



Graduate Admission Application

For Admission in February (Spring), June (Summer), or September (Fall)
Use Our On-Line Web Application: <http://www.udel.edu/gradapply>
Web Email: www.udel.edu/gradoffice/applicants/inquire.html

Baccalaureate graduates of accredited colleges are eligible to apply to the University of Delaware for admission to a degree program. Entrance requirements are established by the individual departments or graduate programs under guidelines established by the University faculty. Admission to graduate programs at the University of Delaware is selective and competitive based on the number of well-qualified applicants and the limits of available faculty and facilities. Those who meet stated minimum academic requirements are not guaranteed admission, nor are those who fail to meet those requirements necessarily precluded from admission if they offer other appropriate strengths.

Application Instructions

The Office of Graduate Studies expects applicants to send all application materials together in one application packet to the Office of Graduate Studies. Applicants are encouraged to apply online at www.udel.edu/gradapply rather than using this paper application. (Only applicants applying online have the option of paying the application fee with a credit card.)

DIRECTIONS: Mail your application packet to the Office of Graduate Studies, 234 Hüllihen Hall, University of Delaware, Newark, DE 19716-1501, USA. Please do not send your application to a departmental office as that will slow down the process of the review of your application. The application packet should include the following:

1. A Cover Sheet that includes your full name, date of birth and the name of the program to which you have applied and the degree you wish to pursue. (Note: If you are requesting permission to enter the University as a non-degree visiting student, indicate this and the subject area of interest.)
2. Completed paper application (answer all of the questions even if answered on resumé).
3. Application fee in U.S. dollars is \$60 (U.S. currency) to be paid in the form of a check or money order payable to the University of Delaware. Applications received without the application fee will not be processed.
4. One official transcript of **all** U.S. college records in a sealed envelope provided by the U.S. institution. Applicants who have attended the University of Delaware do not need to send a transcript from the University of Delaware. Applicants who have attended institutions of higher education outside of the United States, please see insert on Additional Instructions for Foreign Applicants.
5. Three letters of recommendation in sealed envelopes.
6. Resumé.
7. Statement of Objectives and Interests. Each essay **must begin** on a separate sheet of paper. See page 2 of the application for specific questions to answer.
8. Some departments require additional documents. Please refer to the individual program web sites at www.udel.edu/gradoffice/applicants/degreesmajors.html for this information.

9. Applicants should request Educational Testing Services (ETS) to report official GRE test scores (including Subject Test Scores, if required) or GMAT test scores and TOEFL test scores directly to the University of Delaware. The University of Delaware's institution code is 5811. We encourage applicants to submit photocopies of test scores in their application packet. The photocopies will not be considered official until official scores are presented directly from ETS.

Tuition Charges

Tuition charges vary depending on whether one is a Delaware resident or a resident of another state or country. For the definition of Delaware residency, refer to the pamphlet, "Regulations Governing the Classification of Students at the University of Delaware," which is available by contacting the Student Services Building at (302) 831-8991. To be reviewed for and/or claim Delaware residency, applicants must complete the "Statement of Residence" part of this application.

Assistantships, Fellowships and Loans

Full-time graduate students are eligible to apply for assistantships, fellowships and tuition scholarships. Application for these awards is part of the admission application. **Most departments require that application for admission and assistantships/fellowships be done by February 1st.** All U.S. citizens must file a FAFSA (Free Application for Federal Student Aid) application by February 1st. A FAFSA form is required if a U.S. citizen is seeking a fellowship, assistantship, a Perkins Loan, a Stafford Loan, or College Work Study. FAFSA application regulations and form can be found on the web at fafsa.ed.gov.

Immunization Requirements

It is a Delaware State Board of Health regulation and a University of Delaware mandate that **all** graduate students with a birth date after January 1, 1957, be immunized for measles, mumps and rubella (MMR). Also, students may be required to provide evidence of PPD (Mantoux) Tuberculosis Screening Test within 6 months prior to beginning classes. Students who are admitted beginning January 2002 are required to show proof of vaccination against meningococcal disease unless granted a waiver.

