Checklist for Curriculum Proposals

_x_ 1. Are all signatures on the hard copy of the proposal?

_x_ 2. Is the effective date correct?

_x_ 3. Is the rationale for the proposal consistent with the changes proposed?

_x_ 4. Does the proposed number of credits match the stated number?

_x_ 5. Have affected units been identified and contacted? Are required support letters attached?

_n/a_ 6. Is a resolution necessary? If so, is it attached?

(Necessary for: establishing a major; disestablishing a major; a name change to any program with permanent status; a name change to a department or college; a transfer or creation of any department; request for permanent status).

_x_ 7. Are all courses (required or referenced) in the UDSIS Inventory or in the approval process?

_x_ 8. Are all university requirements correctly specified?

___ A. Breadth requirements.
___ B. Multicultural requirement.
___ C. Writing requirement.
___ D. DLE requirement.

_x_ 9. Are all college requirements correctly specified?

_x_ 10. Is a side-by-side comparison provided?
UNIVERSITY FACULTY SENATE FORMS

Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. For more information, call the Faculty Senate Office at 831-2921.

Submitted by: Rebecca Sheppard phone number 831-8097

Department: School of Public Policy and Administration email address rjshep@udel.edu

Date: October 3, 2015

Action: Curriculum revision of Graduate Certificate in Historic Preservation
      (Example: add major/minor/concentration; delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

Effective term 16F (Fall 2016)
      (Use format 04F, 05W)

Current degree Graduate Certificate In Historic Preservation
      (Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed change leads to the degree of: Graduate Certificate In Historic Preservation

Proposed name: Not applicable. Name will remain Graduate Certificate In Historic Preservation
      Proposed new name for revised or new major / minor / concentration / academic unit (if applicable)

Revising or Deleting:

Undergraduate major / Concentration: Not applicable
      (Example: Applied Music – Instrumental degree BMAS)

Undergraduate minor: Not applicable
      (Example: African Studies, Business Administration, English, Leadership, etc.)

Graduate Program Policy statement change: Revised certificate program
      policy attached
      (Must attach your Graduate Program Policy Statement)

Graduate Program of Study: Not applicable

Graduate minor / concentration: Graduate Certificate in Historic Preservation
Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.

List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations? (Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter “None”)

There are no new courses. Content of UAPP 629 and 654 has been modified to reflect the new curriculum.

Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: [http://www.ugs.udel.edu/gened/](http://www.ugs.udel.edu/gened/)

Not applicable

Identify other units affected by the proposed changes: (Attach permission from the affected units. If no other unit is affected, enter “None”)

None

Describe the rationale for the proposed program change(s): (Explain your reasons for creating, revising, or deleting the curriculum or program.)

The requirements for the Graduate Certificate in Historic Preservation are being revised to reflect changes in course offerings due to the discontinuation of the MA in Historic Preservation. The new requirements provide greater flexibility to allow students in the MA in Urban Affairs and Public Policy to complete the Certificate as their area of research and to encourage students from other departments to complete the Certificate as part of their degrees.

Program Requirements: (Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and include a side-by-side comparison of the credit distribution before and after the proposed change.)

<table>
<thead>
<tr>
<th>Current – Graduate Certificate in Historic Preservation</th>
<th>Revised – Graduate Certificate in Historic Preservation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Overall Credit Distribution</strong></td>
<td><strong>Overall Credit Distribution</strong></td>
</tr>
<tr>
<td>Required Core Courses</td>
<td>Required Core Courses</td>
</tr>
<tr>
<td>9</td>
<td>6</td>
</tr>
<tr>
<td>Electives</td>
<td>Electives</td>
</tr>
<tr>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>TOTAL CREDITS</td>
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<tr>
<td>12</td>
<td>12</td>
</tr>
<tr>
<td>Required Courses</td>
<td>Required Courses</td>
</tr>
<tr>
<td>UAPP 629 Theory and Practice of Historical Preservation Planning</td>
<td>UAPP 629 Historic Preservation Theory and Practice</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Course Title</td>
<td>Credits</td>
</tr>
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<td>-----------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>UAPP 630 Methods of Historic Preservation</td>
<td>3</td>
</tr>
<tr>
<td>UAPP 631 Documenting Historic Structures</td>
<td>2</td>
</tr>
<tr>
<td>UAPP 720 Introduction to Architectural Photography</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL REQUIRED CREDITS</strong></td>
<td><strong>9</strong></td>
</tr>
<tr>
<td>Electives (drawn from attached list or approved by Program Director)</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>12</strong></td>
</tr>
</tbody>
</table>

