



English Language Institute

189 West Main Street, Newark, Delaware 19716

Phone: (302) 831-2674 Email: ud-eli@udel.edu

Fax: (302) 831-6765 (Country code 1)

ARRIVAL FORM

IMPORTANT: To be placed in ELI housing you must complete and return this form. After you return this form, you will receive confirmation of your housing reservation. The confirmation will come by email with your shuttle reservation (if requested) approximately 2 weeks before you begin your studies. Please return this form to the ELI by fax using the number printed above.

Student Name: «FULLNAME»
E-Mail: «MSTREET1»
Agent: «Agent_name»

Student ID#: «StudentID» Gender: «GENDER»
Session(s): «STARTDATE» to «ENROLLDATE»
Agent email: «Agent_email»

IMPORTANT: Your housing reservation will not be made until you send this form, with your flight information, by fax to the ELI.

FLIGHT INFORMATION

Arrival Airport: [] PHILADELPHIA INTERNATIONAL AIRPORT [] Other _____

NOTE: We cannot make transportation arrangements for airports other than Philadelphia International Airport.

Airline: _____ Flight# _____

Arrival Date: _____ Arrival Time: _____

Last connecting city before arriving in Philadelphia: _____

AIRPORT TRANSPORTATION REQUEST

Please choose one of the following:

- [] I, «FIRSTNAME» «LASTNAME», request that the ELI make airport transportation arrangements for me. By providing my credit card information below, I authorize the ELI to contact Delaware Express Shuttle on my behalf to arrange for airport pick-up. I understand that if the above flight information changes it is my responsibility to notify Delaware Express of such changes at 302-454-7800. I further understand that if I do not notify Delaware Express of changes or cancellations my credit card will be charged. Cost of airport transportation is approximately \$45.
[] I, «FIRSTNAME» «LASTNAME», DO NOT want the ELI to make airport transportation arrangements for me.

TEMPORARY HOUSING ARRANGEMENTS

Please check (✓) your preference

- [] King Bed (approximately \$49) [] Two Double Beds (approximately \$64)
[] Smoking [] Non-Smoking

Please choose one of the following:

- [] I, «FIRSTNAME» «LASTNAME», request that the ELI make temporary housing arrangements for me. By providing my credit card information below, I authorize the ELI to contact Super 8 Motel on my behalf to arrange for temporary housing arrangements. I understand that if there are any changes in my need for temporary housing it is my responsibility to notify Super 8 of such changes at (302) 737-5050. I further understand that if I do not notify Super 8 of changes or cancellations, my credit card will be charged.
[] I, «FIRSTNAME» «LASTNAME», do NOT WANT the ELI to make temporary housing arrangements for me.

CREDIT CARD PAYMENT FORM

- [] Visa [] MasterCard [] American Express [] Discover

Name of Cardholder

Account Number and 3-Digit Security Code

Expiration Date

Cardholder's Signature



SEVIS and F-1 Student Visa Information

How do I obtain a student visa?

There are three (3) important steps to obtain your student visa:

1. Pay the SEVIS fee.
2. Contact your local United States Embassy or Consulate
3. Prepare for your interview.

This document is meant to help you with the process!

Pay the SEVIS Fee

SEVIS is the official database that keeps a record of all international students who plan to study in the United States. The US Department of Homeland Security now requires that all students pay a \$200 SEVIS fee before making an appointment for the F-1 visa interview.

For information about how to pay the SEVIS fee, please see the enclosed form "SEVIS Fee Procedures."

Contact your Local US Embassy or Consulate

After you pay the SEVIS fee, make an appointment at your local US Embassy or Consulate for your student visa interview. The following websites will help you to schedule your interview:

1. Visit <http://www.usembassy.gov/> for a list of all US Embassies or Consulates organized by region and country. Once you find the website for your local embassy or consulate, follow the instructions to complete your F-1 student visa application and to make your student visa appointment.
2. Find out how long is the wait time to schedule a student visa interview by visiting http://travel.state.gov/visa/temp/wait/tempvisitors_wait.php.

Prepare for your visa interview

You will be required to meet with a US consular officer in order to obtain your student visa. Please see page 2 on the back of this document for some tips that will help you to prepare for your interview!

Do you need help?