Application Deadline

The general University deadline for applying for admission in the Spring semester is December 1; for admission in Summer is April 1; and for admission in Fall is July 1. However, the University of Delaware permits graduate programs to set earlier application deadlines.

Please refer to the website given below to find the listing of the programs with earlier admission application deadlines.

Note: Most departments require that if an applicant desires to be considered for an assistantship or fellowship, the application should be submitted by February 1st.

<http://www.udel.edu/gradoffice/applicants/appldeadlines.html>

Select a major from the following list and place the College, Degree, Major, and if applicable, Concentration Code on your application on page 1. (Example: College Code HP Degree Code MA Major Code UAP Concentration Code CDNP)

GRADUATE PROGRAMS OF STUDY

(AG) COLLEGE OF AGRICULTURE & NATURAL RESOURCES

AG	MS	AREC	Agricultural & Resource Economics
AG	MA	ATED	Agricultural & Technology Education
AG	MS or PhD	ANS	Animal Science
AG	MS or PhD	ENAE	Entomology & Applied Ecology
AG	MS	FSC	Food Science
AG	MS or PhD	OR	Operations Research
AG	MS	PHA	Public Horticulture
AG	MS or PhD	PLSS	Plant & Soil Sciences
AG	MS	STAT	Statistics
AG	MS	WLEC	Wildlife Ecology

(AS) COLLEGE OF ARTS AND SCIENCES

AS	MA	ART	Art
AS	MS	ARC	Art Conservation
AS	MA or PhD	ARH	Art History
AS	MS or PhD	BIS	Biological Sciences
AS	MA, MS or PhD	CHBC	Chemistry & Biochemistry
AS	PhD	CLI	Climatology
AS	MA	COM	Communication
AS	MS or PhD	CIS	Computer & Information Sciences
AS	MA or PhD	CRM	Criminology
AS	MA	EAC	Early American Culture (Winterthur Program)
AS	MA or PhD	ENG	English
AS	MFA	FA	Fine Arts (Select Concentration)
			CRMC Ceramics PRNT Printmaking
			PHOT Photography SCLP Sculpture
			PNTG Painting
AS	MA	FLL	Foreign Languages & Literatures
			(Select Concentration)
			FR French Studies
			GER German Studies
			SP Spanish Studies
AS	MA	FLP	Foreign Languages & Pedagogy
			(Select Concentration)
			FR French Studies
			GER German Studies
			SP Spanish Studies
AS	MA or MS	GEOG	Geography
AS	MS or PhD	GEOL	Geology
AS	MA or PhD	HIS	History
AS	MA	LS	Liberal Studies
AS	MA or PhD	LIN	Linguistics
AS	MS or PhD	APMT	Applied Mathematics
		MATH	Mathematics
AS	MM	MUS	Music (Select Concentration)
			MUSP Performance
			MUST Teaching
AS	DPT	PTH	Physical Therapy
AS	MA, MS or PhD	PS	Physics
AS	MA or PhD	PSIR	Political Science & International Relations
AS	PhD	PSY	Psychology (Select Concentration)
			BHNS Behavioral Neuroscience
			CLIP Clinical Psychology
			COGP Cognitive Psychology
			SOCP Social Psychology
AS	MA or PhD	SOC	Sociology

(EG) COLLEGE OF ENGINEERING

EG	MAS	CVA	Applied Sciences: Civil Engineering
EG	MCE or PhD	CE	Civil Engineering
EG	MS or PhD	BMSC	Biomechanics & Movement Science (Interdisciplinary AS, EG, and HN)
EG	MChE or PhD	CHE	Chemical Engineering
EG	MS or PhD	ECEG	Electrical & Computer Engineering
EG	MMSE or PhD	MSC	Materials Science & Engineering
EG	MEM	ME	Master of Engineering: Mechanical (non-thesis)
EG	MSME	ME	Master of Science in Mechanical Engineering (thesis)
EG	PhD	ME	Mechanical Engineering
EG	MS or PhD	OCEG	Ocean Engineering

