UNIVERSITY FACULTY SENATE FORMS

Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. Detailed instructions for the proposal should be followed. A checklist is available to assist in the preparation of a proposal. For more information, call the Faculty Senate Office at 831-2921.

Submitted by: Deborah Steinberger phone number 831-6882

Department: Languages, Literatures and Cultures (DLLC, formerly FLLT)
email address steind@udel.edu

Date: October 25, 2015

Action: revise admissions requirements for MA in Foreign Languages and Literature (MAFLL)
(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

Effective term 16F
(use format 04F, 05W)

Current degree MAFLL
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed change leads to the degree of: same
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed name: N/A
Proposed new name for revised or new major / minor / concentration / academic unit
(if applicable)

Revising or Deleting:

Undergraduate major / Concentration:
(Example: Applied Music – Instrumental degree BMAS)

Undergraduate minor:
(Example: African Studies, Business Administration, English, Leadership, etc.)

Graduate Program Policy statement change: addition of OPI (Oral Proficiency Interview) requirement for admission to our MAFLL program, for non-native speakers of the program’s target language
(Must attach your Graduate Program Policy Statement)

Graduate Program of Study:
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

Graduate minor / concentration:

Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, either describing the new program or highlighting the changes made to the original policy document.
List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations? 
(Feel aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter “None”)

N/A

Supply support letter from the Library, Dean, and/or Department Chair if needed 
(all new majors/minors will need a support letter from the appropriate administrator.)

Supply a resolution for all new majors/programs; name changes of colleges, departments, degrees; transfer of departments from one college to another; creation of new departments; requests for permanent status. See example of resolutions. N/A

Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: http://www.ugs.udel.edu/gened/ N/A

Identify other units affected by the proposed changes: 
(This would include other departments/units whose courses are a required part of the proposed curriculum. Attach permission from the affected units. If no other unit is affected, enter “None”)

None.

Describe the rationale for the proposed program change(s): 
(Explain your reasons for creating, revising, or deleting the curriculum or program.)

The faculty involved in graduate admissions in our department strongly agree that there is a need for an objective measure of the target-language (Spanish or French) proficiency of our MA applicants. Use of the widely-accepted professional standard, the Oral Proficiency Interview (OPI) devised by ACTFL (American Council on the Teaching of Foreign Languages) and administered by Language Testing International, will ensure fairness to all applicants, and bring us in line with state and national standards. Applicants will be required to demonstrate proficiency at the Advanced Low level or above: this is the level that most state teacher accreditation agencies require of language teachers.

We do not feel that the requirement places an excessive financial burden on the applicant. In 2014, the GRE admissions requirement for our MAFLL and MAFLP programs was removed, so with the proposed change, all applicants will have only one standardized test to take as an admissions requirement: the TOEFL for foreign students, and the OPI for non-native speakers of the target language (usually domestic students).

Program Requirements: 
(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and include a side-by-side comparison of the credit distribution before and after the proposed change.) See example of side by side.
Routing and Authorization: (Please do not remove supporting documentation.)

Department Chairperson ___________________________ Date 10-27-2015

Dean of College ___________________________ Date

(By signing above, the Dean confirms that their college policies and bylaws have been followed correctly during consideration of the request described in this form.)

The approval actions that were taken at the college level were (check all that apply):

________________ college faculty vote; __________________ college curriculum approval; __________________ college senate approval

Chairperson, College Curriculum Committee ___________________________ Date

Chairperson, Senate Com. on UG or GR Studies ___________________________ Date

Chairperson, Senate Coordinating Com. ___________________________ Date

Secretary, Faculty Senate ___________________________ Date

Date of Senate Resolution ___________________________ Date to be Effective

Registrar ___________________________ Program Code ___________________________ Date

Vice Provost for Academic Affairs & International Programs ___________________________ Date

Board of Trustee Notification ___________________________ Date

Revised 10/27/2014/khs
<table>
<thead>
<tr>
<th>Foreign Languages and Literatures (MA)</th>
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<tbody>
<tr>
<td>Telephone: (302) 831-2592</td>
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<tr>
<td><a href="http://www.udel.edu/fllt/main/ProspectiveGraduateInfo.html">http://www.udel.edu/fllt/main/ProspectiveGraduateInfo.html</a></td>
<td><a href="http://www.dlcc.udel.edu/graduate/m-a-in-foreign-languages-and-literatures-maffl/">http://www.dlcc.udel.edu/graduate/m-a-in-foreign-languages-and-literatures-maffl/</a></td>
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<td>Faculty Listing: <a href="http://www.udel.edu/fllt/main/FacultyProfiles.html">http://www.udel.edu/fllt/main/FacultyProfiles.html</a></td>
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<td><strong>Program Overview</strong></td>
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This flexible Master’s Degree program has **three options**:

- a **single-major** plan (30 credits)
- a **major-minor** plan (36 credits) and
- a **double-major** plan (42 credits)

Students who complete this program find that the additional exposure to the language and the literature prepares them for positions requiring target language fluency and general familiarity with the target culture, such as teaching, international business, and government. The program also prepares students for study at the PhD.
level in foreign literature or (especially in the case of those who elect the double major or major/minor option) in comparative literature.