If you need assistance, please do not hesitate to contact the ELI Admissions Office at ud-eli@udel.edu. We are happy to help you!



ENGLISH LANGUAGE INSTITUTE

Tips for the visa interview

The following tips are meant to help you prepare for your student visa interview:

1. Explain that your main purpose for coming to the U.S. is to study, not to work. *You must clearly show that you will be returning home after your studies.*
2. Show that you have strong reasons for returning to your home country (example: a job, family, long-range plans).
3. Practice your English before the interview—it will probably be in English.
4. Speak for yourself—do not bring others to the interview with you.
5. Explain how studying in the U.S. relates to your future back in your home country.
6. Make a good first impression, and keep your answers short and direct.
7. Have your documents well organized and clearly written. The officer must be able to look at your documents and know what they signify immediately.
8. Be prepared to answer questions regarding job opportunities in your country for when you return home from the United States.
9. If your wife or husband or children are remaining behind in your country, you must explain how they will manage when you are in the United States.
10. Have a positive attitude. Do not start an argument with the consular officer.

What to do if your visa is denied

If you are denied a visa, try to get the reason you were denied in writing. Ask the officer for a list of documents that he or she would suggest you bring back to the embassy or consulate in order to overcome the refusal. Contact the ELI Admissions Office immediately at ud-eli@udel.edu for assistance and to discuss your options.

WELCOME TO THE ELI!

We look forward to having you study with us!



NEXT STEPS

Here is what you need to do next:

1. Obtain your **student visa** (see the *SEVIS and Visa Information* page enclosed with your acceptance letter).
2. Make your **travel arrangements** (see *Making your Travel Arrangements* on the next panel).
3. Complete the **Housing & Arrival Information Form** that is included in this packet and return it to the ELI (see *Making your Travel Arrangements* on the next panel).
4. Prepare for **ELI Orientation** (see *ELI Orientation: What to expect when you arrive* in this brochure).

MAKING YOUR TRAVEL ARRANGEMENTS

REMEMBER:

Newark, DELAWARE is not the same as Newark, NEW JERSEY!

- Arrange your flight and travel plans so that **your final destination is Philadelphia International Airport** (airport code: PHL).
- Complete the **Housing & Arrival Information Form** that is included in this packet. Send it to the ELI by fax (the fax number is on the form). We will use this form to **reserve your airport pick-up and to make hotel reservations** ("temporary housing") for you, if necessary. Reservation numbers will be sent to you by e-mail.
- If the ELI reserved the **airport pickup** for you, after you arrive at the Philadelphia airport go to the Ground Transportation desk near the baggage claim. The employee there will help you to contact Delaware Express, the company that will drive you to Delaware.
- **If you have questions about your airport pick-up reservation or your hotel reservations**, please contact Letha Earl, the ELI Arrival Coordinator, by e-mail at learl@udel.edu.

ELI ORIENTATION:

What to expect when you arrive

All students are required to attend ELI Orientation!

At ELI Orientation, you will:

- Take a placement test to determine your English level. The test will have an oral section, a written essay, and an interview
- Take a tour of the University of Delaware (UD) and learn about UD facilities
- Obtain your UD student identification card
- Learn how to open a bank account on campus
- Receive and pay your ELI session bill
- Register with the UD Office of Foreign Students and Scholars

Bring these documents with you:

- Passport
- I-20 form (or DS-2019 form, if applicable)
- I-94 card (you will receive the I-94 card on your flight to the USA)

Important note about placement testing:

Class assignments are based on the results of your placement test. Students placed in Levels 4, 5, or 6 may choose courses in Business English, American Culture, and/or Academic English. Since these classes are very popular, all students must arrive in time to be tested. Students arriving after ELI Orientation may find that these elective classes have been filled and are unavailable.

How to pay your session bill:

The ELI accepts credit cards (MasterCard, Visa, American Express, and Discover), cash, check, and money order. Please be prepared to pay your session bill during ELI Orientation.