(BE) COLLEGE OF BUSINESS AND ECONOMICS

BE	MS	ACC	Accounting
BE	MS	ISTM	Information Systems & Technology Management
BE	MS	OEDC	Organizational Effectiveness, Development & Change
BE	MBA	BUS	Business Administration
BE	MBA/MS	IMB	MBA/ISTM
BE	MBA/MS	OEMB	MBA/OEDC
BE	NONE	BUS	MBO MBA Pathways
BE	MA or PhD	EC	Economics
BE	MA	EEE	Economics & Entrepreneurship for Educators
BE	MA/MBA	EMB	Economics/Business Administration

(HN) COLLEGE OF HEALTH AND NURSING SCIENCES

HN	MS	HLPR	Health Promotion
HN	MS	HSAD	Health Services Administration
HN	MS	HN	Human Nutrition
HN	MSN	NUR	Nursing (Select Concentration)
			ANP Adult Nurse Practitioner
			CLNS Clinical Nurse Specialist
			FNPR Family Nurse Practitioner
			HSAD Health Services Administration
HN	MS	EXSC	Exercise Science (Select Concentration)
			BIOM Biomechanics
			EXPS Exercise Physiology
			MTCN Motor Control
HN	CERT	NRQ	Post MSN Certificate Program

(HP) COLLEGE OF HUMAN SERVICES, EDUCATION & PUBLIC POLICY

HP	Med	EDUS	COU – College Counseling
HP	Med	EDUS	SAHE Student Affairs Practice in Higher Education
HP	MS	HIM	Hospitality Information Management
HP	MS or PhD	HDFS	Human Development & Family Studies (Select Concentration—MS only)
		AFCS	Applied Family & Community Studies
		ECDE	Early Childhood Development & Inclusive Education
		FHDR	Family & Human Development Research

SCHOOL OF EDUCATION

HP	MA	TESL	Teaching English as a Second Language
HP	MA	ESP	School Psychology
HP	Med	EECX	Exceptional Children & Youth
HP	Med	EELX	Educational Leadership
HP	Med	EICX	Curriculum & Instruction
			(Select Concentration, if Applicable)
			SCED Science Education
HP	Med	EDTC	Educational Technology
HP	Med	READ	Reading
HP	MI	INSX	Instruction
			(Select Concentration, if Applicable)
HP	EdD	EDL	Educational Leadership
			(Select Concentration)
			ADPO Administration & Policy
			EICE Curriculum & Instruction
			Education

SCHOOL OF URBAN AFFAIRS & PUBLIC POLICY

HP	MA or PhD	UAP	Urban Affairs & Public Policy
			(Select Concentration—MA only)
		CDNP	Community Development & Nonprofit Leadership
		EED	Energy, Environment & Equity
		HP	Historic Preservation
		URRP	Urban & Regional Planning
HP	MEEP or PhD	ENEP	Environmental & Energy Policy
HP	MPA	PUB	Public Administration

(MS) COLLEGE OF MARINE STUDIES

MS	MMP	MP	Marine Policy
MS	MS or PhD	MAR	Marine Studies (Select Concentration)
			MB Marine Biology/Biochemistry
			MPO Marine Policy
			OCN Oceanography
			POSE Physical Ocean Science & Engineering
MS	PhD	OC	Oceanography
MS	MS or PhD	OCEG	Ocean Engineering



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PERSONAL INFORMATION SOCIAL SECURITY NUMBER _____ - _____ - _____ For Office Use Only AR
 NAME _____
Last name First name Middle name Ms. Mr. Suffix _____
Mailing title Jr., etc.

