Department Recruitment Initiatives**
  - GRE Search
  - McNair Search
  - National Name Exchange Search
  - California Forum for Diversity Search
  - Recruitment Events
  - Recruitment Email templates
- **Student Retention Initiatives**
  - Emerging Diversity Scholars Fellowships
  - Graduate Diversity Enhancement Grants
  - Professional Development
  - Conference Travel

The Office for Equity & Diversity is staffed as follows:

- **Associate VP for Equity and Diversity**
  - Administrative Assistant to the AVP
  - Director of Budgeting and Faculty Recruitment
  - Director of Research & Assessment
  - Administrative Assistant
- **Creating Marketing & Development**
  - Director of Marketing and Development
  - Web Developer and Graphic Designer
  - PR and Events Specialist
  - Web and Design Student Assistant
  - Development Student Assistant
- **Student Equity & Diversity (Center for Ethnic Student Affairs)**
- Engaged Learning Director
- Director of Student Services
- Transfer Coordinator & Advisor
- Family Support Coordinator and Advisor
- First Year Coordinator and Advisor
- Outreach Coordinator & Advisor
- Retention Coordinator & Advisor
- Administrative Assistant
- Graduate Assistant & Advisor
- Graduate Assistant & First Year Coordinator
- Office Assistant (2)
- Transfer Program Graduate Assistant
- LGBT Resource Center
  - Director, LGBT Resource Center
  - Coordinator of Education & Outreach
  - Student Staff (2)
- American Indian Resource Center
  - Director, American Indian Resource Center
- School for Cultural & Social Transformation
  - Administrative Program Coordinator
- Ethnic Studies
  - Director of Ethnic Studies
  - Academic Program Manager
  - Administrative Assistant
- Gender Studies
  - Director of Gender Studies
  - Associate Director of Gender Studies
  - Community Engaged Learning Manager
  - Administrative Assistant
Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

Graduate Administration & Leadership Structure

Overview

The University of Virginia’s graduate administration and leadership structure is fairly decentralized in that there is no central, overarching Graduate School or College. The Office of Graduate & Postdoctoral Affairs provides the administrative structure of graduate studies at the University, and is headed by a Vice President for Grad and Postdoctoral Affairs along with sub-units containing career services/professional development and diversity programming. The Office does also act as a liaison to all academic programs offering graduate degrees. Ultimately, admissions and academic policies and procedures are handled by the various Schools.

Office of Graduate & Postdoctoral Affairs

- Vice President for Graduate & Postdoctoral Affairs
- Programs Administrator, Graduate & Postdoctoral Affairs
- Graduate Career Services
  - Director of Professional Development
- Diversity Programs
  - Director of Diversity Programs
- Program and Fiscal Support, Graduate & Postdoctoral Affairs

Degree Programs and Enrollment

The University of Virginia has over 6,300 graduate and professional students in over 130 degree programs.

Online Learning

Online learning at the University of Virginia is administered by the School of Continuing and Professional Studies. The School offers 8 online graduate certificate programs and is separate from the Office of Graduate & Postdoctoral Affairs.

Diversity & Inclusion
The Office for Diversity & Equity at the University of Virginia is the primary administrative body leading diversity initiatives and programming in the campus community. The office is staffed as follows:

- Vice President and Chief Officer for Diversity and Equity
- Assistant to the VP and Chief Officer Diversity and Equity Programs and Projects
- Virginia-North Carolina Alliance Program Coordinator
- Director, University & Community Relations and Development
- Administrative Assistant to the VP
- Director of Business Operations and Grant Management
- Program Specialist
- Administrative Support and Event Planning Assistant
- Graduate Student Intern (6)

The Office of Graduate & Postdoctoral Affairs also has an office for diversity initiatives and programs, offering fee waivers, fellowships and scholarships, a mentoring institute, and various events aimed at strengthening diversity in graduate education at Virginia. As mentioned in the “Graduate Administration & Leadership Structure” section, this unit is led by a Director of Diversity Programs located within the graduate office.
Virginia Tech

Graduate Administration & Leadership Structure
Degree Programs & Enrollment
Online Learning
Diversity & Inclusion

**Graduate Administration & Leadership Structure**

**Overview**

Virginia Tech’s graduate administration and leadership is centered in the Graduate School under a Dean’s office and a comprehensive set of support offices and initiatives. Among the offices in the Graduate School are a student services office, recruitment and diversity initiatives, and graduate student ombudsmen. A notable feature of Virginia Tech’s graduate administration is the Child Care Initiatives department. Finally, while there is a central Graduate Admissions and Academic Progress office, the admissions process is decentralized to the departmental level.

The Graduate School

- **Office of the Dean for Graduate Education**
  - Vice President and Dean for Graduate Education
  - Associate Dean of Academic Affairs (2)
  - Associate Dean, Director of Interdisciplinary Graduate Education
  - Associate Dean, Director of the Northern Virginia Center
  - Assistant to VP and Dean
  - Assistant to Associate Deans and Director of Recruiting
- **Graduate Admissions and Academic Progress Office**
  - Director, Graduate Admissions and Academic Progress
- **Child Care Initiatives**
  - Coordinator
- **Office of Communications**
  - Communications Manager
- **Data Reporting and Assessment Office**
  - Administrator
- **Office of Finance and Administration**
  - Director
- **Graduate Student Services Office**
  - Director
- **Office of the Graduate Student Ombudsperson**
  - Interim Ombudsperson
- **Office of Graduate Recruitment and Diversity Initiatives**
  - Director
Degree Programs & Enrollment

Virginia Tech offers over 150 Master’s, doctoral and certificate programs to over 5,000 students on the main campus and over 7,000 when accounting for sites across Virginia.

Online Learning

Virginia Tech Online offers 14 online graduate degrees, primarily in various Engineering fields but also in Political Science, IT and Urban Affairs & Planning. Distance and Online Learning at Virginia Tech is relatively well-developed and comprehensive compared to peer institutions, although it is not clear from their web page as to whether or not they have a distinctive office and administrative staff dedicated to such programs.

Diversity & Inclusion

The Graduate School at Virginia Tech boasts a well-developed Office of Graduate Recruitment & Diversity.

The Office is staffed as follows:

- Director, Office of Recruitment and Diversity Initiatives in the Graduate School
- Graduate Assistants (2)
- Dual Appointment, Office of Graduate Recruitment & Diversity and Graduate Curriculum Committee

The Office also has an Advisory Board made up of nine alumni of the Virginia Tech graduate school who serve three-year terms to provide guidance and support for the goals and visions pertaining to the recruitment, retention and successful graduation of a diverse graduate student population at Virginia Tech.