DRI ResCore Voucher Application

The ResCore Voucher Program is designed to provide use of the DRI Clinical Research Core for faculty who need bridge or pilot funding. The program provides free use of core facilities for a defined number of hours. Our goal is to help faculty between grants or just starting new projects, enabling them to collect sufficient data for competitive proposals and not lose ground on their research when grants expire.

There are no due dates for proposals. Vouchers are valid for a period of not more than one year and may be renewed. They should be submitted to Martha Callahan at mcall@udel.edu.

Support from the ResCore should be recognized and identified in your research. Please remember to cite the grant using the following language: “Work supported by an Institutional Development Award (IDeA) from the National Institute of General Medical Sciences of the National Institutes of Health under grant number P30GM103333 (PI: Buchanan).”

Questions should be submitted to Martha or Tom Buchanan (buchanan@udel.edu).

May 21, 2014
# DRI ResCore

## Voucher Application

**Date:**

**Study Name:**

**Study Dates:**

$ Requested for Vouchers:

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**PI Name:**

**PI Campus Address:**

**PI Phone Number:**

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**Administrative Contact:**

**Contact Campus Address:**

**Contact Phone Number:**

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**Other Authorized Approvers:**

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**Please check services being requested:**

- [ ] Screening of potential subjects
- [ ] Scheduling subject’s evaluations
- [ ] Scheduling subjects for x-rays, cardiac stress tests, MRI’s, etc.
- [ ] Scheduling subjects for training/therapy
- [ ] Scheduling for follow-up testing
- [ ] Re-scheduling of cancelled appointments
- [ ] Mailing paperwork to subjects
- [ ] Assembling charts for subjects evaluations
- [ ] Daily reminder calls
- [ ] Gathering Subject consents and Doctor clearances
- [ ] Arranging transportation for subjects
- [ ] Process Honoraria web-forms
- [ ] Prepare paperwork for Data Collections
- [ ] Attend Lab meetings
- [ ] Randomizations
- [ ] Process payroll for undergrad helpers
- [ ] Assist subjects with parking and/or walking to other buildings (i.e. McKinly to Spencer)
- [ ] Mail monthly recruitment letters
- [ ] Run monthly recruitment reports from 1st State Orthopaedics
- [ ] Arrange parking passes, parking vouchers for subjects
- [ ] Payment of parking passes/vouchers, transportation, MRI, x-rays, advertising
- [ ] Scheduling/negotiating outside advertising
- [ ] Other please specify__________________

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Provide an abstract of the research project

Provide a brief statement describing why funds are being requested (plot funds, bridge funds, etc.) and how this voucher will help to make your work competitive for future funding.
Provide information for the items below:

1. Copy of IRB approved Informed Consent and copies of any amendments
2. Detailed description of the study procedures, which should include number of subjects to be recruited, time frame, if honoraria or transportation will be provided, etc.
3. List of inclusion and exclusion criteria
4. Phone screening
5. Scheduling guideline – what testing will take place, when they will occur, where they will occur, length of testing and who it will be completed by
6. Documentation of therapy or training component (if applicable), when, where, how long and by whom
7. Recruitment advertisements/brochures/flyers if used (must be IRB approved)
8. Recruitment letter (if used)
9. Copies of all paperwork/forms that Rescore will be responsible for handling
10. Sample copy of chart (if applicable)