

## GRADUATE CERTIFICATE ENROLLMENT REQUEST FORM FOR CURRENT UNDERGRADUATE STUDENTS

**INSTRUCTIONS:** Use this form to request that a student be enrolled in a graduate certificate program who is also concurrently enrolled in an undergraduate program at the University of Delaware. Please type all required information and print the form. Submit this form to the Office of Graduate and Professional Education for approval and recording. A signed confirmation will be sent back to the student, Certificate Director and student's Program Director.

**NOTE:** When the student has completed the requirements for the graduate certificate program, the director of the certificate program should send a signed copy of the plan of study for the certificate program to the Office of Graduate and Professional Education so that the confirmation of the completion of the certificate can be posted on the student's academic transcript.

SECTION 1: CURRENT STUDENT INFORMATION		
STUDENT NAME	STUDENT ID #	STUDENT SIGNATURE
CURRENT COLLEGE	CURRENT DEGREE SOUGHT	
CURRENT MAJOR	CURRENT CONCENTRATION ( If applicable)	

SECTION 2: TO ADD A CERTIFICATE PROGRAM	
NAME OF CERTIFICATE PROGRAM	DATE CHANGE IS TO BE EFFECTIVE
IF NEW STATUS REQUIRES PROVISIONS, PLEASE STATE	

SECTION 3: SIGNATURES FOR APPROVAL		
_____	_____	_____
CERTIFICATE DIRECTOR	Email	DATE
_____	_____	_____
STUDENT'S PROGRAM ADVISOR	Email	DATE

FOR OFFICE USE ONLY		
_____	<input type="checkbox"/> APPROVED <input type="checkbox"/> NOT APPROVED	_____
OFFICE OF GRADUATE AND PROFESSIONAL EDUCATION		DATE