1 STREET _____
Address to be used during application process

2 STREET _____

3 CITY _____ 4 STATE _____ 5 ZIP CODE _____
(Country, if foreign)

6 PHONE (_____) _____ - _____ COUNTRY OF BIRTH _____ 7 For Office Use Only 8

9 BIRTHDATE ____/____/____ (month/day/year) 10 F FEMALE M MALE 11 _____
Check one Former last name(s)

12 **U.S. CITIZEN?** Yes No If no, specify country of citizenship _____ 13 For Office Use Only

14 If no and currently in the U.S., which VISA do you have? B1 B2 F1 F2 J1 AS Asylum PR Immigrant Other

If immigrant, give ____/____/____ #A _____
month/day/year of expiration immigrant number

Must send copy of front and back of the Alien Registration card.

ETHNICITY For U.S. citizens and permanent residents of the U.S., the University is required to report to the federal government.

- 15 A Asian H Hispanic or Latino P Native Hawaiian or other Pacific Islander
- B Black or African American I American Indian or native Alaskan T Other (specify) _____
- C White (not of Hispanic origin) M Multiracial For Office Use Only

PERMANENT MAILING ADDRESS

Give address where mail will always reach you. (You do not need to repeat address if your permanent address is the same as the address given above.)

16 In care of: NAME _____
Mailing title (e.g., Mr., Mrs., Mr. & Mrs.) First name Last name

17 STREET _____

18 STREET _____

19 CITY _____ 20 STATE _____ 21 ZIP CODE _____
(U.S. only)

22 PHONE (_____) _____ - _____ COUNTRY _____ 23 For Office Use Only
Area Code and number (if foreign)

REGISTRATION INFORMATION In which term and year will you enroll?

24 S Spring _____ J Summer _____ F Fall _____
year year year 25 Will you attend F Full-time P Part-time

PROGRAM OF STUDY LEADING TO A DEGREE

USE CODE FROM THE LIST ON INSTRUCTION PAGE 2 (e.g., College Code HP Degree Code MA Major Code UAP Concentration Code CDNP)

26 **COLLEGE CODE** _____ **DEGREE CODE** _____ **MAJOR CODE** _____ **CONCENTRATION CODE** _____

Write out major selected (e.g., Urban Affairs & Public Policy) _____

Write out concentration selected, if appropriate (e.g., Community Development & Nonprofit Leadership) _____

30 E-mail Address _____

For Office Use Only	27	RR
	28	Res
	29	TFL

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Complete the **STATEMENT OF RESIDENCE** if you are claiming Delaware as your state of residence. You may omit this section if you are not a Delaware resident.

1. STATEMENT OF RESIDENCE: Give relationship of person who contributes to your support and is entitled to claim you as an exemption for federal income tax: _____ (e.g., parent's name or "I am independent").

2. The following information must be completed by the person named in preceding statement (if you are an independent, you should answer):

I have maintained a domicile and continuous residence in Delaware from (month/day/year) _____ to (month/day/year) _____.

The latest year for which I filed a Delaware State Income Tax return was _____. The type of return filed was: Resident (year) Non-resident.

Do you plan to file a return for the current year? Yes No

I am a registered voter in the state of _____. I am employed in the state of _____.

I certify that this residence status information is correct. _____
Signature of person answering questions

STATEMENT OF UNDERSTANDING

I certify that all information submitted with this application is correct and authorize the colleges I have attended to release transcripts, test scores, recommendations and other information as requested. I have not omitted from the previous college section any previous college where I attended. I understand that all credentials submitted with this application become the property of the University of Delaware and are not returnable. I understand that supplying inaccurate, incomplete, or misleading information may invalidate my application and result in the withdrawal of any subsequent offer of admission or enrollment. I understand that an offer of admission is tentative pending the receipt of all final previous college transcripts. I understand that if I become subject to disciplinary action by the college I am currently attending or if I am convicted of a criminal offense, an offer of admission may be withdrawn by the University of Delaware.

