

Library Committee Implementation Plan

<i>Goal</i>	<i>Adopt</i>	<i>Who</i>	<i>Action Steps</i>	<i>Timeline</i>
1. That we come up with an organized and systematic way to review acquisition requests from faculty	Yes	Committee members	1) Create a form for requests 2) Make form available to faculty	Session I 2010
2.) That we plan the layout for the new library and choose shelving	Yes	Committee		Done
3. That we purchase the new acquisitions to the library.	Yes	Testing Committee Chair	1) Administration provides chair with purchasing card 2) Chair reviews faculty requests 3) Chair purchases acquisitions	In process. To be a continual part of the Committee's mission.
4. That we catalog and shelve the new acquisitions	Yes	Testing Committee	1) Committee members catalog and shelve acquisitions	To be a continual part of the Committee's mission.
5) That we explore the possibility of having a part time "librarian"	Yes	Testing Committee and administration	1) Review needs after purchases are made and acquisitions shelved	By 1/1/2011

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