UNIVERSITY OF DELAWARE | Graduate & Professional Education

February 2017

GRADUATE COURSE APPROVAL FORM FOR 4+1 ADMISSION APPLICATION

INSTRUCTIONS: This is a fillable pdf. Please complete the form below and upload it as a part of the admission application to a 4+1 program.

The number of graduate credits completed as an undergraduate that may be "dual-counted" towards the Bachelor's and the Master's Degrees for students enrolled in 4+1 programs is determined by the program policy document of the 4+1 program. The number of dual-counted courses must be established at the time of the application to the 4+1 program.

Additional graduate course work (600 level and above) that are not a part of the dual-counted courses in the 4+1 program that are taken while an undergraduate and that are not used to satisfy undergraduate degree requirements, may be transferred to the Master's degree program by completing a Transfer of Credit form. Students who wish to transfer credits from their undergraduate record to their graduate record may transfer a limited number (normally no more than 9) by arranging with the Office of Graduate and Professional Education to have these courses approved by the graduate program director before the courses are taken. These courses must be at the 600 level, and the student must perform at the graduate level. They must be in excess of the total required for the baccalaureate degree, must have grades of no less than B-, and must not be older than five years. The credits, grades, and quality points will transfer.

List graduate courses taken as an undergraduate student and indicate whether they are to be dual-counted or transferred. Students should complete this form after discussions with their advisor and prior to applying to a graduate 4+1 program.

SECTION 1: STUDENT INFORMATION

STUDENT NAME:	STUDENT ID #:	STUDENT EMAIL:
TERM OF UNDERGRAD DEGREE:	UNDERGRAD MAJOR:	CURRENT TOTAL EARNED UNDERGRAD CREDITS:
UNDERGRAD ADVISOR:		

SECTION 2: COURSES INFORMATION

COURSE & SECTION #	TITLE	TERM/YR	ACTION (Advisor only)
			☐ Dual Count ☐ Transfer
			☐ Dual Count ☐ Transfer
			☐ Dual Count ☐ Transfer
			☐ Dual Count ☐ Transfer
			☐ Dual Count ☐ Transfer
			☐ Dual Count ☐ Transfer

SECTION 2: LIST ALL OTHER GRADUATE COURSES NEEDED FOR THE DEGREE

COURSE # (if known)	# OF CREDITS	COURSE # (if known)	# OF CREDITS	COURSE # (if known)	# OF CREDITS

SECTION 3: SIGNATURES FOR APPROVAL

UNDERGRADUATE ADVISOR SIGNATURE	DATE	GRADUATE PROGRAM DIRECTOR SIGNATURE	DATE
HONOR'S ADVISOR (if applicable)	DATE		