In addition, I will become familiar with regulations regarding academic honesty and student behavior at the University of Delaware and will fully comply with them during enrollment at the University.

Signed _____ Date ____/____/____

STATEMENT OF OBJECTIVES AND INTERESTS

(Attach typewritten statements on **separate pages** as needed)

1. What are your vocational objectives and how will your proposed plan of graduate study relate to them?
2. Within your major field, are there areas of special interest to you? Please explain.
3. Are there any special circumstances related to your academic record that you feel we should know about?
4. Have you ever been charged or convicted of a crime? If yes, please explain.

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PERSONAL INFORMATION

_____ - _____ - _____ FAX Number _____ E-Mail Address _____
Social Security Number

LAST NAME FIRST MIDDLE

Are you requesting to be admitted with one of the non-degree categories of admission?
(Refer to <http://www.udel.edu/gradoffice/applicants/admissioncategories.html>)

Yes No If yes, identify category of admission you are requesting: Visiting scholar or Nondegree status

TEST SCORE INFORMATION

Have you taken the GRE Examination? Yes No If you have, when? _____ If not, when will you? _____

If yes, what was your score for Verbal _____ Math _____ Analytical _____

Have you taken the GMAT Examination? Yes No If you have, when? _____ If not, when will you? _____

If yes, what was your total score? _____

Have you taken the TOEFL Examination? Yes No If you have, when? _____ If not, when will you? _____

If yes, what was your total score? _____

FINANCIAL AWARDS (recommend application by February 1st)

Please indicate your interest in receiving financial aid. Full-time students are eligible to apply for financial awards. Assistantships usually pay a stipend and tuition and require students to teach or do other work; fellowships pay a stipend and tuition but do not have a work-related requirement. Tuition scholarships pay tuition and do not have a work-related requirement. U.S. citizens are encouraged to file a FAFSA application by February 1st. You may check more than one.

- Fellowship Teaching Assistantship Graduate Assistantship
 Tuition Scholarship/Assistantship Research Assistantship Residence Hall Assistantship

COMPUTE YOUR UNDERGRADUATE GPA. For each letter grade, use the following numerical scale: A=4; A- = 3.67; B+ = 3.33; B=3.00; B- = 2.67; C+=2.33; C=2.00; C- = 1.67; D+=1.33; D=1.00; D- = .67; F=0.00. Multiply the number of credits for each course by the numerical scale (e.g., 3 credit course with grade of A = 12 points). Add up the total credits completed and the total points calculated. Divide the total points by the total credits to find your GPA.

_____ Graduation GPA (all courses completed)
_____ GPA in courses you consider only in your major field
_____ GPA for all courses completed in your last two years of study

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PREVIOUS COLLEGE INFORMATION

	DATES ATTENDED <i>mo/yr to mo/yr</i>	TITLE OF DEGREE EARNED OR EXPECTED	DATE DEGREE EARNED OR EXPECTED <i>(mo/yr)</i>	MAJOR
1. _____ <i>NAME OF COLLEGE</i>				
_____ <i>LOCATION</i>				
2. _____ <i>NAME OF COLLEGE</i>				
_____ <i>LOCATION</i>				
3. _____ <i>NAME OF COLLEGE</i>				
_____ <i>LOCATION</i>				

REFERENCES

NAME	POSITION	PHONE NUMBER
1. _____		
2. _____		
3. _____		

WORK AND TEACHING EXPERIENCE

(You may attach a resumé)

NAMES AND ADDRESSES OF MOST RECENT EMPLOYERS	DATES EMPLOYED	POSITION HELD	PHONE NUMBER
1. _____			
2. _____			
3. _____			

INFORMATION ABOUT YOUR EDUCATION AND PROFESSIONAL EXPERIENCE

1. Membership in scholarly honor societies, professional or technical societies (include offices or committee posts held) _____

2. Other information (include thesis topic(s), publications, patents, professional presentations, and/or work in progress) _____

