

DEPARTMENT OF LANGUAGES, LITERATURES AND CULTURES
TEACHING ASSISTANT ORIENTATION SCHEDULE
FALL 2017

Monday, August 21nd

1:00 – 5:00 pm Center for Teaching and Assessment of Learning Orientation (Gore Hall)

Tuesday, August 22nd

9:30 – 10:30 am Pedagogical Principles of our 100-level Program (201 Jastak-Burgess Hall)

BREAK (15 minutes)

10:45 – 12 pm Meeting with French/Spanish Course Coordinators. (201 Jastak-Burgess Hall)

2 – 4 pm Academic Orientation to the MAFL and the MAFLP ((201 Jastak-Burgess Hall)

Wednesday, August 23rd

8:30 – 3 pm Orientation Program for all new full-time graduate students (Clayton Hall)

Thursday, August 24th

9 – 11:25 am Departmental General Orientation (201 Jastak-Burgess Hall)

2 – 3:45 pm Lesson Planning (201 Jastak-Burgess Hall)

BREAK (15 minutes)

4 – 5 pm Tutoring at the Language Proficiency Center (201 Jastak-Burgess Hall)

Friday, August 25th

8 – 4 pm On-boarding for new funded graduate students not previously on-boarded
(Perkins Student Center)

9:30 – 10:30 am Office of International Students Orientation (Trabant University Center)

2 – 3:30 pm Presentation of lesson plans for the first week of classes (201 Jastak-Burgess Hall)

Monday, August 28th 100-level orientation

French: Rollins Room, Jastak-Burgess Hall

10 – 11 FREN105

11 – 12 FREN106

1 – 2 FREN107

Spanish: 201 Jastak-Burgess Hall

9 – 10:15 SPAN105

10:30 – 12 SPAN106

12:15 – 1:15 SPAN107

2 – 3 Canvas Workshop

Classes begin Tuesday, August 29th at 8 AM

DEPARTMENT OF LANGUAGES, LITERATURES AND CULTURES
Departmental Orientation Schedule
Fall 2017

The departmental orientation schedule for fall 2017 is as follows:

Thursday, August 24th

Topic: General administrative issues

Location: 201 Jastak-Burgess Hall

9 – 9:30	Refreshments
9:30 – 9:45	Welcome, Interim Chair, Dr. Annette Giesecke
9:45 – 10:05	Business Administrator Ms. Ariadne López (overview of office rules and procedures)
10:05 – 10:25	Scheduling Officer, Dr. Hans-Jörg Busch (class size, drop/add, rooms, other scheduling procedures)

BREAK (15 minutes)

10:30 – 10:45	Study Abroad Information: Lisa Chieffo (programs, recruiting tips, etc.)
10:45 – 11	Placement Officer, Crista Johnson (outline of placement procedures)
11 – 11:25	Director of the Media Center, Dr. Tom McCone (visit to the Media Center, Jastak-Burgess Hall)