**ROUTING AND AUTHORIZATION:**  
(Please do not remove supporting documentation.)

Department Chairperson __________________________________________ Date ____________________

Dean of College _______________________________________________ Date ____________________

Chairperson, College Curriculum Committee ______________________ Date ____________________

Chairperson, Senate Com. on UG or GR Studies ____________________ Date ____________________

Chairperson, Senate Coordinating Comm. _________________________ Date ____________________

Secretary, Faculty Senate ______________________________________ Date ____________________

Date of Senate Resolution ____________________________________ Date to be Effective

Registrar _____________________________________________________ Program Code __________ Date ____________________

Vice Provost for Academic Affairs & International Programs _________ Date ____________________

Provost _______________________________________________________ Date ____________________

Board of Trustee Notification __________________________________ Date ____________________

Revised 02/09/2009 /khs
Graduate Certificate in Historic Preservation

The Center for Historic Architectures and Design, in conjunction with the School of Urban Affairs and Public Policy at the University of Delaware, offers a 12-credit graduate certificate in historic preservation.

The mission of the certificate program is to introduce students to the current state of best practices and their theoretic underpinnings in preservation, to understand the historic preservation planning process from projecting need, through surveying resources and evaluating their significance, and concluding with the development of preservation policies and treatment approaches.

The methods component is organized around the study of vernacular architecture and the process of historical research, structural evaluation and documentation (drawings and photographs), determination of significance and eligibility, and developing a role in local and state preservation planning and action.

The certificate program is designed for three audiences:

- Individuals interested in considering graduate work in historic preservation but who want to test the field first.
- People new to preservation who wish to gain an overview of the field and some specific skills in survey and documentation. This can include staff and board members of preservation advocacy groups, cultural resource management firms, and architects.
- Practicing preservationists for whom a certificate program will update and upgrade their knowledge of current state of the field and best practices in documentation.

The Certificate Program consists of twelve credit hours. Six credits are required:

UAPP 629   Historic Preservation Theory and Practice

UAPP 654   Vernacular Architecture

In addition, students must take an additional 6 credits of electives, chosen in consultation with the Certificate Program Director. A list of potential electives includes the following:

UAPP 431/631   Documenting Historic Structures
UAPP 436/636   Research Topics in Historic Preservation
UAPP 413/613   Planning Theory
UAPP 644       Grantsmanship and Proposal Writing (1 cr)
UAPP 652       Introduction to GIS (1 cr)
MSST 605       Historic Properties
MSST 608       Public History: Resources, Research and Practice
ARTH 431/631   Studies in American Architecture
ANTH 463/663  Historic Archaeology and the Public
HIST/ARTH XXX  Research and Writing Seminar: Writing Material Culture
HIST XXX  reading seminar in American history
EAMC 609  Craftsmanship in Early America
EAMC 607  English Design History
EAMC 604  American Interiors, 1800-1900
EAMC 606  Issues in American Material Culture
EAMC 608  Decorative Arts and Design, 1860-present

Other courses may be substituted with permission of the Program Director.

The HP certificate program can be completed in two semesters by taking two elective courses in the Fall Semester and two required courses in the Spring Semester (UAPP 629 and 654).