

## DRI ResCore Voucher Application

The ResCore Voucher Program is designed to provide use of the DRI Clinical Research Core for faculty who need bridge or pilot funding. The program provides free use of core facilities for a defined number of hours. Our goal is to help faculty between grants or just starting new projects, enabling them to collect sufficient data for competitive proposals and not lose ground on their research when grants expire.

There are no due dates for proposals. Vouchers are valid for a period of not more than one year and may be renewed. They should be submitted to Martha Callahan at [mcall@udel.edu](mailto:mcall@udel.edu).

Support from the ResCore should be recognized and identified in your research. Please remember to cite the grant using the following language: *“Work supported by an Institutional Development Award (IDeA) from the National Institute of General Medical Sciences of the National Institutes of Health under grant number P30GM103333 (PI: Buchanan).”*

Questions should be submitted to Martha or Tom Buchanan ([buchanan@udel.edu](mailto:buchanan@udel.edu)).

May 21, 2014

# DRI ResCore

## *Voucher Application*

**Date:**

**Study Name:**

**Study Dates:**

**\$ Requested for Vouchers:**

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**PI Name:**

**PI Campus Address:**

**PI Phone Number:**

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**Administrative Contact:**

**Contact Campus Address:**

**Contact Phone Number:**

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**Other Authorized Approvers:**

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**Please check services being requested:**

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| <ul style="list-style-type: none"><li><input type="checkbox"/> Screening of potential subjects</li><li><input type="checkbox"/> Scheduling subject's evaluations</li><li><input type="checkbox"/> Scheduling subjects for x-rays, cardiac stress tests, MRI's, etc.</li><li><input type="checkbox"/> Scheduling subjects for training/therapy</li><li><input type="checkbox"/> Scheduling for follow-up testing</li><li><input type="checkbox"/> Re-scheduling of cancelled appointments</li><li><input type="checkbox"/> Mailing paperwork to subjects</li><li><input type="checkbox"/> Assembling charts for subjects evaluations</li><li><input type="checkbox"/> Daily reminder calls</li><li><input type="checkbox"/> Gathering Subject consents and Doctor clearances</li><li><input type="checkbox"/> Arranging transportation for subjects</li><li><input type="checkbox"/> Process Honoraria web-forms</li><li><input type="checkbox"/> Prepare paperwork for Data Collections</li><li><input type="checkbox"/> Attend Lab meetings</li><li><input type="checkbox"/> Randomizations</li><li><input type="checkbox"/> Process payroll for undergrad helpers</li></ul> | <ul style="list-style-type: none"><li><input type="checkbox"/> Assist subjects with parking and/or walking to other buildings (i.e. McKinly to Spencer)</li><li><input type="checkbox"/> Mail monthly recruitment letters</li><li><input type="checkbox"/> Run monthly recruitment reports from 1<sup>st</sup> State Orthopaedics</li><li><input type="checkbox"/> Arrange parking passes, parking vouchers for subjects</li><li><input type="checkbox"/> Payment of parking passes/vouchers, transportation, MRI, x-rays, advertising</li><li><input type="checkbox"/> Scheduling/negotiating outside advertising</li><li><input type="checkbox"/> Other please specify _____<br/>_____</li></ul> |
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**Provide an abstract of the research project**

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**Provide a brief statement describing why funds are being requested (plot funds, bridge funds, etc.) and how this voucher will help to make your work competitive for future funding.**

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**Provide information for the items below:**

1. Copy of IRB approved Informed Consent and copies of any amendments
2. Detailed description of the study procedures, which should include number of subjects to be recruited, time frame, if honoraria or transportation will be provided, etc.
3. List of inclusion and exclusion criteria
4. Phone screening
5. Scheduling guideline – what testing will take place, when they will occur, where they will occur, length of testing and who it will be completed by
6. Documentation of therapy or training component (if applicable), - when, where, how long and by whom
7. Recruitment advertisements/brochures/flyers if used (must be IRB approved)
8. Recruitment letter (if used)
9. Copies of all paperwork/forms that Rescore will be responsible for handling
10. Sample copy of chart (if applicable)