

# **Library Committee Report   April 15,2010**

## **I)   Committee Members:**

Jo Gielow, Wendy Bulkowsky, Susan Coakley, Walt Babich, Evan Shackmann, Katie Vlasov, Lowell Reithmuller

## **Accomplishments and Progress in Reaching Goals and Fulfilling Plan**

While Janet Louise was Chair, the library was reorganized with new categories created and with each book assigned a number according to its category. In addition, many new purchases were made. Walt Babich took over as Chair in July 2009. During the September retreat, 154 new titles were cataloged and placed on the shelves of the library in the Curtis Mansion at 189 West Main Street.

Since the September retreat, the Chair of the Committee and the Director of the ELI have discussed future purchasing procedures, the budget, and the new location of the main collection which will be housed in downtown Newark on East Main Street.

In addition, a DVD collection was purchased and added to the collection. This was the first addition to this new category of the collection.

## **II)   Recommendations for This Year**

- 1) That we come up with an organized and systematic way to review acquisition requests from faculty**
- 2) That we plan the layout for the new library and choose shelving**
- 3) That we purchase the new acquisitions to the library.**

4) That we catalog and shelve the new acquisitions

5) That we explore ways of effectively meeting the challenge of cataloging the collection.

6) That we explore the possibility of having a part time "librarian"

### **Contributions of Committee Members**

The Committee met during the retreat in September and members Shackmann, Vlasov, Bulkowski, and Babich cataloged and shelved 154 new titles. Sara Ahmad also helped in this effort. Janet Louise contributed by serving as Chair until July, 2009, and Lowell Reithmuller, Jo Gielow and Susan Coakley contributed ideas to the discussion of this year's recommendations. The full time faculty members are members of other bust committees, and that work has taken priority at times. For this reason the contributions of Katie, Evan and Wendy are especially appreciated.