**Major fields** are French, German, and Spanish.  
**Minor fields** are French, German, Spanish, Latin, Italian, Russian, Women and Gender Studies, Applied Linguistics/Pedagogy, and related disciplines.

**Application for Admission**

The Department of Languages, Literatures and Cultures recognizes the University application deadlines of July 1 for the Fall semester and December 1 for the Spring semester. However, students are encouraged to apply much earlier. The Department observes a policy of rolling admissions, but for funding, applications should be received by February 1, as the initial round of funding decisions will be made in mid-February. Students who miss the February 1 deadline may still be considered for any teaching assistantships or graduate scholarships not assigned in February.

**Financial Aid**

The Department of Languages, Literatures and Cultures has two principal types of awards: graduate assistantships and tuition scholarships. Graduate assistants may be assigned to the classroom as teaching assistants, to the Media Center, to the FLL Writing Center, or to individual faculty to serve as research assistants. In their first year, graduate students who teach are usually employed as team-teachers of elementary or intermediate foreign language courses, working with experienced instructors.

**Study Abroad Opportunities**

Graduate students in French and Spanish may apply to spend a year
abroad in Caen, France, or a semester abroad in Granada, Spain. Graduate students in German may apply for the International Summer Program at the Fachhochschule Fulda. These programs are competitive.

Requirements for Admission

The requirements for admission are:

B.A. or equivalent in the target language/literature, or in another appropriate discipline.

1. Minimum undergraduate Grade Point Average of 2.9 overall, and 3.25 in the proposed MA major subject.
2. TOEFL for international students (paper-based: minimum of 550 minimum for admission, 600 for teaching assistantship; computer-based: minimum of 213 for admission, 250 for teaching assistantship; internet-based iBT: minimum of 79 for admission, 100 for teaching assistantship).
3. Three letters of recommendation, preferably from professors who know you well and can comment on your academic performance in the target language (either French, Spanish, or German), as well as on your current target language proficiency (if you are a non-native speaker of that language). If you have been away from the academic world for some years, a letter from an employer may be substituted for one academic letter.
4. Applicants must submit a writing sample of at least 1000 words in the target language (this may be a paper written for an undergraduate class). In addition, candidates applying for a teaching assistantship may have a brief personal or telephone interview conducted in English and the target language.

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3. ACTFL OPI (Oral Proficiency Interview, administered by Language Testing International) for non-native speakers of the target language (Spanish, French or German). A minimum score of Advanced Low is required of all candidates.
4. Three letters of recommendation, preferably from professors who know you well and can comment on your academic performance in the target language (either French, Spanish, or German), as well as on your current target language proficiency (if you are a non-native speaker of that language). If you have been away from the academic world for some years, a letter from an employer may be substituted for one academic letter.
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Admission to the MA in Foreign Languages and Literatures is competitive. Those who meet stated minimum academic requirements are not guaranteed admission, nor are those who fail to meet one or more requirements necessarily precluded from admission if they offer other appropriate strengths.

**Requirements for the Degree**

Depending on the option chosen, between 30 and 42 credits are required, including at least 24 in the major language(s) and literature(s).

Candidates must pass a written and oral comprehensive examination based on reading lists in the major literature.

A teaching assistantship may have a brief personal or telephone interview conducted in English and the target language.

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Checklist for Curriculum Proposals

_X_. 1. Are all signatures on the hard copy of the proposal?

_X_. 2. Is the effective date correct?

_X_. 3. Is the rationale for the proposal consistent with the changes proposed?

_N/A_. 4. Does the proposed number of credits match the stated number?

_N/A_. 5. Have affected units been identified and contacted? Are required support letters attached?

_N/A_. 6. Is a resolution necessary? If so, is it attached?

(Necessary for: establishing a major; disestablishing a major; a name change to any program with permanent status; a name change to a department or college; a transfer or creation of any department; request for permanent status).

_N/A_. 7. Are all courses (required or referenced) in the UDSIS Inventory or in the approval process? courses being proposed Challenge List

_N/A_. 8. Are all university requirements correctly specified?

   ___ A. Breadth requirements.

   ___ B. Multicultural requirement.

   ___ C. Writing requirement.

   ___ D. DLE requirement.

_N/A_. 9. Are all college requirements correctly specified?

_X_. 10. Is a side-by-side comparison provided?