International Student Payments

The University of Delaware has partnered with Western Union Business Solutions to provide our international students with a way to pay their student account balance in the currency of their choice and in a manner that provides a simple and secure way of initiating a payment electronically.

Some of the benefits of using this new payment option include the following:

- Students can pay their student account balance in the currency of their choice
- There are no transaction charges from the University of Delaware or from Western Union Business Solutions
- Exchange rates are typically more competitive when compared to students’ local bank rates for international wire transfers
- Bank service fees are often reduced because the transaction is initiated as a local transfer
- Payments received will include reference information so that the student payment is applied to the student account quickly, typically two to five business days after the student’s bank initiates the payment.

STEPS TO MAKE A PAYMENT

In order to make a payment, international students should complete the following:

Step 1: Access My Finances by logging into your UDSIS account and clicking “My Finances” under the “Finances” section.

Step 2: Report any additional credits you anticipate, if appropriate, select full or installment payment option, and then click “Next step”.

<table>
<thead>
<tr>
<th>Balance</th>
<th>Pending aid</th>
<th>Additional credits</th>
<th>Payment</th>
<th>Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>$17,257.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>[ ] Full amount: $17,257.00</td>
<td>08/01/2014</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>[ ] Installment: $4,314.25</td>
<td></td>
</tr>
</tbody>
</table>

Make a payment

Below is a summary of your current charges and any pending aid offsetting these charges. If you are expecting any additional funding sources, you may click on the “Additional Credits” box and enter the funding type to adjust your balance due. From there, click “Next step” to make a payment.

Student account summary [View Account Activity / Statements]
Step 3: Enter any monies you would like to add to your Flex account, select payment method “International funds transfer”, check the payment agreement, enter a receipt email address, and click “Next step”.

![Make a payment form]

- Student account payment: $25.00 (Adjusted Balance)
- Optional, add a Flex deposit amount: $ [blank]
- Total payment: $25.00
- Payment method: *
  - Online check without a service charge.
  - Mail a check.
  - International funds transfer.
  - Credit card with a 2.75% service charge
  ![Credit card logos]
- Agreement: *
  - The policies, rates and charges are hereby accepted. I certify my attendance for the current term payment is being made and understand there is no rebate of tuition for courses dropped after Free Drop/Add deadline.
- Email receipt to: * student@udel.edu (use format xxx@xxx.xxx)

[Previous step] [Next step] [Cancel]
Step 4: Verify payment information and then click “Next step”.

Step 5: Select your country and currency to view the exchange rate and total amount. Then click the terms and conditions box before clicking “Next step”.

University of Delaware Payment Service

Enter Foreign Currency Information

<table>
<thead>
<tr>
<th>Country</th>
<th>Canada</th>
</tr>
</thead>
<tbody>
<tr>
<td>Currency</td>
<td>CAD - Canadian Dollar</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Base Currency</th>
<th>US Dollar, USD</th>
<th>Rate</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Convert To</td>
<td>Canadian Dollar, CAD</td>
<td>1.10</td>
<td>27.43</td>
</tr>
</tbody>
</table>

Remeitter Name: [Student Name]
Email Address: iwudtest-sfs@udel.edu

Terms and Conditions

- The following screens will provide you with the bank account details for settling to University of Delaware C/O Travelex. You will need to print this document.
- Then, you will need to take the document to your bank and instruct them to make the payment as soon as possible.
- The rate is valid for 72 hours from the time which will be.

☑ Yes, I have read and understood the above information and wish to proceed.

You'll have a chance to review this order before it's final.
Step 6: Verify all information is correct and click the “submit” button.

**University of Delaware Payment Service**

Please confirm the information below, and click Submit. The **Total Amount** is in U.S. dollars. Your **Foreign Currency Total** is shown in the **Foreign Currency Information** section.

Tuition pay by International Funds Transfer
Email: itwdtest-sfs@udel.edu
UDID or Reference No.: [Term. 2143]

<table>
<thead>
<tr>
<th>Total Amount</th>
<th>$25.00</th>
</tr>
</thead>
</table>

**Foreign Currency Information**

- Selected Currency: Canadian Dollar
- Selected Country: Canada
- Foreign Currency Total: CAD 27.43
- Student Name: Student Financial Services
- Remitter Name: Student Name
- Email Address: itwdtest-sfs@udel.edu

**Important:** This payment is not complete until you tell your bank to transfer the appropriate funds.

After clicking the Submit button:

1. An instruction sheet named “Western Union.pdf” will be generated, and should be automatically downloaded to your computer.
2. If the instruction sheet is not automatically downloaded, then you can click the instruction sheet link on the receipt page to download it.
3. You will also receive a confirmation email with the instruction sheet attached.
4. Within 72 hours, use the instruction sheet to request a funds transfer from your bank. Your conversion rate quote expires on the “valid until” date and time printed on the instruction sheet.
Step 7: Print the instruction sheet and take to your bank within 72 hours to initiate the fund transfer. Please note that your quoted exchange rate is not valid after 72 hours.

<table>
<thead>
<tr>
<th>University of Delaware Payment Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transaction Pending</td>
</tr>
</tbody>
</table>

**Important:** This payment is not complete. Within 72 hours, use the instruction sheet provided to request a funds transfer from your bank.

The Total is in U.S. dollars. Your Foreign Currency Total is shown in the Foreign Currency Information section.

Receipt Number: 6241 "PENDING"

Student Financial Services  
Current Date: 07/22/2014  
Business Date: 04/17/2014

<table>
<thead>
<tr>
<th>Tuition pay by International Funds Transfer</th>
<th>$25.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email: <a href="mailto:itwdest-sfs@udel.edu">itwdest-sfs@udel.edu</a></td>
<td></td>
</tr>
<tr>
<td>UDID or Reference No.:</td>
<td></td>
</tr>
<tr>
<td>Term: 2143</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total</td>
</tr>
</tbody>
</table>

**Instruction Sheet**  
$25.00

Click here for a PDF file of important instructions for your funds transfer.

Download and print the instruction sheet. and take it to your bank when you ask for the funds transfer.

**Foreign Currency Information**

Selected Currency: Canadian Dollar  
Selected Country: Canada  
Foreign Currency Total: CAD 27.43  
Student Name: Student Financial Services  
Remitter Name: Student Name

|                                             | Total  | $25.00 |
|                                             |        |        |

Your conversion rate quote is effective for 72 hours. Visit your bank to initiate the funds transfer before the "valid until" date and time that is printed on the instruction sheet.

Your receipt has been emailed to itwdest-sfs@udel.edu

The University of Delaware will post the U.S. Dollar equivalent to your student account once the funds are received. This generally will be two to five business days after your local bank initiates payment.