WHAT TO PACK



- Passport and some extra cash (we do not recommend that you travel with large amounts of cash in case of loss)
- Clothes appropriate for the season you will live here—remember, Delaware has four (4) seasons!
- One set of dress clothes
- Laptop computer and camera (if you have them)
- Exercise clothes and bathing suit
- Prescription medication—bring a supply of the medication as well as an the prescription (written in English)
- Extra contact lenses and the prescription for glasses or contact lenses (written in English)
- Travel-sized power adapter/voltage converter to adapt your electronic equipment to US plugs and electricity (120V, 60Hz)
- A small supply of toiletries (soap, shampoo, toothbrush, etc.)
- Comfortable shoes—you will walk a lot!

Linen, towels, and school supplies can be purchased after you arrive.

REMEMBER:

There is no sales tax in Delaware!

IMPORTANT POINTS TO REMEMBER

Health insurance

- All foreign students must participate in the university's medical insurance plan unless they can provide proof that they already have insurance that will cover their medical expenses during their period of enrollment at the university. The insurance cost will be included on your ELI session bill.
- If you already have medical insurance, your proof of insurance must show the amount of coverage and the beginning and end dates of that you will be covered.
- American insurance plans do NOT cover illnesses or medical needs you developed before coming here (eg: diabetes, pregnancy, emphysema).

Dormitory reservation confirmation:

If you requested to live in a dormitory on campus, the ELI will not be able to confirm your dormitory reservations until approximately two (2) weeks before the beginning of the session. You will receive a dormitory confirmation by e-mail.

If you have any questions, contact Letha Earl, the ELI Housing/Arrival Coordinator, by e-mail at learl@udel.edu.

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English Language Institute

ARRIVAL HANDBOOK

What is Inside:

- Next steps
- Travel arrangements
- ELI Orientation
- What to pack
- Important points to remember

University of Delaware – Student Health Service
282 The Green, Laurel Hall, Newark, Delaware 19716-8101
Phone: (302) 831-2226 Fax: (302) 831-6407

Dear ELI Student,

The staff of the Student Health Service is pleased that you have chosen to attend the University of Delaware English Language Institute. The ELI requires all students to complete this Personal and Family Medical History form; this form assists the Student Health Service medical staff to provide quality medical care.

ALL MEDICAL RECORDS ARE CONFIDENTIAL

If you are presently under the care of a physician for chronic disease or other medical condition(s), ask your physician to forward information pertaining both to your medical problem and its treatment to Student Health Service. This will assist in continuity of your care.

Sincerely,
E. F. Joseph Siebold, D.O., F.A.A.P.
Director

***If you will be under age 18 at the time of your enrollment it is very important that the Student Health Service have permission from either your parent(s) or guardian(s) to provide medical care until your 18th birthday. Please have one or both of them sign the consent form below:**

I hereby grant permission to the Student Health Service of the University of Delaware to render medical care to my dependent _____

Name/Relationship _____ / _____

Signed _____ Date _____

Name/Relationship _____ / _____

Signed _____ Date _____

EMERGENCY CONTACT INFORMATION

Student Name: _____
Family Name First Name Middle Name

Date of Birth: _____ Place of Birth _____

Name of Parent, Guardian or Spouse: _____ / _____
Relationship

Address of Parent, Guardian or Spouse _____

Home Telephone Number of Parent, Guardian or Spouse: _____
Please include the country code

Names, Addresses and Phone Numbers of **Two** people to be contacted in case of an **Emergency**, and in the event that Parent, Guardian or Spouse cannot be notified:

1. Name: _____ Telephone: _____

Address: _____

2. Name: _____ Telephone: _____

Address: _____

PERSONAL AND FAMILY MEDICAL HISTORY

Name	Family	First	Middle	Date of Birth	Student ID#: (office use only)

Drug Allergies/Medicine Sensitivity

- None
- Penicillin, Ampicillin
- Latex Allergy
- Sulfa Drugs (please specify) _____
- Others (please specify) _____
- Food Allergies _____

Do you smoke?

- Yes No

Current Medications – taken on a regular basis (i.e. insulin, birth control pills, seizure, or heart medicine)

None

	Date Started	Name of Medication	Dosage

Current (or past) Medical Problems (i.e. seizures, diabetes, thyroid problems, asthma, heart problems, allergies, etc.)

None

	Date Started	Name of Medical Problem

Hospitalizations and Surgeries (Please list ALL)

None

	Date	

Family History of Illnesses – Please list if there is a family (e.g. grandparents, siblings) history of illness such as diabetes, high blood pressure, sudden/unexplained deaths, etc.:
