UNIVERSITY FACULTY SENATE FORMS

Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. Detailed instructions for the proposal should be followed. A checklist is available to assist in the preparation of a proposal. For more information, call the Faculty Senate Office at 831-2921.

Submitted by: Robert R. Nelson, Ph.D. phone number: (302) 831-6455

Department: Hotel, Restaurant and Institutional Management email address bnelson@udel.edu

Date: April 10, 2015

Action: Academic Unit Name Change
(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

Effective term: ____16 Fall
(use format 04F, 05W)

Current degree: N/A
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed change leads to the degree of:
N/A
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

Proposed name: Hospitality Business Management (HOSP)
Proposed new name for revised or new major / minor / concentration / academic unit
(if applicable)

Revising or Deleting:

Undergraduate major / Concentration: N/A
(Example: Applied Music – Instrumental degree BMAS)

Undergraduate minor: N/A
(Example: African Studies, Business Administration, English, Leadership, etc.)

Graduate Program Policy statement change: N/A
(Must attach your Graduate Program Policy Statement)

Graduate Program of Study: N/A
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

Graduate minor / concentration: N/A

Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, either describing the new program or highlighting the changes made to the original policy document.
List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations? 
(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter “None”)  
N/A

Supply support letter from the Library, Dean, and/or Department Chair if needed  
(all new majors/minors will need a support letter from the appropriate administrator.)  
N/A

Supply a resolution for all new majors/programs; name changes of colleges, departments, degrees; transfer of departments from one college to another; creation of new departments; requests for permanent status. See example of resolutions. See attached.

Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: http://www.ugs.udel.edu/gened/  
N/A

Identify other units affected by the proposed changes: None  
(This would include other departments/units whose courses are a required part of the proposed curriculum. Attach permission from the affected units. If no other unit is affected, enter “None”)

Describe the rationale for the proposed program change(s):  
(Explain your reasons for creating, revising, or deleting the curriculum or program.)

See Resolution

Program Requirements:  
(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and include a side-by-side comparison of the credit distribution before and after the proposed change.) See example of side by side.

N/a

**ROUTING AND AUTHORIZATION:**  
(Please do not remove supporting documentation.)

Department Chairperson

Dean of College  
By signing above, the Dean confirms that their college policies and bylaws have been followed correctly during consideration of the request described in this form.

The approval actions that were taken at the college level were (check all that apply):  
_________ college faculty vote; ________ college curriculum approval ________ college senate approval

Chairperson, College Curriculum Committee ___________________________ Date ___________________________

Chairperson, Senate Com. on UG or GR Studies ___________________________ Date ___________________________

Chairperson, Senate Coordinating Com. ___________________________ Date ___________________________

Secretary, Faculty Senate ___________________________ Date ___________________________

Date of Senate Resolution ___________________________ Date to be Effective ___________________________

Registrar ___________________________ Program Code ___________________________ Date ___________________________

Vice Provost for Academic Affairs & International Programs ___________________________ Date ___________________________

Board of Trustee Notification ___________________________ Date ___________________________

Revised 10/27/2014/khs
Resolution for Name Change

Department of Hotel, Restaurant and Institutional Management to

Department of Hospitality Business Management

WHEREAS, the Department of Hotel, Restaurant and Institutional Management (HRIM) offers the Hotel, Restaurant and Institutional Management (HRIM) major and the Hospitality Industry Management (HSIM) major; and a Master of Science in Hospitality Business Management, and

WHEREAS, the HRIM faculty and advisors found that prospective students were confused with the Department name being the same as one of the undergraduate major names – Hotel, Restaurant and Institutional Management major, and

WHEREAS, the proposed department name change, will provide an umbrella for the two undergraduate majors – Hotel, Restaurant and Institutional Management and Hospitality Industry Management, and one Master of Science in Hospitality Business Management, so it better represents the department as a whole,

RESOLVED, that the Faculty Senate approve, effective immediately, the Department of Hotel, Restaurant and Institutional Management (HRIM) become the Department of Hospitality Business Management (HOSP) immediately.